

Mt. San Antonio College
DSP&S Advisory Committee Meeting
November 2, 2012, 8:20-10:30 a.m.

Facilitators: Grace Hanson, Don Potter, and Julie Bradley

Present: Brian Tschirgi, Chong Hee Min, Christina Estrada, Christine Sun, Craig Rubenstein, Daney Hill, Duneen Duffin, Jesse Perez, Jill Cyhaniuk, Judi Koorndyk, Lee Nattress, Livier Martinez, Marisela Arevalo, Mary Ann Benson, Melanie Straughan, Michelle DeSilva, Sandy Samples, and Tye Griffith

Notetaker: Carole Stevens

Meeting was called to order at 8:40 a.m.

Welcome and introductions - Don

Review of Minutes from previous meeting

Motion to approve minutes: Daney Hill, 1st and Jesse Perez 2nd the motion

Minutes approved

Disability Celebration Month (DCM) - Julie

October was DCM. This years efforts were conservative due to budget constraints and workload. Several workshops were offered to assist faculty working with disabled students. We were able to obtain approval to provide faculty credit for those attending our workshops.

Department Updates - Grace

The Administrative Procedures for captioning go to the Academic Senate for discussion on 11/15. Grace and Don will attend. We have also been working on revising/updating existing Administrative Procedures that are more specific to student's accommodations and processes for obtaining services.

Funding - We are trying to keep services at the same level with decreased funding/staff and increased students. We are required to have certain documents on file, but we are working on going paperless and creating a workflow process.

Mt. SAC is in the planning stages of a new 3-story building that will house DSP&S' High Tech Center (adaptive lab), classrooms, Veterans Resource Center, satellite Student Health Center, and the Bridge program. Plans are still being finalized with additional occupants for the third floor (flexible space). The building will be East of our existing Student Services Building (9B). Estimated completion in three years.

New Student Success Initiative (SSI) that was recently signed has colleges tightening up operations. It will be a mandate that students must have an Education Plan completed to receive priority registration.

Follow-up from Last Meeting, Outreach Efforts - Julie

Our current brochures are outdated and we are in the process of revising/updating our tools for outreach efforts. We are hopeful during the Spring term we can get some updated pictures taken. Strongly suggested that information regarding processes (application to College/DSP&S, Financial Aid) incorporate screen shots with step by step instructions; become more visual.

There has been discussion for years about creating a DSP&S logo. Please feel free to submit thoughts and ideas for a possible logo. For those that are creative feel free to submit a rendering.

This year we were invited and attended the Student Health Fair.

We are working with Information Technology (IT) on the ability to create reports and the ability to send mass emails to our students.

We have an existing Twitter account for alternate media and have just set-up a Twitter and Facebook account for DSP&S. They are currently not manned and we are finalizing how they will be supported.

Grace teaches an eight week online class, "Accommodating Student with Disabilities in the Classroom." She offers this during our Summer/Winter Intersessions.

Our Director, Grace was recently appointed as CAPED President. CAPED is a professional organization that's main focus is on professional development and advocacy for individuals with disabilities. CAPED is working with the Chancellor's Office about the discrepancy between current Title 5 regulations and the new ADA, as amended. The two regulations don't match requirements.

2013 Disability Celebration Month (DCM) - Julie

For 2013 we are looking to expand the celebration with a "Pirate Theme." We wanted to ask your opinion if you thought some people may be offended? Pirates have multiple disabilities: amputations, loss of eyes, alcoholism, mental illness.....just to name a few. None felt this would be offensive. If we involve the whole campus and dress up as a pirate, students with disabilities will feel supported every time they see someone dressed up. It was also suggested that if someone didn't wish to dress up, but wanted students know they supported them that maybe they could wear a pirate sticker or a lapel pin. It was suggested that DSP&S should announce this at the August Faculty Flex day. Maybe even dress up when announcing it? Other suggestions included: put an ad in the Mountaineer (Mt. SAC newspaper), have a costume contest and have people dress up as famous people that have/had a disability. Associated Students and Senate could help get the word out.

As part of DCM we will have speaker, Jonathan Mooney come and speak on campus. However, we aren't able to have him during the month of October. We are finalizing the details and it is anticipated he will speak on campus May 14, 2013. A brief video was shown of Jonathan's presentation.

This Wednesday, November 7, 5:30-7:00 we are hosting our annual Planning for College event. This invites high school students, parents, teachers, and anyone who wants to learn more about our program and services to attend. Flyers were distributed; feel free to distribute.

Round Table Discussion

Tuesday Mt. SAC had a power outage which brought up the question about how to assist students with disabilities during an emergency. The staff member felt little direction was provided. The College does have emergency procedures in place. Each building has a floor caption that is to provide direction for their assigned building. It was suggested to ask their Manager to review procedures at their next department meeting.

It was asked if we had dates set for the DSP&S Information Sessions. Julie is currently working on dates to ensure we have counselors staffed for both Information Sessions and Quicksteps. Information will be sent out probably after the first of the year.

Suggestion was made to collaborate with other Student Services Departments to provide training. Maybe part of the Student Services Retreat can be devoted to training in working with students with disabilities. Don advised that he is working with Financial Aid to try and see if we can schedule appointments for our students with their department to provide a more detailed meeting, slowing down the information they provide to students. Maybe we could include Admissions and Records in this? Admissions and Records could also provide workshops to DSP&S students on the 411 Book that was put together for new Mt. SAC students. Suggestion was made to have students involved in developing the workshops to make sure it would be beneficial for students.

It was asked if we would provide a contact in our department for agencies to refer their clients to see in our department as a point of contact. It was discussed that with current staffing it makes it difficult. Further discussion about trying to best prepare students to function with the normal day to day situations that arise was discussed.

Independent Living Center offered their support in educating students about assistance they could provide to them. They are a community resource that they would like students to be referred to. Suggestion was made to have an Informational Fair involving agencies that could provide assistance/services to students with disabilities. This was attempted before with very poor participation from agencies. It was suggested that maybe once a month an agency could have a table outside our office to provide information about their services.

In wrapping up, we will get the minutes from this meeting out sooner than the last meeting. In an effort to provide you with more notice, today's Agenda has a proposed date for the next meeting, May 10, 2013, 8:30-10:30 a.m. in Bldg. 9B, Ragan Room. Thank you to all for attending and participating.

Meeting adjourned: 10:40 a.m.