

**Mt. San Antonio College
DSP&S Faculty Meeting
November 3, 2014**

Present: Barbara Quinn, Julie Bradley, Grace Hanson, Christopher Walker, Vicki Greco, Eloise Reyes, Christine Tunstall and Jill Wilkerson

Absent: Tim Engle

Agenda

Approval of Previous Meeting Minutes

Sent out mid-October, Christine will upload to S drive in one week unless corrections are suggested.

Follow up from last meeting: None

Today's Topics:

Committee Reports (as needed):

Faculty Association (Eloise & Barbara): Open House November 17, 2014 at the FA Office, 9:00 am to 1:00 pm. Elections for VP will be soon. Calendar committee met (2016-17) and Exec Board is recommending version A. Survey for new contract openers was placed in portal (but issues with non-teaching faculty not receiving it).

Academic Senate (Vicki): There will be a call for Task Force to review Faculty Hiring AP (7120?), and another for waitlists (EOPS and DSPTS have been identified as needing to be involved to assure that any changes aren't discriminatory). Plenary is coming up next week and it includes a hearing of the Minimum Quals (not a vote). Changes affecting DSPTS from Title 5 proposed changes may be discussed; in particular, the changing of DSPTS Coordinator to an administrative position by changing Coordinator to Director. Discussed the proposed minor changes involving counselor and instructor positions, and the introduction of the position of LD Specialist. These are proposed changes to Title 5 and so it is not clear whether they will be handled at the Plenary as changes, proposed changes, or ignored as not being part of the current Title 5. Grace expressed interest in also attending that portion of the Plenary, noting that CAPED representation should be present. There is a resolution being proposed regarding planned student housing and the agricultural department. There was some discussion of the impact of student housing on DSPTS services.

With SSSP, the Orientation and Placement Testing were designed to be completed prior to eligibility to register. This was waived in late July, and reportedly will continue to be waived for now.

Distance Learning (Jill): Storage for Moodleroom classes is running out! DL is figuring out how long to store a class before moving it or deleting it. Current thought is 2 years.

OEI (Online Education Initiative) – we have 3 classes that will be offered in Spring (right now only to our own students) with input from Jamie from HTCTU to oversee and correct accessibility issues. Next Fall, a student from another college could register if the class isn't already filled from its home campus. Jill reported that it's been discussed in subcommittees that the home college will handle the accommodation requests and will communicate with the school hosting the class. We discussed potential issues

Veterans (Jill): Next week is a series of activities related to Veteran Awareness. See Flyer. They are also trying to get any faculty veterans involved. Wednesday will be ground-breaking ceremony for the new Student Success Center, which will also house the Veterans Resource Center.

Professional Development Committee (Vicki): November 7th (10-12) will be a workshop to introduce people to the idea of Faculty Inquiry Projects. There is a small amount of money available to fund projects.

Mid-year Planning Meeting – tentatively set for Monday of final exam week. 9:00 am – 12:00 pm (December 8). Julie will set location.

Winter Department Chair – Tim will take on these duties during Winter intersession while Julie is off.

Announcements:

Jill – Shared flyer to promote Spring DSPS 30 section focused on English 1A and 1C.

Julie shared flyer, “Learn Common Cents,” which would be good for our students.

Grace announced that we got our allocation, which was a significant increase. DHH got the second largest allocation in the state. It's still being modified, so she will update us at Program Staff meeting.

Tomorrow is interviews for new front counter people – 11 interviews are planned.

Christmas celebration is tentatively Dec 5th. Grace will request special permission for us to close at 2:30 that day.

Jill asked for input on a student's recent request for additional time for assignments, which she anticipates will be requested again for Spring. Discussed shift in focus to introduce assignment early and maintain the same due date, which is still additional time; however, the content may not have been covered sufficiently. Decisions may need to be not only case by case for student, but also for course and for professor. Reviewed that this should be applied to only one course at a time and not be a broad clearance.

Case Conference – Discussion of specific student case.

Future Meeting Topics