

**Mt. San Antonio College
Budget Committee
Group Summary of October 1, 2008**

Committee Members:

Mike Gregoryk, Chair
 Linda Baldwin
 Ginny Burley
 Jennifer Galbraith

Don Hurdle
 Eric Kaljumaji
 Richard McGowan

Denise Lindholm
 Kate Scott
 Carolyn Keys for
Audrey Yamagata-Noji

Jill Miller (Notes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda Review	Mike Gregoryk added item 6: Board Policy item - BP 6200 - Budget Preparation	
2. Review of Summary of June 18, 2008 Meeting	The Summary of June 18, 2008 meeting was approved as submitted.	Summary of June 18, 2008 meeting to be posted.
3. Schedule of Dates and Times for 2008 Meetings	Approved as submitted with the exception of December 17 meeting which will be tentatively scheduled depending on need.	
4. 2008-09 Budget Issues	<p>Mike Gregoryk discussed:</p> <ul style="list-style-type: none"> • shortfall on property taxes • reduced COLA (.68%) • deficated growth • restricted lottery funds <p>Many of the budget problems have been pushed forward into future years, and we will probably be subject to mid-year budget cuts. If it becomes necessary, we would evaluate our reserves and then freeze non-essential positions.</p> <p>The Committee felt guidelines/procedures should be developed, for recommendation to PAC, to deal with possible budget cuts.</p> <p>The Committee felt this would be a good time to review/revise the Statement of Purpose.</p> <p>The institutionalizing of grants needs to be a process. An invitation will be extended to Adrienne Price to go through grant process at a future Budget Committee meeting.</p>	<p>New salary tables need to be posted in Human Resources.</p> <p>Future agenda item: Procedures for dealing with budget cuts.</p> <p>Future agenda item: Review Statement of Purpose.</p> <p>Ginny Burley to invite Adrienne Price to the November 19 Budget Committee meeting.</p>

5. 2009-10 Budget Issues	Mike Gregoryk distributed copies of 2009-10 California Community College 2009-10 System Budget Summary of Recommended Funding Increases.	
6. Board Policy BP 6200 – Budget Preparation	After reviewing the proposed changes to the policy, the Committee felt the 10% reserves should be maintained and there should not be a dollar amount specified. The President should evaluate the Policy biannually.	
7. Dr. John Nixon’s Presentation on Budget and Accreditation	Dr. Nixon will be attending the next Budget Committee meeting on October 15 to discuss accreditation and other items.	
8. Future Agenda items		<ul style="list-style-type: none"> • Zero-base Budgeting • Develop guidelines for recommendation to PAC on budget cuts process • Review/revise Statement of Purpose • Discussion on utilization, grant, categorical programs • Long-term planning

FUTURE MEETING DATES (3:30 p.m. – 4:45 p.m.)

- October 15, 2008**
- November 5, 2008**
- November 19, 2008**
- December 3, 2008**
- December 17, 2008 (tentative)**