

**Mt. San Antonio College  
Budget Committee  
Summary of October 14, 2009**

**Committee Members:**

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|--|---|--|--|
| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input type="checkbox"/> Eric Kaljumagi             | <input checked="" type="checkbox"/> Laura Martinez       | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| <input type="checkbox"/> Linda Baldwin                   | <input checked="" type="checkbox"/> Art Morales     | <input checked="" type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/>                                   |
| <input checked="" type="checkbox"/> Virginia Burley      | <input checked="" type="checkbox"/> Steven Liu      | <input checked="" type="checkbox"/> Marissa Parris       | <input type="checkbox"/>                                   |
| <input checked="" type="checkbox"/> Jennifer Galbraith   | <input checked="" type="checkbox"/> Denise Lindholm |  | <input type="checkbox"/>                                   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Agenda Review</b>	Mike Gregoryk welcomed new Budget Committee members; Laura Martinez, who is replacing Bill Rawlings and representing Classified Unit 262; Marissa Parris and Steven Liu, who are representing Associated Students.	Approved, as submitted.
<b>2. Review Summaries of July 29, 2009, and September 23, 2009</b>		Approved, as submitted.
<b>3. Finalize Draft of the Budget Review and Development Process Timeline and the 2010-11 Budget Development Calendar</b>	It was noted that Eric Kaljumagi and Linda Baldwin are in the process of reviewing a few items on the flowchart that Eric is concerned about. The most recent revision of the flowchart will be sent to the Budget Committee members for review. Linda and Eric should come to an agreement and finalize the flowchart by the next Budget Committee meeting. The Budget Committee will give final approval at the next meeting, on November 4, 2009.	Kerry Martinez will send the most recent version of the Budget Review and Development Process Timeline to the Budget Committee members.
<b>4. Review Frozen Positions List</b>	<p>Mike reviewed the Frozen Positions List as of September 25, 2009, with the Budget Committee. He noted that this document is always changing. It was suggested that a communication be sent out to the campus community, including students, showing the savings amount for the current open positions, identifying which ones are filled with an interim and what the net cost savings are.</p> <p>Mike stated that Denise has received many ideas and recommendations to bring to the Task Force on Cost-Cutting and Revenue-Generating Ideas meeting on October 21st. He has invited Vic Belinski, Bill Eastham, and Gary Nellesen</p>	No Action/Outcome.

	<p>to the meeting to be available to answer questions in the Facilities, Events, and Information Technology areas. Mike explained the timeline for the Task Force. There will be two meetings of the Task Force; the first one will be to prioritize the list of items submitted, and at the second meeting the Task Force will decide what recommendations to give to the Budget Committee for review and submission to PAC and to the President.</p> <p>It was noted that the Budget Committee should develop a comprehensive report to communicate to the campus community what cost savings have been done to date and what is scheduled for the future. Virginia Burley noted that, if we do not communicate, credibility will be lost. We tell them we have a \$5.1 million deficit now, and at the end of the year we could possibly have a \$1.5 million deficit. Without communicating what cost cutting has been done to date, they will say we “cried wolf.” Mike stated that he will ask the Vice Presidents to report to him what cost-cutting activities have taken place to date in their areas. The Budget Committee will discuss ideas for the communication document at the next meeting, on November 4<sup>th</sup>.</p>	
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**FUTURE MEETING DATES (3:00 p.m. – 4:30 p.m.)**

- October 7, 2009 - canceled**
- October 21, 2009 (Task Force on Cost-Cutting/Revenue-Generating Ideas)**
- November 4, 2009**
- November 18, 2009**

**FUTURE AGENDA ITEMS:**

**Review Accreditation Language as it Refers to the Budget Ideas for Budget Committee Communication**