

**Mt. San Antonio College
Budget Committee
Summary of December 2, 2009**

Committee Members:

- | | | | |
|--|---|--|--------------------------|
| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Eric Kaljumagi | <input type="checkbox"/> Laura Martinez | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Art Morales | <input checked="" type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Virginia Burley | <input checked="" type="checkbox"/> Steven Liu | <input type="checkbox"/> Marissa Parris | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Kerry Martinez (Notes) | <input type="checkbox"/> |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda Review		Approved, as submitted.
2. Review Summary of November 4, 2009		Approved, as submitted.
3. 2009-10 Budget Committee Goal and Progress Report	The Budget Committee reviewed the 2009-10 Budget Committee Goal and Progress Report. This report will be sent to Diana Casteel who requested it on behalf of the President's Advisory Council.	Approved, as submitted.
4. Review 2008-09 Expenditure Summary	Linda Baldwin explained the 2008-09 Expenditure Summary. Eric Kaljumagi asked if the report has the ability to handle offsets and gave an example scenario. Linda stated yes, eventually. The goal is to be able to view the cost centers and see the negative balances. Linda explained the institutional accounts versus the other accounts that are institutional in nature. It was suggested that the Budget Committee communicate to the campus what budget cuts have already been done on a semester basis and remind the Vice Presidents to bring to the Budget Committee the actions taken to-date for use in the communication. Mike Gregoryk stated there will be serious discussions in the future and hopefully there will be a report available to the Vice Presidents to help them look at where they are. The January Governor's Budget Workshop should give us a better idea of what's ahead in the future.	

5. Update on Task Force for Cost-Cutting/Revenue Generating Ideas	Mike Gregoryk stated the Task Force will be meeting on December 9, 2009 to complete the cost-cutting/revenue generating idea list. Mike stated there is work to be done in the Budget Committee in developing a plan for submitting the ideas to the President's Advisory Council.	
6. Develop Process for Budget Reductions	Mike stated the Budget Committee will revisit this agenda item at a future meeting.	

FUTURE MEETING DATES (3:00 p.m. – 4:30 p.m.)

December 9, 2009 (Task Force on Cost-Cutting/Revenue-Generating Ideas)
January 13, 2010 - canceled
February 24, 2010

FUTURE AGENDA ITEMS:

Creation of Priorities/Process for Reducing the Budget, Reduction of Expenses in the Budget Ideas for Budget Committee Communication
Vice President Reports