

**Mt. San Antonio College
President's Advisory Task Force on Fiscal Planning
Summary of April 6, 2011**

Task Force Members:

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| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Laura Martinez | <input checked="" type="checkbox"/> Johnny Jauregui |
| <input checked="" type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Art Morales | <input checked="" type="checkbox"/> Carolyn Keys for Audrey | <input checked="" type="checkbox"/> Liesel Reinhart |
| <input checked="" type="checkbox"/> Virginia Burley | <input type="checkbox"/> Bill Rawlings | <input checked="" type="checkbox"/> Yamagata-Noji | <input checked="" type="checkbox"/> Luisa Howell |
| <input checked="" type="checkbox"/> Jason Chevalier | <input checked="" type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Jean Garrett | <input checked="" type="checkbox"/> Michelle Williams |
| <input type="checkbox"/> Aida Ghorbani | <input checked="" type="checkbox"/> Annette Loria | <input checked="" type="checkbox"/> Eric Kaljumagi | <input checked="" type="checkbox"/> Sarah Daum |
| <input checked="" type="checkbox"/> Alexandra Leon | <input type="checkbox"/> Art Gonzalez | <input checked="" type="checkbox"/> Joan Sholars | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| | | <input checked="" type="checkbox"/> Diana Casteel | |
| | | <input checked="" type="checkbox"/> Terri Long | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Task Force Meeting Summary of 3/23/11	The President's Advisory Task Force on Fiscal Planning Summary of March 23, 2011, was reviewed and approved, as submitted.	
2. Meeting Packet – Handouts, 4/06/11	<p>Mike Gregoryk distributed and reviewed with the Task Force members the meeting packet which included:</p> <ul style="list-style-type: none"> • Sample Format for the Task Force • Suggested Priorities from Dr. Burley • Dr. Burley's Enrollment Management Plan • E-mail from Dr. Yamagata-Noji • E-Mail from Liesel Reinhart • Budget Scenarios and Options from Scott Lay • Mt. SAC Budget Information <p>Mike stated he would like to have a discussion on where this Task Force is going and how to get there. He stated this Task Force is all about shared governance, and the purpose is to set up guidelines and procedures for the Vice Presidents to follow. This work is very important and needs to be completed as soon as possible so that the Vice Presidents can do their part. The Task Force will possibly have to meet</p>	

	again next Wednesday to complete the task.	
<p>3. Task Force – Group Input on Priorities</p>	<p>Mike asked for the Task Force members' thoughts to develop parameters/priorities for the Vice Presidents. The following suggestions were made:</p> <ul style="list-style-type: none"> • Communicate to the campus community that the priority should be to spend less to successfully achieve a positive variance at year-end in their expense accounts. • Identify the magnitude of budget cuts, which is approximately \$20 million over two years. Identify the type of cuts to achieve. Engage in a philosophical discussion on what kind of College do we want to be and what programs are important to keep and offer. Look at other Colleges and see what they are doing. • Think outside the box – how we will do things better or stop doing them? • Target for FTES that are funded but still offer open access as a premier Community College. • Marketing/advertising for more students is not necessary. • Suggest that Task Force members discuss with their divisions the type of services that need to be maintained and at the same time guarantee a safe environment. • Reduce the number of times a student can register for a class. • Identify what a student needs from start to finish to be able to graduate. • Eliminate what is not necessary and costly. <p>Mike asked the Task Force members to meet in four individual groups for fifteen minutes and come up with</p>	

	<p>suggested priorities as follows:</p> <ul style="list-style-type: none">• Student Success – what can a student do without and still be successful?• Reduce \$20 million over the next two fiscal years.• What should Mt. SAC look like in the future?• What are Mt. SAC's priorities?• Determine Institutional Mission – students, student success, and level of service.• Safety of students and staff.• Institutional review.• Legal mandates.• Access.• Programs that serve the greatest number of students.• Equity.• Use data and facts.• Students complete programs.• Value vs. cost – program review.• Core classes.• Eliminate expenses that don't affect the students.• Centralize services.• Federal mandates.• Honor all existing contracts.• Efficiency.• Safety.• Do the same with less.• Course and program focus.• Student pathway focus.• Faculty focus – equipment.• Consolidate space.• Categorical backfill.• Public/private partnerships.• Donations from outside sources.• Shared input and decisions.	
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FUTURE MEETING DATES (3:00 p.m. – 4:30 p.m.)

April 13, 2011 – Building 40-122

April 20, 2011 – Building 6-160

May 4, 2011 – Building 6-160

May 18, 2011 – Founders Hall Dining Hall