Mt. San Antonio College
Budget Committee
Summary of May 16, 2012

Committee Members:

☐ Mike Gregoryk, Chair	☒ Jennifer Galbraith	☒ Mark Fernandez	☒ Annette Loria (Guest)
☒ Linda Baldwin	☒ Don Hurdle	☒ Crystal Lane Swift	☐ Sofia Haq (Student)
☒ Virginia Burley	☒ Jean Garrett	☒ Richard McGowan	☐ Jose Jimenez (Student)
☒ Audrey Yamagata-Noji	☐ Denise Lindholm	☐ Bill Scroggins (Guest)	☒ Gary Nellesen(Guest)
		☒ Rosa Royce (Guest)	☒ Kerry Martinez (Notes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. **Agenda Check**		Approved, as submitted.
2. **Review Meeting Summary of April 25, 2012**	The Budget Committee Meeting Summary of April 25, 2012, was reviewed and approved, as submitted.	Approved, as submitted.
3. **Very Preliminary 2012-13 Tentative Budget**	Linda Baldwin presented Mt. San Antonio Community College District 2012-13 Very Preliminary Tentative Budget. Linda explained the Budget and Actual Comparison History spreadsheet showing an estimated 2012-13 preliminary tentative budget deficit of $12,642,004, and an ending fund balance of $13,562,718 - (9.36%). The Estimated 2013-14 preliminaryTentative Budget shows a deficit of $15,142,004, and an Ending Fund Balance deficit of $5,156,203 (-3.35%). These estimated balances are if the tax initiative does not fail in November. Linda explained the 2011-12 Estimated Negative Variance spreadsheet showing a negative variance (reduction to fund balance) of $2,154,025. Linda stated the fund balance will decrease by this amount and it is the difference between the Adopted Budget and actual expenditures. Linda stated she would like the Budget Committee members to understand how serious the ongoing structural budget deficit is, and how it needs to be addressed. Richard McGowan suggested this subject be placed on the Agenda for the next Budget Committee meeting to discuss the Structural Budget problem.	

| 4. **Prioritization Process, Facilities Advisory Committee** | Gary Nellesen reviewed AP 6610 Project Prioritization, Chapter 6 – Business and Fiscal Affairs with the Budget Committee members. He also presented the Project Request Form developed by Facilities Planning & Management. The Budget Committee members suggested the title be changed to "Facilities Project Prioritization". Virginia Burley stated she has heard people question the prioritization of capital projects and what the logical order is. Gary stated the most recent administrative procedure is designed to be more collaborative. Richard McGowan suggested in section 3.a. of AP 6610 changing the wording from "strongly discourage" to "will not allow" in the sentence that addresses splitting large projects into many small repair work orders. | |

FUTURE AGENDA ITEMS:

- **Discussion on Budget Communication**

FUTURE MEETING DATES (3:00 p.m. – 4:00 p.m.)

- **June 13, 2012**
- **June 20, 2012**