

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes
June 14, 2011
3:30 – 5:00 pm

x	Kristina Allende	X	LeAnn Garrett, Co-Chair		Terri Long	X	Liesel Reinhart
x	Virginia Burley, Co-Chair	X	Mary Johnson	X	Tom Mauch	X	Christine Tunstall
x	Donna Burns	X	Eric Kaljumagi	X	John Pellitteri		
	Silver Calzada						
Vacant : Articulation Officer						Recorder : Irene Inouye Student Representative : Francesca Lu	

Item/Comments/Discussion		Outcome
I	Approval of Council Minutes May 24, 2011	Approved
II	Information	
III	Basic Skills Committee Minutes: May 12, 2011	Approved
	Distance Learning Committee Minutes: May 10 and May 24, 2011	L. Garrett Comment: does not agree on sentence on DL minutes: Moodle rooms was preferred by C&I
	Educational Design Committee Minutes May 24, May 31, June 7, 2011	Approved
	Equivalency Committee Minutes:	
	Outcomes Committee Minutes:	
	Transfer & General Education Subcommittee Report	
IV	New or Substantive Program Changes	
	New noncredit Certificate: Interior Design – Level I (mirrors credit Level I)	Refer to attachment. Concerns about credit vs. too many non-credit student. Questions about current practice and need to document procedures for establishing noncredit programs that mirror credit program.
V	Items for Discussion/Action	
	EDC Goals and Outcomes Report – L Garrett	Refer to attachment. Questions about status of implementation of stage 2 in WebCMS. Implementation is pending testing. Information – Academic Senate
	Two-Year Content Review of Prerequisites, Corequisites – L Garrett	Refer to attachment. Concerns about 2-year review or 4-year review of advisories. Local decision of how advisories will be reviewed. Departments should keep their own records of when the prerequisites were reviewed. They must specify that it is a 2-year prerequisites review on cover sheet. Advisories and prerequisites are checked at EDC so it would be reasonable to review advisories every 2 years. Proposal does not reflect some of the concerns expressed. Faculty may not be clear on the role of CTE requisites and funding. L. Garrett will investigate the benefits and drawbacks during Curriculum Institute. Will work with Michelle.
	Distance Learning Committee Goals and Progress – M Johnson	Refer to attachment. Questions about number of Distance Learning (DL) students served and how many faculty are teaching DL. Number unknown since there are students that take more than one DL course and faculty teaching multiple DL sections. How many faculty actually use Bb. Information: Academic Senate

	Distance Learning Purpose and Function – M Johnson		<p>Refer to attachment. No changes to purpose and function but changes requested on membership. DL Committee thinks classified employees (Division Admin) should be involved since they schedule. Appointment would be by CSEA. It might be difficult for a classified to participate and take minutes at the same time. To be discussed next year. M. Johnson to refer to DL Committee and then resubmit.</p>			
	<p>2010/11 Meetings: 3:30-5:00—2nd & 4th Tuesday</p>	<p>September 14 & 28 October 12 & 26, 2010</p>	<p>November 9 & 23, 2010</p>	<p>December 7, 2010 (if needed)</p>	<p>March 8 & 22 April 12 & 26, 2011</p>	<p>May 10 & 24, 2011 June 14, 2011 (if needed)</p>