

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes
October 9, 2012
3:30 – 5:00 pm
Conference Room: Bldg. 4, Room 2440

X	George Bradshaw	X	Jason Chevalier	E	LeAnn Garrett, Co-Chair	X	Terri Long	
X	Virginia Burley, Co-Chair	X	Tom Edson	X	Mary Johnson	X	John Pellitteri	
X	Donna Burns	X	Jamaika Fowler	X	Eric Kaljumagi	X	Dan Smith	
Student Representative:							Recorder: Irene Inouye	X

Agenda		Outcome
I.	Approval of Council Minutes September 25, 2012.	Approved with edits.
II.	Information SPOT Task Checklist – M. Johnson	The SPOT Task Check-Off Sheet has been modified to reflect the change from Blackboard to Moodlerooms.
III.	Distance Learning Committee Minutes: August 28, 2012 September 11, 2012	The Distance Learning Committee plans on communicating to faculty via email about regulatory compliance requirements as well as providing information to faculty on the implications and consequences if the College is found not to be compliant. Communication is critical to achieve regulatory compliance. An AP that has been recently approved by the AS contains more clear and concise language regarding regulations and compliance.
	Educational Design Committee Minutes: September 25, 2012 October 2, 2012	
	Equivalency Committee Minutes: April 23, 2012	
	Outcomes Committee Minutes:	
	Transfer & General Education Subcommittee Report:	UC Review of History Courses 2012-13 UC TCA Decisions
IV.	New or Substantive Program Changes, New Courses, and Course Disciplines	
	AA-T Political Science AA-T Music	AA-T Political Science A question arose about Statway courses been included in AA-T in Political Science. These courses aren't articulated; therefore they cannot be added to this particular TMC. AA-T in Political Science – Approved AA-T Music Certain courses such History of Music are not required by the state. Although Mt.SAC's proposal for AA-T in Music is not a perfect match to the TMC, we are hopeful that it will be approved. As far as repeatability of Music courses, if Ensemble courses are aligned with a CSU, then they can be repeatable. Different Ensemble courses will need to be put in different families. George Bradshaw mentioned that there are already existing families that existed ICCIS, but new families will need to be created based on new regulations. AA-T in Music – Approved Both AA-T's will be forwarded to the Academic Senate for Approval
V.	4-Year Review Course List for AS Consent Agenda	
VI.	Items for Discussion or Action	
	AP 4021 Program Discontinuance – E. Kaljumagi	The AS Executive Board recommended to not move AP 4021 forward to the full Senate until the language of the AP is modified. C&I members asked the Senate to provide a list of the Exec Board's concerns regarding the AP. It was determined that a task force of the AS Exec should be created to make the necessary modifications to the AP. Dr. Burley suggested that

		Terri Long be part of the task force.
	Equivalencies – E. Kaljumagi	Basic Skills interdisciplinary, Chemistry, Computer Science. Approved and moved forward to Academic Senate on the consent agenda
	Submission of AA-T's vs. submission of courses – T. Long	Terri asked for direction with respect to processing new and modified degrees and the courses included in them. She was particularly concerned with the processing of the AA-T's. Some of the courses required for the degrees need to be modified in order to match the TMCs. Should the courses be reviewed in order received? If so, then EDC would review the program after the courses have been approved. C&I confirmed that courses need to be approved prior to the processing of new or modified degrees and that the courses should be reviewed in the order received. EDC will continue to review courses and programs in order received. Programs will only be reviewed by EDC after all of the courses have been processed.
	2-yr review of requisites - T. Long and E. Kaljumagi	There is a requirement for prerequisites on vocational courses to be reviewed every 2 years. Terri and Eric presented a proposal which includes processes for reviewing prerequisites on courses in addition to review prerequisites on programs. Eric indicated that there are only about five programs that have program prerequisites. A discussion ensued and some recommendations were made for modifications to the proposal. Terri agreed to edit the proposal and bring it back to the next C&I meeting.
	Academic Senate for California College Curriculum Regional Training Report – M. Grimes-Hillman	Michelle Grimes-Hillman and Michelle Sampat attended a Regional Curriculum Training Session on October 1. Terri reviewed the report submitted by Michelle and Michelle with C&I members. The report included information on C-ID descriptors, the creation of AA-T's, course repeatability and course repetition. The College needs to move quickly with respect to course repeatability since the mandate is to remove repeatability from designated courses by fall 2013. Eric asked Irene and Terri for a list of repeatable courses so that the Senate can begin working on this plan. Exceptions to the repeatability designation include courses in intercollegiate athletics, visual arts, and performing arts. These courses will need to be placed into families. Unfortunately, the guidelines for accomplishing this task are not yet available. According to Michele Grimes-Hillman, the guidelines should be available soon. Terri will provide the Academic Senate with a list of repeatable courses as soon as one can be extracted from WebCMS. The AS would work on identifying the courses in which repeatability needs to be removed and creating families for those courses that can still be repeatable (up to three times for a total of four enrollments).
2013-13 Meetings 3:30-5:00 2 nd & 4 th Tuesdays	September 11 & 25, 2012 October 9 & 23, 2012	November 13 & 27, 2012 December 11, 2012 March 12 & 26, 2013 April 9 & 23, 2013 May 14 & 28, 2013 June 11, 2013