

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes

March 12, 2013

3:30 – 5:00 pm

Conference Room: Bldg. 4, Room 2440

X	George Bradshaw	X	Jason Chevalier	X	Michelle Grimes-Hillman, Co-Chair	X	Terri Long
X	Virginia Burley, Co-Chair	X	Tom Edson	X	Mary Johnson	X	John Pellitteri
X	Donna Burns	X	Jamaika Fowler	X	Eric Kaljumagi	X	Dan Smith
Student Representative:						Recorder: Irene Inouye X	

	Agenda	Outcome
I.	Approval of Council Minutes February 26, 2013	Approved
II.	Information How could the Exec Board of the AS have passed a resolution in the winter?	<p>Repeatability: Repeatability issues will affect several departments such as KIN, JOUR and DNCE. Faculty have been informed that revised CORs must be submitted as soon as possible. The Academic Senate Executive Board passed a resolution during Fall approving Educational Design Committee (EDC) to prioritize repeatability courses as well as those courses that are severely overdue. Overdue courses must be reviewed by EDC and are being prescreened in order to make this process flow smoothly. Courses that are approved for repeatability by the Academic Senate and Chancellor's Office (CO) may be included in the printed catalog or will be included in the catalog addendum. Departments are asking if such courses can be scheduled for Fall 2013. C&I recommended that department chairs be notified about courses that are overdue. Every year the lists of courses that are due and those that are overdue courses are made available to Division Deans during instruction meeting. It will be more practical to make the list available if Academic Senate provides it to faculty.</p> <p>C-ID submission: Courses must be submitted for C-ID approval in order to keep them in the AA-T and AS-T degrees. If courses are denied or conditionally approved, faculty have one year to change/amend a course. We will need to decide how to monitor these changes in WebCMS. Revisions must be made as soon as possible for those changes to be reported to senate. No problems are anticipated. Potentially there might be some problems with some course with unit value issues, (when a course has fewer units than the C-ID descriptor) but we do not have many of those courses. This C-ID topic will be placed on a future C&I agenda. Maybe it would be better to request a resolution to make these courses a priority and prevent being out of compliance.</p> <p>Senate will make a resolution to make C-ID courses a priority for review.</p> <p>As far as the work of EDC goes, Terri asked the Senate to reconsider the need to review courses that were submitted prior to April 2011 that have already been prescreened.</p> <p>Guidelines on Repeatability from the Chancellor's Office are not out yet.</p> <p>Title 5 language implies that Work Experience (WE) courses are not repeatable but we still don't have a definitive answer with</p>

		<p>respect to WE. We have made a conscious decision of not removing repeatability from such courses because we have received conflicting emails from the CO. The Academic Senate suggests leaving them as they are. George is worried that if courses end up not being repeatable the College might have to suffer economic consequences when claiming these courses for apportionment. Courses should not be problematic because they are entered individually and is easier to track students who have taken these courses. An example is AGHE 83A which is required to be taken 4 times.</p>
III.	Distance Learning Committee Minutes: November 27, 2012 December 11, 2012	Accepted Accepted
	Educational Design Committee Minutes: February 26, 2013 March 5, 2013	Accepted Accepted
	Equivalency Committee Minutes:	
	Outcomes Committee Minutes: December 4, 2012.	Accepted
	Transfer & General Education Subcommittee Report:	
IV.	New or Substantive Program Changes, New Courses, and Course Disciplines	
V.	4-Year Review Course List for AS Consent Agenda	
VI.	Items for Discussion or Action	
	2-year College Catalog – George Bradshaw	<p>George started a discussion regarding the possibility of a 2-yr college catalog instead of a yearly catalog. There is always something to be added or corrected. It would be easier for scribes to do the work every two years, and would make it easier for counselors and students to follow. Right now there are too many changes with AA-Ts and other state mandates to consider this as an option. If students are subject to a catalog year, what would happen when the PDF gets published or modified often? There has to be a catalog date set for students.</p> <p>Bring AP on catalog rights to continue this discussion. With C&I support, Tom will write a resolution for a 2-yr catalog and it will be submitted to Academic Senate.</p>
2013-13 Meetings 3:30-5:00 2 nd & 4 th Tuesdays	September 11 & 25, 2012 October 9 & 23, 2012	November 13 & 27, 2012 December 11, 2012 February 26, 2013 March 12 & 26, 2013 April 9 & 23, 2013
		May 14 & 28, 2013 June 11, 2013