

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes

March 26, 2013

3:30 – 5:00 pm

Conference Room: Bldg 4, Room 2440

X	George Bradshaw	X	Jason Chevalier	X	Michelle Grimes-Hillman, Co-Chair	X	Terri Long	
X	Virginia Burley, Co-Chair	A	Tom Edson	X	Mary Johnson	X	John Pellitteri	
x	Donna Burns	X	Jamaika Fowler	X	Eric Kaljumagi	X	Dan Smith	
Student Representative:							Recorder: Irene Inouye	x

Agenda		Outcome
I.	Approval of Council Minutes March 12, 2013	Approved
II.	Information New Fee Based Course Offerings – Summer 2013	Approved
III.	Distance Learning Committee Minutes: February 26, 2013	Accepted
	Educational Design Committee Minutes: March 12, 2013	Accepted as corrected
	Equivalency Committee Minutes:	
	Outcomes Committee Minutes: March 5, 2013	Accepted
	Transfer & General Education Subcommittee Report:	
IV.	New or Substantive Program Changes, New Courses, and Course Disciplines <u>Disciplines</u> LATN 1 from: Foreign Languages and Linguistics to: Foreign Languages and Classics to foreign languages and Classics RAD 91: Additional placement of Nursing	Approved
V.	4-Year Review Course List for AS Consent Agenda	
VI.	Items for Discussion or Action	
	BP 4040 Library Services (Proposed Revision) – E. Kaljumagi	BP 4040 appears to be basically the mission statement for the library. A discussion took place about the broadness of the second sentence. After some discussion regarding the areas of comprehensive collections and educational technology the committee decided to approve the BP as written. A corresponding AP should follow. Approved as written. Forward to Academic Senate and then to AMAC
	C-ID Resolutions - M. Grimes-Hillman	Reinhart resolution: This resolution requests that the Academic Senate rescind its previous position of strongly encouraging faculty participation in the C-ID numbering system. Lack of participation from faculty may result in the college losing transfer degrees which would not be in the best interest of our students. If this resolution passes, the Academic Senate would have no position on C-ID. A course takes at least one year to be approved by EDC and then it gets submitted for C-ID approval. We have been given only one year for these courses to be C-ID approved. Grimes-Hillman resolution: Michelle would like to ask the Academic Senate to give priority for EDC review to courses and existing degrees affected by C-ID. This would allow faculty to keep their courses in AA-Ts and AS-Ts. It would not be fair for faculty not to be able to keep their

		<p>courses in transfer degrees nor for students to miss the opportunities given by transfer degrees due to our local practices. Many of these degrees did not have finalized descriptors and when they were proposed were not required by the Chancellor's Office to submit the courses for C-ID approval. C-ID reviewers are reviewing courses in a holistic way. Unless the course is very different, it is approved. The resolution could be simplified and it was suggested that it be authored by C&I. Michelle Grimes-Hillman will bring a revised resolution, authored by the council, to the next C&I meeting for approval.</p>			
	<p>Program Prerequisites – E. Kaljumagi</p>	<p>It is acceptable for prerequisites to be placed into programs. The question is how to do it. There are two ways: 1. Admission into the program 2. Placing program prerequisites on the first course in a program sequence. Discussion ensued regarding how this could be done when the skills are not really needed for the individual course but for the program. How can we address this issue in a systematic way? Title 5 requires for program prerequisites to be reviewed. Program prerequisites are usually a set of courses that must be taken before entering the program. It would be nice if these program prerequisites could be automated. It was suggested that Terri create a report that identifies current programs with program prerequisites and look at how students gain entry into these programs. We also need to create a process in which program prerequisites are reviewed on a regular basis. Orientation to programs is another component that we should look at. Terri will present C&I with a list of current programs approved by the Chancellor's Office that have program prerequisites.</p>			
<p>2013-13 Meetings 3:30-5:00 2nd & 4th Tuesdays</p>	<p>September 11 & 25, 2012 October 9 & 23, 2012</p>	<p>November 13 & 27, 2012</p>	<p>December 11, 2012</p>	<p>February 26, 2013 March 12 & 26, 2013 April 9 & 23, 2013</p>	<p>May 14 & 28, 2013 June 11, 2013</p>