

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes

November 12, 2013

3:30 – 5:00 pm

Conference Room: Bldg 4, Room 2440

x	George Bradshaw	x	Tom Edson	x	Mary Johnson	x	Irene Malmgren, Co-Chair
x	Donna Burns		Jamaika Fowler	x	Eric Kaljumagi	x	John Pellitteri
x	Jason Chevalier	x	Michelle Grimes-Hillman, Co-Chair	x	Terri Long	x	Dan Smith
Student Representative: Dielle Danica Kuffel x				Recorder: Irene Inouye			
Guest : Michelle Sampat							

	Agenda	Outcome
I.	Approval of Council Minutes October 22, 2013	Approved
II.	Information New Fee Based Course Offerings – Winter Semester – D. Burns	Accepted
III.	Distance Learning Committee Minutes: October 8, 2013	Accepted
	Educational Design Committee Minutes: October 22, 2013 November 5, 2013	Accepted Accepted
	Equivalency Committee Minutes: September 23, 2013	Accepted
	Outcomes Committee Minutes: October 15, 2013	Accepted
	Transfer & General Education Subcommittee Report:	
IV.	Items for Discussion or Action	
	LCOM 80, 90, and 100 – Recommendation from EDC	Courses were pulled from consent agenda on senate floor and referred to EDC to ensure they were 4-year review and not modifications. EDC was also asked to review if the courses overlapped with counseling courses. The LERN department asked for the courses to be placed in both the Learning Assistance and Counseling disciplines. EDC confirmed unanimously that LCOM courses were 4-yr and processed properly and accordingly. EDC also confirmed no overlap with counseling and approved the disciplines placement. C&I accepted the recommendation to approve as 4-yr review and to place the discipline of Counseling on the courses. Recommended for Academic Senate Approval
	AP 7211 Minimum Qualifications and Equivalencies. - E. Kaljumagi	Questions and comments about recommended changes. C. 1 Seems to be overly complex and requires more than Mt. SAC has ever required of any faculty member. Question asked regarding the ability to interview applicants that do not meet minimum qualifications. HR does not permit this practice. C. 4 Not wanting to use the word eminence. D. 1 English 1A should be college level writing. D. 3 Part time experience should be added to section C. C&I suggested sending recommendation back to Equivalency Committee and having a conversation with HR before it gets forwarded to Academic Senate.
	Feasibility of MUS 28 Commercial Ensemble- – M. Grimes-Hillman	An attachment was distributed to C&I members regarding requests from Curriculum Liaison made to the Music department that were not addressed regarding this course. Is it reasonable and feasible to add more repeatable ensemble courses when students already have enough options? Is there a point where students want to look at all these ensembles and decide what they really need? Do we have the number of students to fill and support the number ensemble courses offered at Mt.SAC? How many Ensemble courses are we really going to offer? C&I wants to see a plan from the Music Department as to where

		<p>the course fits in the program. The plan must indicate where there is a legitimate need for students for this course, address resources, as well as administrative work to be done, and strategic growth.</p> <p>Viability and Feasibility: 1. Work from department. 2. Fiscal determination. 3. Priorities of educational master plan. Historically, the lack of rationale on new courses did not prevent approval of new courses.</p> <p>EDC is asking for a better rationale for all new courses. Terri and Michelle have been giving faculty guidelines on how to provide a reasonable rationale. For example, if the course is going to be stand-alone, we need the rationale to justify the course.</p> <p>Shouldn't something having to do with feasibility exist at stage 3? The coversheet has new language regarding this issue. Courses need the support of administration through PIE. If faculty answer the questions from EDC, the course can be moved through the process.</p> <p>C&I recommended sending the course back to stage 1, ensure that the questions are answered, process course accordingly, and <u>simultaneously submit a modification to the AA-T.</u></p>			
	<p>Recommended Equivalencies – Fashion Merchandising & Design, and Family and Consumer Studies/Home Economics – Eric Kaljumagi</p>	<p>Fashion wants to stay at minimum qualifications.</p> <p>FCS wants to have a supplemental equivalency to expand their qualifications.</p> <p>Recommended approval to the Academic Senate</p>			
	<p>Modified DL Amendment Form – M. Johnson</p>	<p>Next meeting</p>			
	<p>DL Substantive Change Proposal – M. Johnson</p>	<p>Next meeting</p>			
	<p>PCC Rubrics</p>	<p>Next meeting</p>			
<p>2013-14 Meetings 3:30-5:00 2nd & 4th Tuesdays</p>	<p>September 10 & 24, 2013 October 8 & 22, 2013</p>	<p>November 12 & 26, 2013</p>	<p>December 10, 2012</p>	<p>February 25, 2014 March 11 & 25, 2014 April 8 & 22, 2014</p>	<p>May 13 & 27, 2014 June 10, 2013</p>