

**Mt. San Antonio College  
Curriculum & Instruction Council**

**Minutes**

**April 8, 2014**

**3:30 – 5:00 pm**

**Conference Room: Bldg 4, Room 2440**

<b>E</b>	Jeffrey Archibald	<b>X</b>	Jason Chevalier	<b>E</b>	Michelle Grimes-Hillman, Co-Chair	<b>X</b>	Irene Malmgren, Co-Chair
<b>X</b>	George Bradshaw	<b>X</b>	Tom Edson	<b>X</b>	Mary Johnson	<b>X</b>	John Pellitteri
<b>E</b>	Donna Burns	<b>X</b>	Jamaika Fowler	<b>X</b>	Terri Long	<b>X</b>	Dan Smith
<b>Guest : Michelle Sampat X</b>							<b>Recorder: Irene Inouye</b>

	<b>Agenda</b>	<b>Outcome</b>
<b>I.</b>	<b>Approval of Council Minutes</b> March 25, 2014	Approved
<b>II.</b>	<b>Information</b>	
<b>III.</b>	<b>Distance Learning Committee Minutes:</b>	
	<b>Educational Design Committee Minutes:</b> March 25, 2014	Accepted Math 140 will be replaced for MATH 120 BUSM 10 will be removed Add MATH 110H Add BUSC 1AH, 1BH, and BUSL 18H
	<b>Equivalency Committee Minutes:</b>	
	<b>Outcomes Committee Minutes:</b> March 18, 2014.	Accepted
	<b>Transfer &amp; General Education Subcommittee Report:</b>	
<b>IV.</b>	<b>New or Substantive Program Changes</b>	
<b>V.</b>	<b>Items for Discussion or Action</b>	
	Recommended Equivalencies – Journalism	A master's degree plus 10 years of experience seems to be excessive as a minimum qualification. Per this council's consensus, this document will be sent back to the Equivalency committee for a more comprehensive explanation. Terri and Irene Inouye will check TOP codes for Journalism courses.
	Outcomes – J. Chevalier	Jason suggested activating stage 4 in WebCMS with the purpose of reviewing courses Outcome. This will ensure that SLOs have been assessed within the last 4 years prior to submitting for 4-yr. review. If a course gets to stage 4 and needs to be sent back, wouldn't be necessary to track it to ensure the course gets reviewed, otherwise it would be inactivated? Outcome coordinator would check to see that the course has been through at least 1 full assessment cycle including use of results. Tracdat might not be robust enough to provide evidence for accreditation. Jason can set his own system for courses for evaluating SLOs assessment. There is software called WEAVE that is much friendlier than tracdat. There will be a presentation on 4/9/14. For the system to have any impact there needs to be a dialog about the consequences of not doing assessments. John mentioned that if courses get deleted because of SLOs assessments, students would end up paying the consequences. This is important for continued accreditation. Jason reviewed all courses processed last year and said that 75% of them had assessments. Pending a green light that all courses have been assessed is not

	<p>enough for accreditation. They would ask for dialog to be recorded in minutes. Tom clarified that even when a course's SLOs have not been assessed, the course will continue through the regular review process. <b>We need to implement this structurally; Irene supports the use of stage 4 for Outcomes review purpose and would like to send it to senate with rationale.</b></p>				
<p><b>2013-14 Meetings</b> 3:30-5:00 2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesdays</p>	<p>September 10 &amp; 24, 2013 October 8 &amp; 22, 2013</p>	<p>November 12 &amp; 26, 2013</p>	<p>December 10, 2012</p>	<p>February 25, 2014 March 11 &amp; 25, 2014 April 8 &amp; 22, 2014</p>	<p>May 13 &amp; 27, 2014 June 10, 2013</p>