

**Mt. San Antonio College
Curriculum & Instruction Council**

**Minutes
November 10, 2015
3:30 – 5:00 pm**

Conference Room: Bldg 4, Room 2440

x	Jeffrey Archibald	x	Mary Johnson	x	John Pellitteri	x	Emily Woolery
x	Madelyn Arballo	E	Irene Malmgren, Co-Chair	x	Michelle Sampat, Co-Chair		
x	George Bradshaw	X	Joumana McGowan	E	Dan Smith		
x	Jamaika Fowler	X	Jean Metter	x	John Vitullo		

Student Representative: Marisa Perales

Recorder: Irene Inouye

Guest : Kristina Allende

Agenda		Outcome
I.	Approval of Council Minutes October 27, 2015	Approved
II.	Information New Fee Based Course Offerings – Winter Intersession – M. Arballo Accreditation – Kristina Allende	Accepted This council informed Kristina Allende that a link to SLOs & PLOs has been added to all course outline of records as requested by Accreditation Commission. We have met this requirement over a year ago.
III.	Distance Learning Committee Minutes: September 22, 2015 October 13, 2015	Accepted Accepted Michelle brought up the fact that there are many DL courses that have not been reviewed and/or updated along with the traditional version of such courses as they are reviewed by EDC for 4-year review or modification. Michelle wants to work with DL in finding a way to inform faculty about submitting the DL version to the DL committee for review when they submit modifications or reviews of courses to EDC.
	Educational Design Committee Minutes: November 3, 2015 November 10, 2015	Accepted Accepted
	Equivalency Committee Minutes: October 26, 2015	Accepted
	Outcomes Committee Minutes: October 20, 2015	Accepted
	Transfer & General Education Subcommittee Report:	
IV.	New or Substantive Program Changes, New Courses, and Course Disciplines	
V.	New Stand-alone Courses ENGR 6	Engineering Department and CSCI department reported that they have communicated regarding overlapping concerns. CSCI department supports the approval of ENGR 6. Approved to move forward to AS
VI.	Course Unit Change Report	
VII.	Items for Discussion or Action	
	Curriculum and Program Planning Goals - D. Smith	Joumana shared: The purpose and functions of the Curriculum and Program Planning Committee are already being exercised by other committees. Function No. 1 will be sent to back because it does not seem to be included in any committee. This council wants to ensure this function is included in a different committee. Michelle will investigate whether function No. 1 belongs to a committee. Dan Smith and Irene Malmgren had agreed to dissolve it. This item will be tabled until the issue about function No. 1 and where the Educational Master Plan is coming from is determined.
	Online Education Initiative – M. Johnson	October 21st consortium meeting to develop rules for when it

		<p>becomes an entity. In winter we will be pushing tutoring which provides tutoring available at all times for specific subjects. The attached document updates the current status of the OEI. During Spring we'll be teaching the 3 pilot courses only in Canvas subjects. Academic Senate has allowed DL to participate in the OEI pilot program through its duration. Mary thinks the consortium is working hard to make sure students are successful. Move forward as an information item to AS</p>		
	Accounting and Management Equivalency – D. Smith	Approved		
	Communication Equivalency – D. Smith	Approved as amended to forward to AS		
	AP 4050 Articulation – M. Sampat	Michelle will check the references and will fix if necessary. Approved with minor edits to references.		
	AP 4051 Equivalencies and Variances – M. Sampat	Tabled. It will be return with a variance form.		
	AP 4105 Distance Learning – M. Johnson			
	Outcomes Committee Purpose and Function – E. Woolery	Tabled.		
	New Program Feasibility Checklist – M. Sampat	Tabled.		
	DLC Purpose, Function and Membership – M. Johnson	Tabled.		
	AP 4500 – M. Sampat	Tabled.		
	BP 4500 – M. Sampat	Tabled.		
	AP 4555 – M. Sampat	Tabled.		
	AP 4228 - M. Sampat	Tabled.		
	<p>Prioritization of several items for the upcoming C&I agenda: 1. Catalog Rights and Student Information 2. Local Degree Inflation: How many courses are enough? 3. Degree Ownership 4. Nondegree Applicable Courses on Degrees 5. Library Resources: New Programs 6. Programs and Degrees: Outcomes Review 7. Courses Related in Content: Family Modifications</p>	Tabled.		
<p>2015-16 Meetings 3:30-5:00 2nd & 4th Tuesdays</p>	<p>Fall 2015 September 8 & 22 October 13 & 27</p>	<p>November 10 & 24 December 8, 2014</p>	<p>Spring 2016 February 23 March 8 & 22</p>	<p>April 12 & 26 May 10 & 24 June 7 (tentative)</p>