

**Mt. San Antonio College  
Curriculum & Instruction Council**

**Minutes  
March 8, 2016  
3:30 – 5:00 pm**

**Conference Room: Bldg. 4, Room 2440**

<b>E</b>	Jeffrey Archibald	<b>X</b>	Mary Johnson	<b>X</b>	John Pellitteri	<b>E</b>	Emily Woolery
<b>X</b>	Madelyn Arballo	<b>E</b>	Irene Malmgren, Co-Chair	<b>X</b>	Michelle Sampat, Co-Chair		
<b>X</b>	George Bradshaw	<b>X</b>	Joumana McGowan	<b>X</b>	Dan Smith		
<b>X</b>	Jamaika Fowler	<b>X</b>	Jean Metter	<b>X</b>	John Vitullo		

**Student Representative:**

**Recorder:** Irene Inouye

	Agenda	Outcome
<b>I.</b>	<b>Approval of Council Minutes</b> February 23, 2016	<b>Approved</b>
<b>II.</b>	<b>Information</b>	
<b>III.</b>	<b>Distance Learning Committee Minutes:</b> December 8, 2015	<b>Accepted</b>
	<b>Educational Design Committee Minutes:</b>	
	<b>Equivalency Committee Minutes:</b>	
	<b>Outcomes Committee Minutes:</b> November 17, 2015	<b>Accepted</b>
	<b>Transfer &amp; General Education Subcommittee Report:</b>	
<b>IV.</b>	<b>New or Substantive Program Changes, New Courses, and Course Disciplines</b>	
<b>V.</b>	<b>New Stand-alone Courses</b>	
<b>VI.</b>	<b>Course Unit Change Report</b>	
<b>VII.</b>	<b>Items for Discussion or Action</b>	
	Program Feasibility – M. Sampat	<p>This form will be used when considering creation of new programs. It might be a writable PDF form.</p> <p>Dan Smith expressed concerned about the Advisory input box. If this is a new program, then there wouldn't be an advisory committee at this point. If the curriculum had not been written yet, would this be the form to use?</p> <p>Michelle explained that this form will provide faculty the knowledge of whether or not to proceed with creating a program and/or its curriculum. If the committee of faculty member decides to proceed, an advisory committee would be formed.</p> <p>Dan also expressed concern that many of these programs will not provide regional employment. Programs that provide regional employment would be favored. This adversely impacts some of our programs such as R-TV. All CTE programs must be LAOCRC approved. Rationale can be provided regarding state or national demands as well as to explain the lack of regional demand.</p> <p>This council agreed to new title: <b>New Program Prescreening John will bring back a revised form.</b></p>
	AP 4555 Athletic Special Event – M. Sampat	<p>Michelle presented the new version of AP 4555. It was broadened so it can accommodate events held at Mt.SAC and opens the possibility for future events.</p> <p><b>Recommended for AS approval</b></p>
	AP 4500 Athletics	<p>This AP is very similar to what other colleges have.</p> <p>Michelle will verify the use of &amp; and commas in the division name.</p> <p><b>Recommended for AS approval</b></p>
	BP 4500	<b>Recommended for AS approval</b>
	AP/BP 4100 Graduation Requirements – M. Sampat	<p>This has been brought back to C&amp;I in hopes to inactivate it. This council looked at the BP and did some minor revisions. There was an agreement in AMAC about revising the BP before inactivating the AP.</p> <p><b>BP will be revised and brought back.</b></p>

	Catalog Rights and Student Information	Concern about been as flexible as possible with the establishment and continuation of catalog rights. If one is not a student, one cannot establish catalog rights. <b>Michelle will research Catalog Rights AP and will bring back information.</b>
	Nondegree Applicable Courses on Degrees	Jamaika will verify any further courses need to be removed from degrees.
	Courses Related in Content: Family Modifications	C&I recommends inclusion of families in the catalog.
<b>2015-16 Meetings</b> 3:30-5:00 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	<b>Fall 2015</b> September 8 & 22 October 13 & 27	November 10 & 24 December 8, 2014
		<b>Spring 2016</b> February 23 March 8 & 22
		April 12 & 26 May 10 & 24 June 7 (tentative)