Mt. San Antonio College
Curriculum & Instruction Council

Minutes
April 12, 2016
3:30 – 5:00 pm
Conference Room: Bldg 4, Room 2440

x	Jeffrey Archibald	X	Mary Johnson	E	John Pellitteri	X	Emily Woolery
x	Madelyn Arballo	E	Irene Malmgren, Co-Chair	X	Michelle Sampat, Co-Chair		
E	George Bradshaw	X	Joumana McGowan	X	Dan Smith		
E	Jamaika Fowler	X	Jean Metter	X	John Vitullo		

Student Representative: Vacant   **Recorder**: Irene Inouye

Agenda	Outcome
I. **Approval of Council Minutes** March 22, 2016	**Approved as amended**
II. **Information**	
III. **Distance Learning Committee Minutes**: March 8, 2016	**Accepted**
Educational Design Committee Minutes: April 12, 2016	**Accepted**
Equivalency Committee Minutes: March 28, 2016	**Accepted**
Outcomes Committee Minutes:	
Transfer & General Education Subcommittee Report: 2016 CSC General Education Review Decisions – J. Fowler 2016 IGETC Review Decisions – J. Fowler	**Accepted** **Accepted**
IV. **New or Substantive Program Changes, New Courses, and Course Disciplines** AERO 254 **approved** ADJU 9 CISP 53 CISP 53L CISP 54 CISP 54L FAA Aircraft Dispatcher Android Programming IOS Programming	**Accepted**
V. **New Stand-alone Courses**	
VI. **Course Unit Change Report** CISP 10 From 2 to 2.5 units MUS 34 From 2 to 1 units	**Accepted** **Pulled from EDC agenda.**
VII. **Items for Discussion or Action**	
AP 4105 – M. Sampat	This Council suggested some revisions. Mary will share the revised AP with the Distance Learning Committee. **Forward it to AS as amended**.
New Program Pre-Screening - M. Sampat	**Tabled**
DL Goals – M. Johnson	**Tabled**
BP 4100 Graduation Requirements for Degrees and Certificates – M. Sampat	**Tabled**
AP 4024 Units-to-Contact-Hour Relationship – M. Sampat	**Tabled**
Recommendation for Distance Learning Faculty Recertification – M. Johnson	DLC committee should be the body to provide a recommendation to this council. DLC wants to keep faculty training up to date, but should not be responsible for monitoring it. DLC can make a recommendation as to who should monitor recertification. Verification might be a self-certification similar to the supplemental hours report. Modify last sentence: replace course by hours. The council discussed whether the 4 hours should be completed every 3 or 4 years. Curriculum and Outcomes review take place on a 4-year cycle. It was suggested that Mary discuss a recommendation of 4

			hours of recertification every four years with the DLC. Are self-paced modules available for faculty to do their certification? There are some modules that could be used and others could be developed. Webinars could be developed as well. **This item is referred back to the DLC committee.**
	Arts/Commercial & Entertainment Arts Equivalency (Photography) – D. Smith	**Tabled**	
	Arts/Commercial & Entertainment Arts-Radio-Television Equivalency (Media Production/Broadcasting Technology – D. Smith	**Tabled**	

2015-16 Meetings 3:30-5:00 2nd & 4th Tuesdays	**Fall 2015** September 8 & 22 October 13 & 27	November 10 & 24	December 8, 2014	**Spring 2016** February 23 March 8 & 22	April 12 & 26 May 10 & 24 June 7 (tentative)