

**Mt. San Antonio College  
Campus Equity and Diversity Committee (CDEC)  
Group Memory of January 7, 2010**

Committee Members:		
<input type="checkbox"/> Silver Calzada	X Suzi Ganoë (Notes)	<input type="checkbox"/> Anna Tafoya-Diaz
<input type="checkbox"/> Casey Garcia	X Terri Hampton (Facilitator)	<input type="checkbox"/>
X Barbara Gonzales (Chair)	<input type="checkbox"/> Linda Rillorta	
ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. <b>Welcome/Introductions</b>	<ul style="list-style-type: none"> <li>Barbara, Terri, and Suzi introduced themselves</li> </ul>	<ul style="list-style-type: none"> <li>Going to try to get some PR out there to make the campus more aware of the importance of this committee</li> </ul>
2. <b>Agenda Review</b>		<ul style="list-style-type: none"> <li></li> </ul>
3. <b>Review Memory from 11/16/09 Meeting</b>	<ul style="list-style-type: none"> <li>Terri went back to check about training for employees serving on committees. Currently, we don't offer training but that this committee can work on putting this in place.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
4. <b>CDEC Purpose and Function</b>	<ul style="list-style-type: none"> <li>Read Committee Purpose and Function handout, the student portion was taken out of the scope of this committee as there is a separate committee in place that handles students.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
5. <b>Disseminate AP 3410 – Nondiscrimination Policy</b>	<ul style="list-style-type: none"> <li>Reviewed 3410, Dr. Miyamoto has submitted additional information to revise this policy, under employment references, however this handout is the most current. Terri will bring the Discrimination Complaint Procedure.</li> </ul>	<ul style="list-style-type: none"> <li><b>Terri will bring the Districts Discrimination Complaint Procedure</b></li> </ul>
6. <b>Disseminate AP 3420 – Equal Employment Opportunity</b>	<ul style="list-style-type: none"> <li>Reviewed 3420, there is a sample EEO plan on the Chancellor's website that Mt. SAC needs to work in getting there plan modeled after the Chancellor's plan. We have one (1) year after the Chancellor approves this model to get ours in place.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
7. <b>Set Future Meeting Schedule</b>	<ul style="list-style-type: none"> <li>There has been difficulties getting the entire group to meet. Barbara is going to try and meet with some of the members one on one. Terri had no problem with this as long as she is kept informed. Barbara will send e-mails informing Terri of such meetings and what takes place.</li> </ul>	<p><b>Barbara will check with Michelle Grimes-Hillman to see if Casey is still here and if there is a replacement for Rosa</b></p>
8. <b>Set Agenda for Next Meeting</b>	<ul style="list-style-type: none"> <li>Discrimination Complaint Procedure</li> <li>Brainstorm a list of tasks and an action plan for completion</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

**FUTURE MEETING DATES**

February 4, 2010, 8:30 a.m. & 9:30 a.m. (Suzi to verify room availability)

Meeting ended at 9:11 a.m.

EMERGENCY