

**Mt. San Antonio College  
Campus Equity and Diversity Committee (CEDC)  
Group Memory of April 2, 2012  
8:00 a.m. – 9:30 a.m.**

**Committee Members:**

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Robert Arnold          | <input checked="" type="checkbox"/> Joanne Franco               | <input type="checkbox"/> Johnny Jauregui                      | <input type="checkbox"/> Ana Tafoya-Diaz          |
| <input type="checkbox"/> Robert Coder           | <input checked="" type="checkbox"/> Barbara Gonzales (Co-Chair) | <input checked="" type="checkbox"/> Lorraine Jones (Co-Chair) | <input checked="" type="checkbox"/> Tim Takashima |
| <input checked="" type="checkbox"/> Martin Eeum | <input type="checkbox"/> Paul Hischar                           | <input checked="" type="checkbox"/> Linda Rillorta            | <input checked="" type="checkbox"/> Tuan Vo       |
|   |   |   | <input type="checkbox"/> ASSESSMENT ??            |

| ITEM                                  | DISCUSSION/COMMENTS  | ACTION/OUTCOME  |
|---------------------------------------|--|---|
| <b>1. Welcome/Introductions</b>       | <ul style="list-style-type: none"> <li>• Meeting began at 8:10 a.m.</li> <li>• The committee introduced themselves.</li> </ul>   |   |
| <b>2. Agenda Review</b>               | <ul style="list-style-type: none"> <li>• Agenda was reviewed and maintained.</li> </ul>  |   |
| <b>3. Review Memory from 3/5/2012</b> | <ul style="list-style-type: none"> <li>• Minutes were approved as written.</li> </ul>  |   |
| <b>4. Clarification on Membership</b> | <ul style="list-style-type: none"> <li>• Barbara stated she went to the website as well as Academic Senate and was told that it was current (membership). Although Jim Ocampo is listed, he is not attending meetings.</li> <li>• A question was also brought up regarding faculty terms</li> </ul>  | <ul style="list-style-type: none"> <li>• Barbara will check with Senate and confirm the length of term for committee members</li> </ul>   |
| <b>5. EEO Plan</b>                    | <ul style="list-style-type: none"> <li>• Barbara handed out Plan Component 8<br/>Update: it is before Senate right now and on the agenda, likely to be approved by May</li> </ul>  |   |
| <b>6. Other Projects</b>              | <ul style="list-style-type: none"> <li>• Master Calendar – Barbara – still looking at who maintains the calendar; to view the calendar, go to <a href="http://www.mtsac.edu">www.mtsac.edu</a> – select master calendar</li> <li>• Maybe IT maintains the calendar? Lorraine will check with Antonio Bangloy</li> <li>• Barbara - On April 18, there is a culture fair for students – (Linda) all campus clubs pick a country and represent that culture (food, dances, etc)</li> <li>• Barbara – is there a way to participate, maybe to support students and diversity, send an open invitation and reminder to faculty; maybe next year</li> <li>• Lorraine – the best ways to communicate may be through the portal as well as send a message to different campus groups</li> <li>• Lorraine provided an update from last month's meeting</li> </ul> | <ul style="list-style-type: none"> <li>• Lorraine will send a message to the campus groups as a reminder for the Culture Fair</li> <li>• Lorraine to invite Barbara McNeice-Stallard to the next meeting</li> </ul> |

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|  | <ul style="list-style-type: none"><li>• Budget – there is no clear answer; depends on what we want to do</li><li>• Branding – Lorraine met with CB(Clarence Brown, Marketing), who was very excited with this project and will create a handful of logos, and was inquiring whether the committee would like a tag line as well</li><li>• Lorraine was also gone all last week and went to a ‘train the trainer’ training, which was a great experience that focused on emotional intelligence and diversity. Maybe we can have ½ day or full day workshops to focus on diversity<ul style="list-style-type: none"><li>• How can we get people to attend? It is different when people come willingly as opposed to being forced to attend</li><li>• Barbara suggested marketing – invite different departments</li><li>• Tuan suggested that it was better to do Flex Day, but would have to be put in a proposal</li><li>• Barbara indicated that once we have an agenda, she will report that to Academic Senate (which would actually go to Annette Loria, then to Lorraine Jones, President’s Advisory Council, which will then report to Academic Senate; at the same time, Barbara will take the draft as well, so that the information is not condensed.)<ul style="list-style-type: none"><li>• Linda – another way to gain participation is to give certificates</li><li>• Barbara – if we had a newsletter, we can send that out maybe once or twice a semester; once we get the logo and tag line, we can look into the newsletter</li></ul></li></ul></li><li>• Lorraine – through Research &amp; Institutional Effectiveness, they may have an account with Survey Monkey; maybe we can send this out to the campus to see their views on diversity, and we can focus on the items important to the campus community</li><li>• Invitation for Cultural Fair:<ul style="list-style-type: none"><li>Announcing an opportunity to learn about different cultures, sample different foods and support our students.</li><li>Culture Fair</li><li>9C, Student Center</li><li>Wednesday, April 18, 3-6pm</li></ul>To be sent out via portal and campus mailing</li><li>• Newsletter or webpage<ul style="list-style-type: none"><li>• In our previous meeting, we had discussed creating a newsletter or webpage</li><li>• Lorraine stated that some companies create diversity calendars; the University of Kentucky, for example, has an updated calendar, and asks groups to send important dates to place on the diversity calendar</li></ul></li></ul> |  |
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|  | <ul style="list-style-type: none"> <li>• Employees may be profiled as well</li> <li>• We can also create our own e-mail (for example, <a href="mailto:CEDC@mtsac.edu">CEDC@mtsac.edu</a>)</li> <li>• Linda – where you would feel like you have a voice</li> <li>• Barbara – this can be a chance for others to share             <ul style="list-style-type: none"> <li>• We can also highlight books to the calendar – Living Up the Street, by Gary Soto is a great book and he also has a few other books</li> </ul> </li> <li>• Lorraine – We may be able to offer film screenings on campus; They are probably about \$200 a film             <ul style="list-style-type: none"> <li>• Lorraine spoke with Edwin Romero from Student Life and Student Life already has an account; basically we pay a fee to showcase the film; maybe revisit this and have a discussion section on the website</li> <li>• We can also host a book club and focus on different books for discussion</li> </ul> </li> <li>• Martin – the film screening is a great idea; the screening will help attract students             <ul style="list-style-type: none"> <li>• Invisible Children motivates students through movie screenings; this will be a great way to connect students to our brand and they will be more willing to attend</li> </ul> </li> <li>• Linda – NWC Play (Liesel’s play) is very powerful and deals with stereotypes             <ul style="list-style-type: none"> <li>• They are stories; maybe we can ask them to host it here, and it can serve as a reminder about stereotypes; we can maybe have them do it here for free or for a small fee</li> <li>• Barbara – we need to contact Liesel Reinhart for the process                 <ul style="list-style-type: none"> <li>• “Welcome Home NWC”</li> </ul> </li> <li>• Tuan – we can book for Sofia Clarke this year for free and starting next year there will be a fee</li> <li>•</li> </ul> </li> </ul> |  |
| <p><b>7. Set Agenda for Next meeting</b></p> | <ol style="list-style-type: none"> <li>a. Agenda Review</li> <li>b. Review Memory from April 2, 2012</li> <li>c. Committee make up and terms</li> <li>d. EEO Plan</li> <li>e. Barbara McNeice-Stallard (Survey Monkey)</li> <li>f. Report of progress of potential projects</li> <li>g. Set Agenda for Next Meeting</li> </ol>   |  |

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**FUTURE MEETING DATES**

May 7, 2012  
June 4, 2012

Meeting ended at 9:14 a.m.