

**Mt. San Antonio College
Campus Equity and Diversity Committee (CEDC)
Group Memory of February 4, 2013
8:00 a.m. – 9:30 a.m.**

Committee Members:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Robert Arnold | <input checked="" type="checkbox"/> Darlene Dorough (translator) | <input type="checkbox"/> Johnny Jauregui | <input checked="" type="checkbox"/> Tim Takashima |
| <input checked="" type="checkbox"/> Clarence Brown | <input checked="" type="checkbox"/> Joanne Franco (notes) | <input checked="" type="checkbox"/> Lorraine Y. Jones (Co-Chair) | <input checked="" type="checkbox"/> Tuan Vo |
| <input checked="" type="checkbox"/> Yomeri Castuera | <input checked="" type="checkbox"/> Barbara Gonzales (Co-Chair) | <input type="checkbox"/> Linda Rillorta | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Robert Coder | <input type="checkbox"/> Paul Hischar | <input checked="" type="checkbox"/> Ana Tafoya-Diaz | <input type="checkbox"/> |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	<ul style="list-style-type: none"> • Meeting began at 8:15am • We have a new management representative, Clarence Brown (CB) • Everyone introduced themselves 	
2. Review Memory from December 3, 2012	<ul style="list-style-type: none"> • Memory was reviewed from December 3, 2012; • Under Agenda Review: Update on EEO Plan – <ul style="list-style-type: none"> • BG: The EEO Plan needs to be reviewed by Classified and Faculty before it is made public • BG: The EEO Plan will be an agenda for Faculty Senate soon • BG: We need to make sure that CSEA 262 and 651 (Laura Martinez and Johnny Jauregui) discusses the EEO Plan and places it on their agenda as well • LJ: Currently, an older version of the EEO Plan is linked to the President’s Board Report for December 2009 and was not approved by the Board of Trustees • Under Section 4 – AP 3720 Computer and Network Use – updated information to the following: <ul style="list-style-type: none"> • LJ needs to discuss the policy with Vic Belinski, and will schedule a time to meet with him 	
3. Agenda Review		
4. CEDC Purpose and Function	<ul style="list-style-type: none"> • LJ: CEDC worked on CEDC Purpose and Function w/Annette Loria • LJ: Current CEDC Purpose and Function, which is currently on the website is not approved nor in the correct format • LJ: PAC did not address the Community Ed appointee in the previous meeting • 2011 change in purpose and function not approved: recommended that the purpose need to be written as a paragraph, and some items listed 	<ul style="list-style-type: none"> • LJ will take the Purpose and Function back to PAC on 2/27/13

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	<p>under Purpose, need to be under Function</p> <ul style="list-style-type: none"> • LJ: no updates on Finance Dept looking at changes • The CEDC Purpose and Function has been updated • LJ will take the updated Purpose and Function to PAC for approval, please see the attached document 	
<p>5. Report of progress of potential projects</p>	<p>Campus Climate Survey</p> <ul style="list-style-type: none"> • We were working w/BMS (Barbara McNeice-Stallard) on the survey, to assess the campus needs • Recommended to narrow down the survey to two pages; need to pick the most critical to address • BG: BMS recommended different types of questions but we need to be specific in what we ask • ATD: Are we thinking of just one survey to all groups? • LJ: It was recommended to have one for all employee groups; the students would be different • LJ: This survey will also be our baseline; to identify a need and re-asses • LJ: Will it be helpful to agree to four (4) Question areas? • Categories: <ul style="list-style-type: none"> • Institutional Integrity (includes Participatory Governance) • Communication • Diversity, Inclusion and Equality • Training and Professional Development • LJ: Once our questions are completed, we can invite BMS to our meeting, preferable in April • BG: Question – Where will student issues go? • LJ: Although this is focused on the employees overall, ultimately, everything is tied to the students and the community 	<ul style="list-style-type: none"> • JF to send out the examples of questions to the committee • The committee can all identify other questions • March 4, 2013 meeting – committee can return with questions and ideas
<p>6. Set Agenda for Next meeting</p>	<ol style="list-style-type: none"> a. Welcome/Introductions b. Review Memory from February 4, 2013 meeting c. Agenda Review d. EEO Plan Update e. Survey Questions f. Report of progress of potential projects g. Set agenda for next meeting 	

FUTURE MEETING DATES

Monday, March 4, 2013

Meeting ended at 9:33 am