

**Mt. San Antonio College
Campus Equity and Diversity Committee (CEDC)
Group Memory of November 4, 2013
8:00 a.m. – 9:30 a.m.**

Committee Members:

- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> Genene Arvidson-Perkins | <input type="checkbox"/> Robert Coder | <input checked="" type="checkbox"/> James P. Czaja for Lorraine Y. Jones (Co-Chair) | <input checked="" type="checkbox"/> Ana Tafoya-Diaz |
| <input type="checkbox"/> Clarence Brown | <input checked="" type="checkbox"/> Joanne Franco (notes) | <input checked="" type="checkbox"/> Kambiz Khoddam | <input checked="" type="checkbox"/> Tim Takashima |
| <input type="checkbox"/> student representative | <input checked="" type="checkbox"/> Paul Hischar | <input checked="" type="checkbox"/> Robert Montoya | <input type="checkbox"/> Tuan Vo |
| | | | <input checked="" type="checkbox"/> Lisa Zahn |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	<ul style="list-style-type: none"> Meeting began at: 8:05am James P. Czaja introductions –will be chairing the CEDC meeting in Lorraine Y. Jones’ absence Why are you interested in CEDC? Fairness, Equality, Diversity 	
2. Review Memory from October 7, 2013	<ul style="list-style-type: none"> Memory approved as written 	
3. Committee Membership/ Appointment	<ul style="list-style-type: none"> Committee membership was discussed, and all present are aware of the changes made 	
4. EEO Plan Update	<ul style="list-style-type: none"> On September 23, 2013, there was a letter sent out from Steve Bruckman, Executive Vice Chancellor and General Counsel, for the California Community Colleges Chancellor’s Office – this letter includes information regarding any revisions to the EEO Plan The EEO Plan is not just driven by numbers, but also on behaviors and what we are doing in our Institution; committee input is very important With the changes that are developing for the EEO Plan, it is a great idea be aware of the major areas in the EEO Plan, such as other policies that are attached, e.g., recruitment processes may change The changes may be a good opportunity for us to look at our recruitment materials, and the changes may be internal changes, not major recruitment changes The changes may include training: in person, podcast – so it will be available for all on our website The new Title 5 Regulations will be reviewed and developed by all 	<ul style="list-style-type: none"> JF to email everyone the letter that was sent out from the Chancellor’s Office

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	community colleges independently; in addition, all community colleges are working with the same legal counsel as far as implementing all the changes	
5. PeopleAdmin - Online applicant tracking system	<ul style="list-style-type: none">• A handout was distributed to the committee detailing the applicant review process for those serving on hiring committees•	<ul style="list-style-type: none">• JF will work on creating an account on PeopleAdmin that will hopefully show the committee how the online system works
6. Set agenda for next meeting	<ul style="list-style-type: none">• James Czaja will be attending the next meeting• Agenda:<ol style="list-style-type: none">1. Welcome/Introductions2. Review Memory from November 4, 20133. EEO Plan Update and Review4. Paul Hischar: Wisdom, thoughts, ideas on moving forward "Lesson learned from Paul Hischar"5. Open Session (open Items)	<ul style="list-style-type: none">• JF to invite Barbara Gonzales to our next meeting

FUTURE MEETING DATES

Meeting ended at 9:12 a.m.