

**Mt. San Antonio College  
Campus Equity and Diversity Committee (CEDC)  
Group Memory of May 4, 2015  
8:00 a.m. – 9:30 a.m.**

<b>Committee Members:</b>		
<input checked="" type="checkbox"/> Genene Arvidson-Perkins <input checked="" type="checkbox"/> Robert Coder <input checked="" type="checkbox"/> James P. Czaja	<input checked="" type="checkbox"/> Joanne Franco (notes) <input checked="" type="checkbox"/> Jim Jenkins <input checked="" type="checkbox"/> Lorraine Y. Jones (Co-chair) <input checked="" type="checkbox"/> Kambiz Khoddam	<input type="checkbox"/> Robert Montoya <input type="checkbox"/> Tony Rivas <input type="checkbox"/> Tim Takashima <input type="checkbox"/> Tuan Vo
<input checked="" type="checkbox"/> Ana Tafoya-Diaz <input checked="" type="checkbox"/> Lisa Zahn <input type="checkbox"/> Keon Hall (Student Representative) <input checked="" type="checkbox"/> Chisato Uyeki (co-chair)		
ITEM	DISCUSSION/COMMENTS	ACTION/ OUTCOME
<b>1. Welcome/Introductions</b>	<ul style="list-style-type: none"> <li>Meeting began at: 8:03 am.</li> <li>It was suggested that we reach out to the student representatives for future meetings.</li> </ul>	
<b>2. Review Memory from December 1, 2014 and March 2, 2015</b>	Memory from December 1, 2014 and March 2, 2015 was approved.	
<b>3. Agenda Review</b>	There were no additions to the agenda.	
<b>4. Committee Goals and Accomplishments</b>	<ul style="list-style-type: none"> <li>Completed the Committee Goal and Progress Report 2014-15</li> <li>EEO Plan – this was accomplished last Fiscal Year               <ul style="list-style-type: none"> <li>It was revised and new language was added to reflect the current regulations and to accurately reflect College's current practice</li> <li>Gender specific information was taken out in order to make the EEO Plan gender neutral</li> </ul> </li> <li>Conversation regarding AP's and BP's began               <ul style="list-style-type: none"> <li>AP7120 Faculty – the committee has started reviewing</li> </ul> </li> <li>CEDC Purpose and Function Statement               <ul style="list-style-type: none"> <li>Reviewed v.3, 12/01/2014 and just need to update committee members</li> </ul> </li> </ul>	
<b>5. Proposed Language from Human Resources regarding hiring AP's (AP7120)</b>	<ul style="list-style-type: none"> <li>Academic Senate (AS) has a taskforce that will be revising the AP's.</li> <li>The committee reviewed AP 7120, which was handed out at the 3/2/15 meeting.</li> <li>There were some subtle changes and suggestions made, but we will have to wait to see what is done with the information provided.</li> <li>The first paragraph under #2, in the last sentence (and; - remained and needs to get removed)</li> </ul>	
<b>6. CEDC BP and AP ad hoc committee</b> a) Hiring AP's b) Campus SaVE Act – Title IX revisions	<p>To be discussed at the next meeting, Monday, April 6.</p> <p>b) Campus SaVE Act – Title IX revisions</p> <ul style="list-style-type: none"> <li>The SaVE Act is an update to the Cleary Act; institutions are required to report crimes and the training that goes with it</li> <li>It relates to workplace violence and sexual/other assaults on campus</li> <li>There was a presentation in last month's Board and Lorraine indicated that she can do a 15-20 minute presentation at the next meeting</li> </ul>	
<b>7. Open Session</b>	<p>Propose some alternatives for future meeting dates/times</p> <ul style="list-style-type: none"> <li>2<sup>nd</sup> Thursday of the month at 3:00pm</li> <li>1<sup>st</sup> Friday of the month at 2:00pm</li> <li>1<sup>st</sup> Monday of the month at 8:00am (current)</li> <li>2<sup>nd</sup> Mondays at 8:00am</li> </ul>	

	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Mondays at 2:00pm</li> </ul>	
<p><b>8. EEO Plan Modification</b></p>	<ul style="list-style-type: none"> <li>• An email was sent out to the committee on 5/27/15 to request their input on the amendment changing EEO training for hiring committee team members from 12 months to 24 months.</li> <li>• Chisato Uyeki was going to bring the information to executive board so that it can get voted on this semester.</li> <li>• The majority of the committee voted and Chisa was able to present it to the Executive Board of the Senate meeting on 5/28/15.</li> </ul> <p><b><u>Screening and Selection Committee</u></b></p> <p><b><u>A screening and selection committee is a group of individuals formed for purposes of assisting the responsible administrator in screening and selecting candidates for a posted position within the District.</u></b> Persons serving on a screening and selection committee will be required to participate in a pre-hiring <b><u>an EEO norming training session within the 12 months prior to one two calendar year years of the appointment serving on a committee. Individuals who have not received this training will not be allowed to serve on screening and selection committees. The Director of Equal Employment Opportunity Programs is responsible for providing the required training.</u></b> <del>serving.</del></p>	
<p><b>9. Set agenda for next meeting (June 1, 2015)</b></p>	<ul style="list-style-type: none"> <li>• Welcome/Introductions</li> <li>• Review Memory from May 4, 2015</li> <li>• Agenda Review</li> <li>• Campus SaVE Act (Lorraine Y. Jones)</li> <li>• Meeting dates/times</li> <li>• EEO Parking Lot</li> <li>• Open Session (open items)</li> <li>• Set agenda for next meeting</li> </ul>	

Meeting ended at: 9:29 am

**FUTURE MEETING DATES**

Monday, June 1, 2015