

**Mt. San Antonio College**  
**Campus Equity and Diversity Committee (CEDC)**  
**Group Memory of September 12, 2016**  
**9:00 a.m. – 10:30 a.m. Building 4, Room 2320**

**Committee Members:**

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> Genene Arvidson-Perkins | <input checked="" type="checkbox"/> Manoj Jayagoda | <input type="checkbox"/> Tony Rivas                       | <input checked="" type="checkbox"/> Chisa Uyeki (Co-Chair) | <input type="checkbox"/> CSEA 651 Rep (Vacant)             |
| <input type="checkbox"/> Co-Chair (Vacant)       | <input checked="" type="checkbox"/> Jim Jenkins    | <input checked="" type="checkbox"/> Joanne Franco (Notes) | <input type="checkbox"/> Susan Wright                      | <input type="checkbox"/> Continuing Education Rep (Vacant) |
| <input type="checkbox"/> Maria Davis             | <input checked="" type="checkbox"/> Kambiz Khoddam | <input type="checkbox"/> Juanita Olivas                   | <input type="checkbox"/> CSEA 262 Rep (Vacant)             |  |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	<ul style="list-style-type: none"> <li>Meeting began at: 9:12 am</li> </ul>	
<b>2. Review Memory from June 6, 2016</b>	<ul style="list-style-type: none"> <li>Memory from June 6, 2016 was reviewed (no changes were made) but not approved as the group did not reach quorum.</li> </ul>	
<b>3. Purpose and Function</b>	<ul style="list-style-type: none"> <li>The Purpose and Function statement needs to still be reviewed by PAC</li> <li>After a review, the Purpose and Function statement looked good to all</li> <li>Needs to be submitted to the President's Office by October 1, 2016</li> </ul>	<ul style="list-style-type: none"> <li><del>Chisa will check her email regarding membership for Genene Arvidson-Perkins</del></li> <li>Chisa will have an email vote for those not present for today's meeting</li> </ul>
<b>4. Committee Goals and Objectives</b>	<ul style="list-style-type: none"> <li>Indicators were passed out to the group (Chisa wanted to attach the information to the progress report for additional information)</li> <li>The group agreed that as long as the documents are cross referenced, it would be fine to attach to the goals and objectives</li> <li>Chisa would like us to review all indicators</li> <li>6 of the 9 indicators came directly from the Chancellor's Office and we need to meet at least 6 of the 9 in order to continue to receive funding</li> <li>Goal #1: Need to get website up to date               <ul style="list-style-type: none"> <li>Link to College Goal: 8, 9, 14</li> </ul> </li> <li>Goal #2: According to the EEO Plan, the EEO Plan was sent to constituent groups               <ul style="list-style-type: none"> <li>Thoughts were to maybe have an email sent out to entire campus and to have this in the portal: need to ask the new EEO Director and the VP</li> </ul> </li> <li>Goal #3: was reviewed</li> <li>Goal #4: Need to adjust Aps to APs and get rid of the bullets</li> <li>Goal #5: Indicators were reviewed               <ul style="list-style-type: none"> <li>#8: need to add <i>and discrimination training</i> to the end of the indicator</li> <li>#11: The District's curricula, texts and course descriptions are a reflection of diversity</li> </ul> </li> <li>Goal #6: Sexual Harassment Training – Human Resources is to report to the committee               <ul style="list-style-type: none"> <li>#9: Are there other ways to represent diversity</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Joanne to update the website</li> <li>Chisa will follow up to see if the EEO Plan was sent out to the constituent groups</li> </ul>

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	<ul style="list-style-type: none"> <li>• 12: Tony chairs the Student Equity and Diversity Committee and Chisa was invited to attend a meeting this fall             <ul style="list-style-type: none"> <li>• Diversity awards were discussed; maybe the committee may work with the Student Equity and Diversity Committee to nominate 1 person</li> <li>• Committee should review and think of additional ways to collaborate</li> </ul> </li> <li>• Indicators:             <ol style="list-style-type: none"> <li>a. Diversity Program: anything discussed in the EEO Plan</li> <li>b. Surveys, Campus Climate: analyzing surveys and reviewing surveys to develop; need to look at current surveys to move forward</li> <li>c. Committee pulled information from J.Jenkins area, POD, etc. (this area needs more discussion, however this is what we've done until this point)</li> <li>d. Exit Interviews: data cannot be used; may need to speak to the Director, EEO Programs, VP, HR in the meantime</li> <li>e. Training: EEO Rep training</li> <li>f. POD: The report from POD was received, but has not really been reviewed; J.Jenkins suggested to contact the VP's to get updated information</li> <li>g. Log provided to the committee before the June 2016 meeting; updated list to be provided by Joanne                 <ul style="list-style-type: none"> <li>• Awards and nomination calls to be discussed further</li> </ul> </li> <li>m. Employment events: not all events track monitored groups</li> <li>n. Title IX working groups to come to a meeting</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Chisa will be changing the format the first columns are indicators, and should be letters, not numbers</li> </ul>
<p><b>5. Open Session(open items)</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>6. Set agenda for next meeting (2016-17)</b></p>	<ul style="list-style-type: none"> <li>• Welcome/Introductions</li> <li>• Review Memory from September 12, 2016</li> <li>• Agenda Review</li> <li>• Open Session (open items)</li> <li>• Set agenda for next meeting</li> </ul>	

Meeting ended at: 10:30AM

**FUTURE MEETING DATES:**

Date	Time	Location
October 10, 2016	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320
November 14, 2016	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320
December 5, 2016	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320
March 13, 2017	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320
April 10, 2017	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320

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May 8, 2017	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320
June 12, 2017	9:00 a.m. – 10:30 a.m.	Building 4, Room 2320