

Equivalency Committee
 September 25, 2006
 Minutes

Members Attending

X	Michelle Grimes-Hillman	X	Zahir Khan		Richard McGowan
X	Wanda Fulbright-Dennis	X	Dafna Kohn	X	John Heneise

ITEM	DISCUSSION/COMMENTS	OUTCOME
Introductions	Everyone introduced themselves	
Title 5 Guidelines Review	A brief discussion was held regarding the Title 5 regulations regarding Equivalencies for disciplines when a M.A. is not expected and when an M.A. is expected	Disciplines where a M.A. is not expected or does not exist, Title 5 requires years of experience and an A.A. degree or 2 years of experience and a B.A. degree. There is no difference in Part-time faculty and full-time faculty with regards to equivalencies.
Past Practice	The committee discussed the past practice and reaffirmed the need to maintain that equivalencies must in fact, be equivalent.	Information only
Committee Standards including number of units and/or teaching experience within a discipline recommended	The committee discussed various options regarding a standard teaching experience and educational background. The committee also discussed that the	The committee will examine each equivalency for a M.A. in a related field, educational experience in a discipline and/or teaching experience that is equivalent to teaching one year full-time teaching.

	departments are the authorities in their disciplines and need to be respected for their decisions.	
Process/Procedure for requests	The Committee discussed option	The committee will review each equivalency and if further correspondence with a discipline is necessary, a member will follow-up.
Other Issues	<ol style="list-style-type: none"> 1. The Committee reviewed Biological Sciences (Anthropology and Biological Sciences) requests. Michelle Grimes-Hillman described a recent concern from the Instruction Office regarding any equivalency option where a degree (other than a BA) is not completed. The concern is that we could potentially hire a tenure-track faculty member who never completes the doctorate degree and therefore is teaching credit courses in an academic department with only a bachelor's degree. 2. The Committee reviewed Foreign language department requests. Each discipline (Japanese, Spanish, Italian, Chinese) was examined individually. 3. The AP7211 was distributed 	<ol style="list-style-type: none"> 1. Michelle will contact the department to request that a time limit is added to the Biological Sciences requests. Possible language may be added to the equivalency such as: "The individual must terminate with a Master's degree or complete the doctorate degree" within one year of official hire date. 2. Michelle will contact the department and ask for a standard foreign language equivalency format that might be used by each discipline. 3. Members will be asked reviewed and submit suggestions in one month

Next Meeting: Monday, October 9, 2006 at 3:00PM-4:30PM

Cc: Curriculum & Instruction Council