

Equivalency Committee
 September 8, 2008
 Minutes

Members Attending

X	Michelle Grimes-Hillman		Zahir Khan	X	Ron Kamaka
X	Wanda Fulbright-Dennis	X	Dafna Kohn	X	John Heneise

ITEM	DISCUSSION/COMMENTS	OUTCOME
Introductions		Everyone was introduced.
Review Purpose & Function Statement	The committee recommended changes to the membership: Ron Kamka was appointed last year. Professor Fulbright-Dennis' name is incorrectly spelled. The Committee also recommends adding a representative changes from the non credit area.	Michelle Grimes-Hillman will make recommended changes and forward the purpose and function statement to C&I.
HR Request	The Committee reviewed equivalencies that were in question by Human Resources.	Dafna Kohn will contact Water Treatment/Air Conditioning departments. Michelle Grimes-Hillman will contact Fine Arts & Photography.
Meeting Dates	Our next meeting will be October 27 from 3:30PM-4:30PM. Location: TBD	Michelle Grimes-Hillman will book a room and send an email reminder to the committee.

Cc: Curriculum & Instruction Council