

**Mt. San Antonio College  
Insurance Committee  
Group Memory of December 5, 2006**

**Committee Members:**

- |                                                        |                                                    |                                                           |                                                           |
|--------------------------------------------------------|----------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Jan Freeman        | <input checked="" type="checkbox"/> Luisa Howell   | <input checked="" type="checkbox"/> Linda Potter          | <input checked="" type="checkbox"/> Karen Pilling (Guest) |
| <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Jim Jenkins    | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input checked="" type="checkbox"/> Jean Pierce (Guest)   |
| <input type="checkbox"/> Royanne Garrison              | <input checked="" type="checkbox"/> Al Kirchgraber | <input checked="" type="checkbox"/> Carol Nelson (Notes)  |                                                           |
| <input type="checkbox"/> Linda Group                   | <input checked="" type="checkbox"/> Jack Miyamoto  |                                                           |                                                           |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	None.	<b>None required.</b>
<b>2. Agenda Review</b>	None..	<b>Approved as written.</b>
<b>3. Review Group Memory from November 21, 2006</b>	Revision to 5., rewrite to say, "Jennifer expressed her concern with the timelines due to the fact that the bulk of the work would be done during the Winter break/intersession."	<b>Approved with change. Memory will be re-sent to all members and posted online.</b>
<b>4. CalPERS Contracting Agency Revocation</b>	<p>Karen contacted CalPERS and received information on the revocation process.</p> <p>Resolutions to revoke benefits with CalPERS must be filed within 60 days (or about August 15' 2007) of the announcement of rates for the following years. CalPERS would like to talk with the committee before any changes be made.</p>	<b>Karen to check on how long the College must remain out of CalPERS until they can re-enter.</b>
<b>5. New &amp; Improved Timeline for Broker</b>	<p>Karen handed out a revised timeline. Since we will not be making any changes until January 1, 2009, we can follow the recommendations received via e-mail from Jennifer. Karen has made a couple changes to the timeline, which were noted in red. The Agreement with the broker is set up for one year and can be extended.</p> <p>Karen handed out a copy of the RFP for members to review. All members were requested to e-mail Karen with any input.</p>	<p><b>One rep from each constituent group will be on the interview committee.</b></p> <p><b>Monday, March 26, 2007, was chosen as the day to interview candidates. The Tentative Calendar was approved to be published.</b></p> <p><b>On the RFP distributed, the date for proposals to be submitted is incorrect, it should be <u>Tuesday</u>, February 20, 2007.</b></p>
<b>6. Miscellaneous</b>		<b>Our January meeting is canceled and we will meet February 27, 2007.</b>

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**FUTURE MEETING DATES (1:15 – 3:15 p.m.), Conference Room 4-101**

February 27, 2007

March 13, 2007

*March 26, 2007-Interview Candidates*

April 10, 2007

May 8, 2007

June 5, 2007