

**Mt. San Antonio College  
Insurance Committee  
Group Memory of March 13, 2007**

**Committee Members:**

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|--|--|---|---|
| <input checked="" type="checkbox"/> Jan Freeman        | <input checked="" type="checkbox"/> Luisa Howell   | <input checked="" type="checkbox"/> Linda Potter          | <input checked="" type="checkbox"/> Karen Pilling (Guest) |
| <input checked="" type="checkbox"/> Jennifer Galbraith | <input type="checkbox"/> Jim Jenkins               | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input checked="" type="checkbox"/> Jean Pierce (Guest)   |
| <input checked="" type="checkbox"/> Royanne Garrison   | <input checked="" type="checkbox"/> Al Kirchgraber | <input checked="" type="checkbox"/> Carol Nelson (Notes)  |   |
| <input checked="" type="checkbox"/> Linda Group        | <input checked="" type="checkbox"/> Jack Miyamoto  |   |   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>		None required.
<b>2. Agenda Review</b>		None.
<b>3. Review Group Memory from February 27, 2007</b>	It is noted that Jan Freeman did not review the proposals; Luisa Howell did.	Approved as written. Memory will be posted online.
<b>4. Evaluate Proposal Results and Select Candidates for Interview</b>	The Employee Benefit Consultant Screening Results were distributed to members. The results were reviewed. Karen recommended that the committee interview the top 6 candidates, Alliant, AON, Keenan & Associates, Mercer, Poms, and Segal. Reference checks will be done on the top 3 candidates.	<p>It was agreed that the committee interview the top 6 candidates.</p> <p>The interview committee will be Karen Saldana and Jack Miyamoto (facilitators), Linda Potter (Confidential), Royanne Garrison (Unit 651), Jan Freeman (Unit 262), Jim Jenkins (Management), and Jennifer Galbraith (Faculty).</p>
<b>5. Review Interview Questions and Review Timelines</b>	Two interview question handouts were distributed in draft form. Karen proposed to give each candidate 30 minutes in the interview. The interview questions were reviewed and discussed.	<p>Question 4, revise to read: <i>Briefly describe your approach for recommending health coverage renewal options for the District and describe any experiences you have in working with the following types of options:</i></p> <ul style="list-style-type: none"> <li>a) Pool Funding Concepts</li> <li>b) Plan Design Changes</li> <li>c) Self-Insurance</li> <li>d) Alternative Funding</li> <li>e) Managed Health Care</li> </ul> <p>Question 5, replace with: <i>Describe the possible challenges you see in</i></p>

	<p>The interview timelines were distributed. Lunch will be served.</p>	<p><i>transitioning Mt. SAC from the CalPERS program to another program and what has been your experience in handling these challenges.</i></p> <p><b>Question 6, revise to read: <i>Briefly explain your expected compensation with and without opting out of CalPERS for year 1 and year 2.</i></b></p> <p><b>Question 7, will not be rated.</b></p> <p><b>Add to bottom of form: <i>Overall rating for Company (0, 1, 3, 4).</i></b></p> <p><b>It was recommended that there be a “Comment” section on the bottom of the form.</b></p> <p><b>A facilitator will ask whether there is any other information they would like to present.</b></p> <p><b>Employee Benefit Consultant Interviews timeline was approved. It was recommended that all interview committee members meet at 9:00 a.m.</b></p>
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**FUTURE MEETING DATES (1:15 – 3:15 p.m.), Conference Room 4-101**

April 10, 2007  
May 8, 2007  
June 5, 2007