

**Mt. San Antonio College  
Insurance Committee  
Group Memory of November 13, 2007**

**Committee Members:**

- |  |  |   |  |
|--|--|---|--|
| <input checked="" type="checkbox"/> Jan Freeman        | <input checked="" type="checkbox"/> Luisa Howell   | <input checked="" type="checkbox"/> Linda Potter          | <input checked="" type="checkbox"/> Karen Pilling (Guest)    |
| <input checked="" type="checkbox"/> Jennifer Galbraith | <input type="checkbox"/> Jim Jenkins               | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input checked="" type="checkbox"/> Jean Pierce (Guest)      |
| <input type="checkbox"/> Royanne Garrison              | <input checked="" type="checkbox"/> Al Kirchgraber | <input checked="" type="checkbox"/> Carol Nelson (Notes)  | <input checked="" type="checkbox"/> Jackie Stevenson (Guest) |
| <input checked="" type="checkbox"/> Linda Group        | <input checked="" type="checkbox"/> Jack Miyamoto  |   |  |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	None.	<b>None.</b>
<b>2. Agenda Review</b>	Agenda was reviewed. Karen Saldana requested to add two items to the agenda.	<b>Add: 7. December Meeting 8. PAC Committee Goals</b>
<b>3. Review Group Memory from October 9, 2007</b>	Group Memory was reviewed.	<b>Group Memory approved as written. Memory will be posted on College website.</b>
<b>4. ASCIP Surplus Policy (Stevenson)</b>	Jackie Stevenson spoke with ASCIP about the surplus policy. In 2006, the College ended a banking pool with the dental/vision plan (LARISA). As of July 1, 2007, the College is in a risk-sharing pool with ASCIP. Any "surpluses" will go into a lower-rate increase the next year.	<b>Karen Saldana to bring accounting spreadsheet to next meeting on what surplus monies were not used during the most recent premium holidays.</b>
<b>5. Compliance Update-Medicare Part D (Stevenson)</b>	Jackie Stevenson distributed a handout on Medicare Part D. January 2006, all seniors had to sign up for Medicare Part D. If not, seniors would incur a 1% per month fee for months not enrolled or must have credible coverage (coverage that is equal to or better than Medicare Part D) elsewhere. Kaiser and CalPERS send out a Notice of Credible Coverage to all Medicare-eligible employees. The College is required to notify active employees, which was done in our Open Enrollment flyers.	<b>None.</b>
<b>6. American Fidelity Audit</b>	Karen Saldana sent an e-mail survey to all Committee Members regarding the benefit audit.  There was discussion on requesting additional information (dependents, beneficiaries) on the Annual Benefit	<b>The results were compiled and it was decided that the benefit audit would not be completed this year.  Karen Pilling and Linda Group to look</b>

	Statement.	into adding information on Annual Benefit Statement.
<b>7. December Meeting</b>		December 11, 2007, meeting will be canceled.
<b>8. PAC Committee Goals</b>	It was recommended that our only goal be to work with Alliant on the benefit programs.	Karen Saldana to complete and submit the committee's goals to PAC.
<b>9. Miscellaneous</b>	Jennifer Galbraith inquired about OCTFCU's being the new 403(b) administrator for the College.	Karen Saldana to invite Linda Baldwin to our next meeting to discuss.

**FUTURE MEETING DATES (1:15 – 3:15 p.m.), Conference Room 4-235**

December 11, 2007 (canceled)  
 January 8, 2008  
 February 12, 2007  
 March 11, 1008  
 April 8, 2008  
 May 13, 2008  
 June 10, 2008