Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
June 3, 2013

Members:

Victor Belinski, Co-Chair	Katalin Gyurindak	Rich Lee X	Jim Smith X
Shanti Atashpoush X	Phebe Hosea X	Paulo Madrigal	Student (Vacant)
Meghan Chen X	Robert Jackson	Don Potter X	Student (Vacant)
Jean Garrett X	Paul Kittle, Co-Chair X	Bill Rawlings X	Kate Scott (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review of Minutes	The May minutes were approved.	The minutes are posted online and in the ITAC Group Studio.
2. Technology Master Plan Final Review	Paul reviewed the changes to the Technology Master Plan. The Committee had several suggestions for revising wording and spelling. Paul shared the background on several of the action plan items including infrastructure related projects. Paul also discussed the addition of a project to replace the College's document management system. This project has been requested by several departments and is currently waiting funding from the College's budget process.	The TMP will be revised per Committee suggestions and shared at the next PAC meeting.
3. Annual Review of College Committee	The Committee reviewed the Annual Review of College Committees form. They discussed ITAC's purpose statement and the meaning of the word 'investigate'. They also discussed the functions and membership of the committee. Consensus was to leave the purpose and function as is. The committee updated several membership terms.	The completed form will be sent to the President's Office. Kate will contact the constitute groups to request replacement members for those with expiring terms or vacancies.
4. 2013-14 Meeting Dates	Paul reviewed the fall 2013 ITAC meeting schedule. Members agreed to keep the same meeting day and time.	Information only.
5. DL Report	Paul reported that the Distance Learning Plan is on the agenda for the June Academic Senate meeting. He also reported that Mary has updated the DL website with the questions regarding compliance with distance learning rules	Information only.

	and regulations. The DL website will be updated shortly to a more uniform look and feel.	
6. Other Items	The next meeting is September 9 at 2:30 p.m. in LTC Room 144.	A reminder will be posted in the portal and sent via email about one week prior to the meeting.