# Mt. San Antonio College
## Information Technology Advisory Committee
## Group Memory
## September 9, 2013

**Members:**

| | | | |
|---|---|---|---|
| Victor Belinski **X** | Jean Garret **X** | Rich Lee **X** | Jim Smith **X** |
| Shanti Atashpoush **X** | Pheobe Hosea **X** | Paulo Madrigal **X** | Joe Vasquez **X** |
| Meghan Chen | Robert Jackson | Richard McGowan **X** | Claudia Coronado (Minutes) **X** |
| Chau Dao **X** | Paul Kittle, co-chair | Bill Rawlings **X** | |

| ITEM | DISCUSSION/COMMENTS | ACTION/OUTCOME |
|---|---|---|
| **1. Review of Minutes** | The June 2013 minutes were approved. | The minutes are posted online and in the ITAC Group Studio. |
| **2. ITAC Group Studio** | All committee ad hoc documents such as meeting minutes, agendas, etc. are stored in Group Studio in the Portal. Similar to Course Studio for Instructors, Group Studio can be utilized to send email to specified group, announcements, threaded discussions, and run chats regarding any particular subject. | Information only. |
| **3. PAC Update** | Vic presented the updated 2012-2013 Technology Master Plan to PAC. | Information only. |
| **4. ITAC Goals/Projects 2013-2014** | With the start of the new term, Vic requested all committee members to provide goals related to their areas for our upcoming meeting.  Also, the Technology Master Plan will be updated 2014-2015 and ITAC is welcome to share any ideas or suggestions on how to maximize the use of technology on campus. | Any ideas and/or suggestions should be presented in outline form and shared with the committee at our next meeting. |

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| **5. Update on Technology Funding** | Currently there are a few outstanding funding requests pending approval. They include replacement of our current document management system – Hershey, the campus computer replacement program for faculty and staff, network security system upgrades, and replacements for old Cisco equipment throughout campus. | Information only. |
| **6. Other** | The next meeting is October 7 at 2:30 in LTC Room 144. | A reminder will be posted in the portal and sent via email about one week prior to the meeting. |