

Mt. San Antonio College

Student Success and Support Program Advisory Committee Minutes

June 10, 2015 - 2:30-4:15 p.m.

Committee Members:

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| <input checked="" type="checkbox"/> Evelyn Hill-Enriquez | <input checked="" type="checkbox"/> Jim Ocampo, (Co-chair) | <input checked="" type="checkbox"/> Michelle Dougherty (Co-chair) | <input type="checkbox"/> Antoine Thomas |
| <input checked="" type="checkbox"/> Maria Tsai | <input checked="" type="checkbox"/> David Beydler | <input type="checkbox"/> Donna Necke | <input checked="" type="checkbox"/> Nona Stokes |
| <input type="checkbox"/> DeeJay Santiago | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Dianne Rowley (Minutes) | <input checked="" type="checkbox"/> Lucy DeLeon (guest) |

ITEM	DISCUSSION	OUTCOME
1. Minutes	1.1 The committee reviewed May 13, 2015 minutes.	1.1 Minutes approved with minor revisions. M. Dougherty will email revised minutes to committee members.
2. Planning for 2014-15	2.1 Committee Goal and Progress Report "Completed Outcomes/Accomplishments" column was completed by the group.	2.1.a D. Beydler will email his ongoing work on SSSPAC's website to J. Ocampo. 2.1.b M. Tsai will draft completed outcomes for Goal #2 and send to J. Ocampo. 2.1.c E. Hill-Enriquez will send J. Ocampo completed outcomes for Multiple Measures (Goal #3) 2.1.d D. Beydler will draft completed outcomes for Goal #4 and send to J. Ocampo

		<p>2.1.e J. Ocampo will draft outcomes for Goals #5 -7 and #11</p> <p>2.1.f E. Hill-Enriquez will draft outcomes for Goals #8 -10 and send to J. Ocampo</p> <p>2.1.g J. Ocampo will compile outcomes onto Progress Report</p>
<p>3. Committee Purpose, Planning, and Membership</p>	<p>3.1 J. Ocampo announced that reading faculty and SSSPAC were recognized with an Academic Senate “10+1” Award for “Standards and Policies for Student Preparation and Success” for their work reviewing reading competency requirements and making changes through the shared governance process.</p> <p>3.2 E. Hill-Enriquez reported that there are no other AmLa faculty members able to represent AmLa on SSSPAC next year beside herself.</p> <p>3.3 SSSPAC asked for an additional at-large member for 2014-2017 and has not received a response. A suggestion was made to send this request through SP&S again.</p> <p>3.4.a Currently, there are four components of SSSP: assessment, orientation, counseling & advising, and follow-up. A recommendation was made to list these four components under Purpose statement as follows: “To ensure that the Student Success and Support Program (SSSP) requirements contribute to student success and are implemented in compliance with state regulations, the committee will make recommendations related to the four SSSP components: assessment, orientation, counseling & advisement, and follow-up.”</p> <p>3.4.b Function was revised as follows:</p> <ol style="list-style-type: none"> 1. Revision and updating of college SSSP Plan 3. (delete comma after Plan) 	<p>3.2 E. Hill-Enriquez will contact Dan Smith regarding her current SSSPAC roles as co-chair, AmLa Rep., and AWE Rep.</p>

	<p>3.4.c J. Ocampo recommended the ongoing addition of the SSSP Project Program Coordinator on SSSPAC. Formerly, this was an at-large position, but if the ongoing position is approved, this will increase SSSPAC membership from twelve to thirteen.</p> <p>3.4.d Michael Harper from English will replace M. Dougherty on SSSPAC from 2015-2018.</p> <p>3.4.e E. Hill-Enriquez has received approval from Academic Senate to represent AmLa on SSSPAC</p>	<p>3.4.c J. Ocampo will check with Classified Senate to see if approval of ongoing SSSP Project Program Coordinator is needed</p> <p>3.4.e J. Ocampo will contact Dan Smith to clarify E. Hill-Enriquez's roles as SSSPAC co-chair, AWE facilitator rep., and AmLa rep.</p>
<p>4. Registration Holds for Assessment and Orientation</p>	<p>4.1 T. Mauch reported that orientation holds are anticipated to start back up on July 1st for fall. Assessment and orientation holds have been lifted since July 23, 2014.</p>	
<p>5. Common Assessment</p>	<p>5.1 D. Beydler attended a webinar where Link-Systems demonstrated test question templates. Fifty templates will be created and pilot schools will begin testing in summer and will continue into fall. In Spring 2016, Link-Systems will apply for approval from the Chancellor's Office and pilot the actual tests. With Chancellor's Office approval, there will be more role outs in Fall 2016 and Spring 2017. Each campus will have much work to do using competency maps to place students into actual classes.</p>	
<p>6. Comprehensive Educational Plan (Notification to Students)</p>	<p>6.1 L. DeLeon reported that email notifications have been sent to students who are close to fifteen units and who do not yet have Comprehensive Ed Plans. Students need to complete Comprehensive Ed Plans prior to their third semesters or fifteen units. One hundred and eighty notices were sent out in fall for students who started in 2014. L. DeLeon is working</p>	

	<p>on a “Fact Form” (What is SSSP? What does it mean to matriculate? What can faculty do to help students?) to help instructors become familiar with SSSP regulations. There is currently a page in the Student Handbook on SSSP guidelines. A suggestion was made to send a PDF to faculty members for inclusion in their syllabi.</p>	
<p>7. Test Approval Proposals</p>	<p>7.1 J. Ocampo forwarded an email to SSSPAC members from Chancellor Office consultants granting preliminary approval for math and chemistry placement tests. Full approval was recommended by the consultants which will be forwarded to Chancellor’s Office workgroup.</p>	
<p>8. Updates</p>	<p>8.1 AWE: A system has been devised for collecting names and IDs of students who choose to write to the third prompt. This information is being collected for research purposes.</p> <p>8.2 Learning Assistance: An inquiry was made as to whether Assessment staff or reading faculty will be evaluating multiple measures for students taking DRP</p> <p>8.3 Counseling: New online orientation was implemented this week, but updates are still needed. Hiring of a Title V Counselor and a general counseling position are in process and will be submitted to the board in June. The following open positions were noted: CalWorks, Veterans, Career & Transfer Director, International Program Director, Associate Dean of SSSP & Student Equity, adjunct for STEM Center, and</p>	<p>8.2 J. Ocampo will clarify if Assessment is sending multiple measure READ students to READ faculty chair for approval</p>

	<p>an International Student Counselor.</p> <p>8.4 Continuing Ed./ESL: None</p> <p>8.5 AmLa: A concern was raised regarding AmLa students choosing to take the DRP instead of the COMPASS. Since most students in the testing room elect to take the DRP, there was speculation that AmLa students are also choosing the DRP.</p> <p>8.6 English: None</p> <p>8.7 Math: 151 students completed surveys from Spring 2015 Information Sessions and 95% of answers were “Agree/Strongly Agree” when asked if they would recommend the workshop, if they felt they knew how to prepare for the placement test, if they felt satisfied with the workshop, and if they knew which placement test to take. Summer sessions will be given by Eric Kaljumagi. In fall, sessions will be funded through SSSP and not Basic Skills. J. Ocampo shared a CSU/UC Mathematics Diagnostic Testing Project California Community Colleges Newsletter from Spring 2015 with information on “Common Assessment Initiative” and “MDTP Test Distribution 2013-14.”</p> <p>8.8 SSSP Project Program Coordinator: A recommendation was made to add this item as a reoccurring SSSPAC update</p> <p>Meeting was adjourned at 4:30pm</p>	
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Next meeting: September 9, 2015 at 2:30 pm