

**Mt. San Antonio College**  
**Student Success and Support Program Advisory Committee Minutes**

September 23, 2015 from 2:30-4:15 pm  
 Location: 9B-First Floor Conference Room

**Committee Members:**

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|--|---|---|--------------------------------------|
| <input checked="" type="checkbox"/> Evelyn Hill-Enriquez<br>(co-chair) | <input type="checkbox"/> Jim Ocampo, (co-chair)   | <input type="checkbox"/> Mike Harper                        | <input type="checkbox"/> Lucy DeLeon |
| <input checked="" type="checkbox"/> Maria Tsai                         | <input checked="" type="checkbox"/> David Beydler | <input type="checkbox"/> Donna Necke                        |                                      |
| <input checked="" type="checkbox"/> DeeJay Santiago                    | <input checked="" type="checkbox"/> Tom Mauch     | <input checked="" type="checkbox"/> Dianne Rowley (Minutes) |                                      |

**Guests:**

- Angel Lujan
- Sun Ezzell

ITEM	DISCUSSION	OUTCOME
1. Minutes	1.1 The committee reviewed September 9, 2015 minutes 1.2 E. Hill-Enriquez will facilitate today's meeting in J. Ocampo's absence	1.1 Minutes approved with minor revisions. D. Rowley will email revised minutes to committee members and D. Beydler will post on SSSPAC website.
2. Committee Membership	2.1 A. Lujan will be counseling's representative on SSSPAC pending Academic Senate approval at 9/24/15 AS meeting 2.2 S. Ezzell will be the AWE Facilitator representative on SSSPAC pending Academic Senate approval 2.3 Due to a scheduling conflict, D. Necke will no longer be Continuing Education's SSSPAC representative.	
3. Updates	3.1 AWE: 3.1.1 E. Hill-Enriquez regrettably announced that long time AWE reader Stan Nemeth passed away unexpectedly last week. 3.1.2 Facilitators are in the process of preparing norming papers and training packets for AWE new reader training on October 9, 2015. Seven new readers are scheduled to attend.	

3.2 Learning Assistance:

3.2.1 D. Rowley shared fliers for the Parachutes & Ladders Fall Follow-up on October 16, 2015. This Developmental Education Study Team interactive workshop will continue to examine best teaching practices presented last spring at the Fourteenth Annual Parachutes & Ladders Conference.

3.2.2 D. Rowley also reported that a READ 100 student survey is being conducted by reading faculty to examine increased enrollment in READ 100 courses.

3.3 Counseling:

3.3.1 A. Lujan reported that his name has been submitted for consideration on a statewide Senate subcommittee for assessment and placement. This group is a subcommittee of an educational planning group and may possibly address common assessment.

3.3.2 A. Lujan shared that orientations are now offered twice per week throughout the year, not just prior to the start of each term. Counseling is revisiting the current orientation schedule to determine effectiveness and adjust frequency if needed. For new students, a recommendation is made for in-person orientation. For students who come from Citrus or other colleges, online orientation is acceptable.

3.3.3 T. Mauch reported that counseling held a faculty/staff/manager retreat last week. One of the issues discussed addressed challenges related to counseling vs. teaching time and student impact.

3.3.4 T. Mauch shared that the two new general counselors are in the evaluation process. A CalWorks counselor needs to be hired, but the Title V counselor, international counselor, and veterans counselor have been hired.

3.4. Continuing Ed./ESL:

3.4.1 D. Santiago attended Region 8 SSSP Meeting at Rio

	<p>Hondo last Friday. Long Beach and Rio Hondo are chasing enrollment and students are aware of which colleges have hard or soft holds. In March or April, Irvine Valley would like to host a part-time counselor retreat on SSSP. The next Region 8 SSSP meeting will be 10/16/15.</p> <p>3.4.2 D. Necke sent an email to SSSPAC members announcing that due to a scheduling conflict, she will be unable to represent Continuing Ed. The department will find a replacement. Also, D. Necke wrote that there will be writing test prep. bootcamps on 9/25 and 10/2 and math test prep. bootcamps on 10/9 and 10/16. Discussion followed on adding ABE Test Prep. Bootcamp dates on Writing Center and Math Dept. Test Info. Session fliers. These fliers are currently available at the Assessment Counter.</p> <p>3.5 AmLa: None</p> <p>3.6 English: None</p> <p>3.7 Math:</p> <p>3.7.1 D. Beydler will attend next Common Assessment meeting on 9/25/15</p> <p>3.7.2 Art Nitta has drafted an Info. Session and Test Prep. budget</p> <p>3.7.3 STEM center in Bld. 61 is in need of a designated counselor and has funding for a nineteen hour counselor. This student space has three connected rooms, a microwave, whiteboards, and circular desks. T. Mauch announced that one of the new counseling adjuncts has expressed an interest in counseling STEM students and is being trained.</p> <p>3.8 SSSP Project Program Coordinator: None</p> <p>Meeting was adjourned at 3:10pm</p>	<p>3.4.2 ABE Test Prep. Bootcamp dates will be added to Writing Center and Math Info. Session flier</p> <p>3.7.3 T. Mauch will check to see if any full-time counselors are interested in working with STEM students</p>
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Next meeting: October 14, 2015 at 2:30 pm in 9B - First Floor Conference Room