



Mt. SAC Outcomes Committee

Agenda/Group Memory for September 1, 2009
Building 6-144, 2:30 to 4:00 p.m.

ATTENDANCE

X	Jemma Blake-Judd, Technology/Health Div.	X	Barbara McNeice-Stallard, Research	X	Joe Terreri, Math/Computer Science
X	Priyadarshini Chaplot, Research	X	James Ocampo, Assessment/Matriculation		Emily Woolery, Library Sciences
X	Mary Johnson, CIS	X	Heidi Parra, Math/Computer Science		
X	Eddie Lee, Counseling	X	Mike Sanetrick, ESL	X	Jim Jenkins, Humanities/Soc.Sci. -- Guest
	Lisa Ledebor, Consumer Sci./Design	X	Joan Sholars, Math/Computer Science (Chair)		

TOPIC	UPDATE / DISCUSSION	OUTCOME
Orientation <ul style="list-style-type: none"> • Introduction of members • Function/Purpose • Terms of membership 	<ul style="list-style-type: none"> • Each member was welcomed to the committee and introduced themselves. • All members were sent a copy of the Function/Purpose Statement of the new committee. Joan shared with the committee that the new committee is a combination of the SLOC and the GEOC. After several members of SLOC and GEOC attended the WASC Retreat in Fall 2008, discussion ensued as to the effectiveness of two separate committees. AS Resolution 2008-12 was passed in Fall 2008 and then the SLOC and GEOC worked on the function and purpose statement of the combined committee. 	<ul style="list-style-type: none"> • <i>Terms of membership were decided on at the meeting:</i> <ul style="list-style-type: none"> ○ <i>Eddie L. 2 years</i> ○ <i>Mike S. 3 years</i> ○ <i>Mary J. 2 years</i> ○ <i>Heidi P. 3 years</i> ○ <i>Emily W. 1 year</i> ○ <i>Lisa L. 1 year</i>
Minutes (For Review) <ul style="list-style-type: none"> • SLOC May 28 • GEOC June 2 	<ul style="list-style-type: none"> • Minutes for SLOC and GEOC were approved via e-mail at the end of Spring 2009 by members of each committee. These minutes were presented to the new committee for information and background. 	<ul style="list-style-type: none"> •
SLO Status Report <ul style="list-style-type: none"> • Annual Report • SLO Plan Addendum 	<ul style="list-style-type: none"> • Joan sent to the committee early the link to the SLO Annual Report (Part 1) for the committee to review to see the accomplishments from last year. This is Part 1 of the SLO Annual Report because it covers course-level SLOs. The 	<ul style="list-style-type: none"> • <i>Joan will send the edited version of the SLO Addendum Plan to C&I.</i>

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	<p>Student Services area will be writing a Part 2 of the SLO Annual Report covering the work done on SLOs in their area. On September 11, Priya will conduct training for the Student Services area. Barbara and Joan will attend this training as guests.</p> <ul style="list-style-type: none"> Joan also presented to the committee the SLO Plan Addendum. This timeline was accepted by the SLOC at the end of Spring 2009 but was pulled from the C&I agenda so that it would not get confused with the GEO Plan and Timeline. Joan, with much help from Priya and Odette Richardson, added an introduction to the timeline. Joan asked the committee for their approval of the plan. Discussion ensued as to how many SLOs do we need for degrees and certificates. It was decided that at least one (1) SLO would work. Some edits to the wording were suggested. 	
<p>GEO Status Report</p> <ul style="list-style-type: none"> Annual Report Timeline 	<ul style="list-style-type: none"> Joan sent the committee a link to the GEO Plan and Timeline that was adopted by the Academic Senate on May 28, 2009. Joe commented to the committee about one of the differences between his work on GEOs and the work being done on SLOs. Joe said that he thought the fresh perspective and advice he could get from committee members on GEOs matters would be helpful to him, and in that spirit went on to share some difficulties he is experiencing. 	<ul style="list-style-type: none"> <i>At the next meeting, more time will be given to the discussion of GEOs and Joe will let the committee know what work he needs us to do to help him meet his deadlines.</i>
<p>Accreditation Report</p> <ul style="list-style-type: none"> Self Study 	<ul style="list-style-type: none"> This is the link to the ACCJC website. Mt. SAC's self study report will be coming out in the fall and we will need to review the self study to see that all the work that we and the campus has been doing on SLOs and GEOs are documented: http://www.accjc.org/pdf/Self_Study_Manual_August_2008.pdf 	<ul style="list-style-type: none">
<p>SLOs for Degrees/Certificates</p> <ul style="list-style-type: none"> Timeline Ownership 	<ul style="list-style-type: none"> Discussion ensued about SLOs for degrees/certificates. The SLO Plan Addendum gives some deadlines for SLOs for degrees and certificates. The 25% goal for December 2009 was set because that much work has already been met according to the information given for the ACCJC annual report in June 2009. What is not easy is finding this information. So during Fall 2009, the OC will be developing a plan to find a home for these SLOs. Much discussion on this. Below are some of the 	<ul style="list-style-type: none"> <i>This discussion will continue at the next meeting and online. Joan will work with Kate Scott of IET to see if it is possible to use e-PIE for degrees and certificates. Joan and Barbara will look at the definition of program to see if it included Skill Awards?</i>

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	<p>ideas:</p> <ul style="list-style-type: none"> ○ If there is a capstone course for a certificate, at least one of the SLOs for that capstone course could also count for the SLO for the certificate. ○ If an external exam is required for a program (hence a certificate), can a passing grade on the exam work as the SLO? ○ Is it possible to use e-PIE to house SLOs for degrees and certificates through the use of a “Unit” tab? <ul style="list-style-type: none"> • Another question arose: Are Skill Awards considered a program? 	
<p>Spotlight Newsletter/Communication</p> <ul style="list-style-type: none"> • Current Issue • White papers • Upcoming Issues <ul style="list-style-type: none"> ○ J Ocampo – Sept. ○ J Gardner – Oct. 	<ul style="list-style-type: none"> • Joan distributed to the committee a copy of the August newsletter and the white papers on Use of Results and Developing an Assessment Schedule, with instructions to the committee to share this work with colleagues. Jim Ocampo was reminded of his deadline for the September article. Jim stated that Audrey Yamagoti-Nogi will be writing the article. The committee thanks Priya Chaplot and Odette Richardson for all the work done of these papers. 	<ul style="list-style-type: none"> • <i>Joan will contact Audrey to remind her of the deadline.</i>
<p>AS Resolutions</p> <ul style="list-style-type: none"> • Faculty Primacy Resolution • Progress of SLO/GEO transparency 	<ul style="list-style-type: none"> • Joan distributed to the committee a draft copy of the resolution on faculty primacy and stated that this resolution will be going to the full Senate on Sept 3 for first reading. • Joan distributed to the committee a draft of the cover letter for the SLO Report that will be made available to faculty per the AS Resolution on Transparency (2009 - 02) and gave the committee a preview of the report. Joan reported that she is working with Kate Scott to get the report on Luminus-that will satisfy the resolution of being available on campus but not to the community. 	<ul style="list-style-type: none"> • <i>Joan will keep the committee updated.</i>
<p>Committee Goals for 2009/2010</p>	<ul style="list-style-type: none"> • Tabled. 	<ul style="list-style-type: none"> • <i>Carry over topic to next meeting.</i>
<p>SLO evaluation</p> <ul style="list-style-type: none"> • Checklist • Review of sample of department SLOs 	<ul style="list-style-type: none"> • Tabled. 	<ul style="list-style-type: none"> • <i>Carry over topic to next meeting.</i>

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Website <ul style="list-style-type: none"> • SLO • SLOC • GEOC • OC 	<ul style="list-style-type: none"> • Asked the committee to go to each website to look and give input on what is needed on the website. The OC website is just a committee website. The SLO and the GEO websites will still be maintained. 	<ul style="list-style-type: none"> • <i>Members were asked to review and provide input on each website.</i>
Future meeting dates: <ul style="list-style-type: none"> • Sept. 15 • Oct. 6 • Oct. 20 • Nov. 3 • Nov. 17 • Dec. 1 	<ul style="list-style-type: none"> • Reviewed briefly. 	<ul style="list-style-type: none"> • <i>Informational only.</i>
Issue Bin: <ul style="list-style-type: none"> • Mapping -- what is it and where do we start • AUOs • Norming Retreat • SLO Training 	<ul style="list-style-type: none"> • Joe asked that the OC website be added to the Issue Bin. • Joan told the committee of a problem with the booking of the room for the committee meetings -- looks like this room is double booked. Unless told otherwise, we will continue to meet in this room. 	<ul style="list-style-type: none"> •

Attachments Provided:

- Student Learning Outcomes Plan Addendum
- SLOC minutes from May 28
- GEOC minutes from June 2
- Faculty Primacy Resolution
- Committee Goal Report for 2008-2009
- Newsletter Timeline
- SLOs for Degrees/Certificates template
- Links to the SLO Annual Report Part 1 2008 - 2009, July Progress Report, GEO Plan and Timeline