Mt. SAC Outcomes Committee
Minutes for November 3, 2009
Building 6-144, 2:30 to 4:00 p.m.

ATTENDANCE					
	Jemma Blake-Judd, Technology/Health Div.		Barbara McNeice-Stallard, Research	√	Joe Terreri, Math/Computer Science
		√	James Ocampo, Assessment/Matriculation	√	Emily Woolery, Library Sciences
√	Mary Johnson, CIS	√	Heidi Parra, Math/Computer Science		
	Eddie Lee, Counseling	√	Mike Sanetrick, ESL	√	Odette Richardson, Guest
√	Lisa Ledeboer, Consumer Sci./Design	√	Joan Sholars, Math/Computer Science (Chair)		

TOPIC	UPDATE / DISCUSSION	OUTCOME
Minutes (For Approval) • October 20	Minutes were sent via e-mail for review and consent.	*Minutes were approved.*
SLO Status Report	Joan distributed the October 22, 2009 SLO Progress Report to the committee. Joan reminded the committee about the AS goal that 100% of active courses will have at least 2 SLOs with Means of Assessment and Criteria for Success.	*Joan will contact departments and divisions and offer assistance in meeting the AS goal. Joan met with Richard Patterson to discuss what is needed in the Business Division. Joan has a meeting Wed, Nov 4 with the Arts division and Thurs, Nov 5 with CIS. Joan forwarded the Progress Report to C& I to be included in the report to the AS.*
GEO Status Report • GEO Statement for college catalog	Joe presented to the committee the proposed GEO statement for the college catalog. Discussion ensued about whether these should be in the hard copy of the college catalog or should be as link in the college catalog. The consensus among the committee was that the statements should appear as a link in the college catalog.. Joe also invited the committee to attend his open forum on Friday, Nov. 20 from 10:00 - 11:30 in 6-144.	***The GEO statement is referred to CI with the committee's recommendation that these statements be included as a link in the college catalog. The statement will be on the next C&I agenda.***
Accreditation Report • Self Study	Joan presented to the committee *Accreditation Notes* newsletter and told the committee that the Self-Study is ready for constituent	*The committee will review Standard II and give feedback to the Accreditation Co-*

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	review. Joan asked the committee to review Standard II. The committee might want to divide up the standard since Standard II is around 180 pages long.		*Chairs. Joan will suggest to the members via e-mail how they might divide the standard to that the review is not overwhelming to any one member.*
SLOs for Degrees/Certificates (Discussion) • AS Workgroups • How to assess • Timeline	The committee spent most of the meeting discussing SLOs for degrees and certificates. How should we organize the workgroups to work on SLOs for the AA degrees. It was suggested that we do a Pilot program with one or two of the degrees and use that as how to run the workgroups. Joe reminded the committee that we need to tell the workgroups that the work on SLOs belongs to the college and will be published and shared. Joan will work on setting up a pilot program with one or two degrees to start working on the degree level SLOs. Another question that the committee is still discussing is "When do students know that they are getting a degree or a certificate?" Mary suggested that we might be able to do the assessment of the degree and/or certificate level SLO online. The committee also discussed what should the degree level SLO be measuring? Is it what makes a student that gets the degree different from the student who is in the same course but is not getting the degree? How can we measure it? It was stated that if assess all students taking that course and one of the questions is "Are you getting ____degree or certificate? Then we could maybe measure what the degree means. Joe T. stated that mapping is so important (See AS Rostrum article). Through mapping course-level SLOs are aligned to degrees and certificates. More discussion is needed. Joan is working with Kate Scott and Barbara on how to enter SLOs for degrees and certificates into TracDat. Joan will demonstrate for the committee once this process is worked out.		*The committee will continue this discussion but committee members need to talk to other faculty about some of the questions and see if anyone else has some answers.*

Spotlight Newsletter/Communication
• Current Issue
• White papers
• Upcoming Issues
  o J Gardner – Oct.
  o J. Terreri- Nov.
	Joan thanked John Gardner for his work on his *Spotlight* article. Joan shared with the committee the 'almost perfect' white paper on SLOs for Degrees and Certificates. Joe T. commented that the paper looks so much better than the version shown the committee at the last meeting. Both Joe and Joan told the committee that all the credit goes to Odette Richardson. Without her skills, the work of both coordinators would not look as professional. Lisa and Stacy B. have sent Joe T a copy of the article that they are writing for the November *Spotlight*. Joe said that he will review it and send it to Odette and Joan after he has reviewed it. Joe thanked both Lisa and Stacy for their work on the article. Heidi P. wondered about the white paper on SLOs for Degrees and Certificates. She asked if this was supposed to be a definitive article. Joan said the article was really meant to get discussions started. Another white paper is coming that is a "HOW TO' paper. Lisa asked the difference between a white paper and the *Spotlight* Joan stated that a white paper is usually more in depth about a topic while the *Spotlight* is usually more general. Although we are trying to have both the white paper or papers tie in with the *Spotlight*.		*As soon as edits are finished on both the October newsletter and white paper they will be made available to the campus community. Joan will work with Emily on her article*

		covered.
SLO evaluation • Checklist • Review of sample of department SLOs	No discussion. The next OC meeting will be spent reviewing SLOs using the SLO checklist for Evaluators.	
Future meeting dates: • Nov. 17 • Dec. 1	.	
<u>**Issue Bin:**</u> • AUOs • SLO Training	Joan mentioned that we need to spend time discussing the campus' efforts on AUOs.	

<u>Attachments Provided</u>:
- Minutes for October 20, 2009
- SLO Checklist for Evaluators