



# Mt. SAC Outcomes Committee

Minutes for April 6, 2010

Building 6-144, 2:30 to 4:00 p.m.

## ATTENDANCE

	Jemma Blake-Judd, Technology/Health Div.		Barbara McNeice-Stallard, Research	√	Joe Terreri, Math/Computer Science
			James Ocampo, Assessment/Matriculation	√	Emily Woolery, Library Sciences
	Mary Johnson, CIS	√	Heidi Parra, Math/Computer Science		
√	Eddie Lee, Counseling	√	Mike Sanetrick, ESL		
√	Lisa Ledeboer, Consumer Sci./Design	√	Joan Sholars, Math/Computer Science (Chair)		

TOPIC	UPDATE / DISCUSSION	OUTCOME
<b>Minutes</b> <ul style="list-style-type: none"> <li>March 2</li> </ul>	Minutes were sent via e-mail for review and consent.	<i>Minutes were approved with corrections sent by e-mail.</i>
<b>SLO Report:</b> <ul style="list-style-type: none"> <li><b>Resolutions from State Academic Senate for discussion</b></li> <li><b>SLO/GEO Coordinator -- committee's recommendation for the AS</b></li> <li><b>SLO Reports</b></li> </ul>	Joan reported to the committee the upcoming resolutions that will be voted on at the State Academic Senate Plenary in San Francisco April 15 - 17. These resolutions were discussed but we did not foresee any controversy. Joan mentioned that the resolutions for no-support of ACCJC leadership and asking the state AS Executive Board to study other venues for accreditation were similar to resolutions from 2000 when the state AS was more radical. The committee discussed the SLO/GEO Coordinator positions. Joan reminded the committee that last year the AS adopted the resolution to combine the SLOC and the GEOC. As a result we are in the Outcomes Committee. The committee needs to send a recommendation forward as to the two coordinator positions. Discussion ensued.	<i>Joan will update the committee on the outcomes of the resolutions after the Spring Plenary.</i> <i>The committee recommends that the GEO Coordinator and the SLO Coordinator be merged into one coordinator position -- the Outcomes Coordinator.</i> <i>But the committee would like to explore the possibility of adding an Assistant Coordinator position in the future. This position would allow for a "trainee" position that could learn the ropes before tracking the coordinator position.</i> <i>Joan will forward this information to C&amp;I.</i>
<b>GEO Status Report</b> <ul style="list-style-type: none"> <li></li> </ul>	Joe wanted to remind the committee to read the March <i>Spotlight</i> (GEO Coordinator's Corner). This contains a complete update on the status of GEOs.	<i>The Area E Use of Results Workshop on 3/19/10 went well. Joan distributed to the committee the March Spotlight.</i>

<p><b>Spotlight Newsletter/Communication</b></p> <ul style="list-style-type: none"> <li>○</li> </ul>	<p>Joan distributed to the committee copies of the March Spotlight. Joan also gave the committee copies of Heidi’s Spotlight article for review.</p> <p>Joan reminded the committee that the Outcomes Committee is listed as editor of the newsletter. This means that we need everyone to read the newsletter carefully for any edits or errors that they might find and send those to Joan. Joan was asked to give the committee at least 48 hours to turn around any information.</p> <p>Discussion ensued as to whether or not editing the newsletter was one of the functions of the committee. Joan stated that as the function statements are written, she did not think that they explicitly stated this as a function.</p>	<p><i>The committee will review the OC function and purpose statements to see if anything needs to be added or deleted and if the functions and purpose need to be amended in any way.</i></p>
<p><b>SLO evaluation</b></p> <ul style="list-style-type: none"> <li>• Checklist</li> <li>• Review of sample of department SLOs</li> </ul>	<p>The committee discussed the SLOs that were sent to the committee earlier along with the evaluator form. Joan will amend the evaluator form and will write a summary of the “norming” session that will be presented to the AS through C&amp;I. .</p>	<p><i>The committee worked well on this and came up with some good ideas and impressions. For more information on this, please look at the summary of the “Norming” session.</i></p>
<p><b>Future meeting dates:</b></p> <ul style="list-style-type: none"> <li>• April 20</li> <li>• May 4</li> <li>• May 18</li> <li>• June 1</li> </ul>	<p>.</p>	