



Mt. SAC Outcomes Committee

Minutes for April 20, 2010

Building 6-144, 2:30 to 4:00 p.m.

ATTENDANCE

√	Jemma Blake-Judd, Technology/Health Div.	√	Barbara McNeice-Stallard, Research	√	Joe Terreri, Math/Computer Science
		√	James Ocampo, Assessment/Matriculation	√	Emily Woolery, Library Sciences
√	Mary Johnson, CIS		Heidi Parra, Math/Computer Science		
√	Eddie Lee, Counseling	√	Mike Sanetrick, ESL		
√	Lisa Ledeboer, Consumer Sci./Design	√	Joan Sholars, Math/Computer Science (Chair)		

TOPIC	UPDATE / DISCUSSION	OUTCOME
Minutes <ul style="list-style-type: none"> • April 6 	Minutes were sent via e-mail for review and consent.	<i>Minutes were approved as corrected. Joan will send them to C&I.</i>
SLO Report: <ul style="list-style-type: none"> • SLO Progress Reports • SLO Reports for Managers • Plan for SLOs for AA degrees 	Joan distributed the latest progress report to the committee and the committee discussed them. Some inconsistencies were noted, such as departments or divisions placing the “Use of Results” in the wrong place in ePIE. Joan informed the committee that this report will be sent to the division deans and the department chairs for their input.	<i>The next reports will be run on May 15. Joan will try to find areas where departments have input data but in the wrong place or input the data only in “Summary of Data” not in “Use of Results”. The next reports will also give us information on the status of SLOs for programs.</i>
GEO Status Report <ul style="list-style-type: none"> • 	Joe sent us a report via e-mail.	<i>Data is being collected for publishing updated Six Column Models for Areas B-E at the end of April. A draft of Six Column Model for Area A, Communications, has been sent to their department for review.</i>
Accreditation Report <ul style="list-style-type: none"> • 	The committee needs to review the Self Study for <ul style="list-style-type: none"> • What the report states that we will do The committee will discuss review in two meetings.	<i>Barbara will have hard copies available for the committee members to review. The easiest way to review might be to search the word “Outcomes” or “SLOs”. We need to</i>

TOPIC	UPDATE / DISCUSSION	OUTCOME
		<i>know what the document says that we are supposed to be doing, as well as know if there is anything wrong in the document. May 18 meeting will be used to discuss our reviews and to do a training for the accreditation visit.</i>
Spotlight Newsletter/Communication ○	Eddie Lee “volunteered” to write an article for the September <i>Spotlight</i> .	
SLO evaluation • Checklist • Review of sample of department SLOs	Joan will distribute to the committee the summary of norming session and revised Evaluator Checklist for the committee to review.	<i>This was tabled until the next meeting.</i>
Review of OC Function and Purpose Statements	The committee reviewed the purpose and function statements and made some changes.	<i>Joan will send the revised purpose and function statements to C&I to be forwarded to the Academic Senate.</i>
OC Goals for 2009-2010	Joan will send these via email for the committee to review prior to the meeting to facilitate discussion.	<i>The Committee gave Joe and Joan permission to input where we are on these goals and then forward the goals to C&I.</i>
POWER Awards	Does the committee want to nominate anyone or any department for these awards? Joan Will send via email the description of the awards.	<i>The committee discussed the awards. More discussion will</i>

TOPIC	UPDATE / DISCUSSION	OUTCOME
		<i>be held at the next meeting.</i>
Future meeting dates: <ul style="list-style-type: none"> • May 4 • May 18 • June 1 		
<u>Issue Bin:</u> <ul style="list-style-type: none"> • AUOs • SLO Training 		