



Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (March 15, 2016)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business		Ema Burman, Professor Library & Learning Resources	X	Jonathan Hymer, Professor Technology & Health
X	Eddie Lee, Professor Student Services	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Clark Maloney, Professor Kinesiology, Athletics, & Dance
X	Doug Mullane, Professor Humanities & Social Sciences		Jim Ocampo, Director Student Services		Jason Perez, Professor Arts
	Bill Roche, Professor Business	X	Annel Medina Tagarao Research & Institutional Effectiveness		Julia Villalobos, Professor Continuing Education
X	Emily Woolery, Co-Chair, Professor, Library & Learning Resources		Vacant (Student) Associated Students		Vacant (Faculty) Natural Sciences

Guests:

- Kristina Allende, Faculty Accreditation Coordinator and Professor, English
- Jade Pearce, Educational Research Assessment Analyst, Research and Institutional Effectiveness

Approval of Minutes: Minutes were approved for the committee meetings held on December 1, 2015 and March 8, 2016.

Old Business

- TracDat 5 – Planning for Transition
 - TracDat 5 will be launched on April 1.
 - Training / feedback sessions are currently being provided to faculty and managers in many campus areas.
- Student Campaign for Outcomes Awareness
 - On March 4 Annel and Emily met with Edwin Romero, Student Activities Coordinator, and students, Jonnathan Ortez and Matt Retana. Jonnathan and Matt presented a first draft of a script for a short video to promote awareness of outcomes.
 - On March 18 the group will meet again to review a second draft of the script. Mark will join this meeting, as will Melissa Berkley, TV Production Specialist in the Technical Services department.
 - Committee members recommended the video be piloted with a focus group, so gaps can be identified and corrected prior to campus-wide distribution.

- Outcomes Terminology – tabled
 - Clarify course measurable objectives, student learning outcomes, and student service outcomes

New Business

- Mapping – Program Level and Institutional Level (K. Allende)
 - Kristina Allende joined the meeting to discuss outcomes assessment in connection with the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC).
 - Kristina believes Mt. SAC meets the standards in terms of defining and assessing student learning outcomes (SLOs). However, the College does not currently meet the standard in terms of assessing and mapping program level outcomes (PLOs) and institutional level outcomes (ILOs). If the standard is not met, the College could be required to submit a follow-up report and have a visit 18 months after the site visit. Kristina identified two possible steps to address this gap:
 - The College can provide an addendum to the self-study to report on progress made between the publication of the self-study in May 2016 and the site visit in spring 2017.
 - The College can write a Quality Focus Essay on PLOs and ILOs and lay out a seven-year plan to meet sustainable continuous quality improvement.
 - Kristina offered to work with faculty members to complete mapping of SLOs, PLOs, and ILOs.
Action: Emily will share an update with Kristina about departments that need to complete outcomes mapping.
 - A question was asked about giving faculty more time off to conduct outcomes assessment.
Action: Kristina and Fawaz offered to investigate this possibility with their respective negotiations teams.

- Presidential Awards for Excellence and Innovation in Teaching and Learning – tabled

- Report: “ACCJC Workshop Announcement: Taking Assessment to the Program Level”
 - Emily and Mark attended this ACCJC workshop, led by Linda Suskie, March 1.

- Information: Jonathan will participate in a concurrent session at the AACC Pathways Projects Institute #2, to be held April 14-16. The theme of this session is defining and aligning learning outcomes.

Open Issues (tabled until further notice)