



## Student Preparation and Success Council Meeting Notes- November 6, 2006

**Attendance:**

- |                                      |                 |               |                   |
|--------------------------------------|-----------------|---------------|-------------------|
| ▫ Audrey Yamagata-Noji (Co-Chair)    | ▫ John Heneise  | ▫ Jim Ocampo  | ▫ Cindy Anderson  |
| ▫ Michelle Grimes-Hillman (Co-Chair) | ▫ Dyrell Foster | ▫ Angel Lujan | ▫ Socorro Navarro |

**Absent:** 2 Student Representatives and Doug Hughey

**Guest:** Barbara Mc Neice-Stallard, Director, REI & Maria Tsai, Research Analyst

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of October 16, 2006		Reviewed and Approved.
2.0	a) Correlation Study between AmLa and TOEFL –Barbara & Jim:	Barbara distributed a memo that described her findings. There was data analyzed for two different sample groups 1) computer-based testing of the TOEFL and 2) paper-based testing of the TOEFL. (see attachment) Based on the information provided for the both samples, 1) computer-based sample: the college should consider offering possible placement into an AMLA course to those with a score of 170-198 and placement into ENGL 67 of those with a score of 199-218 placement. 2) paper-based: it is recommended that the college consider offering possible placement into an AMLA course to those with a score of 470-479. However, further follow-up and controls be put into procedure to monitor the suggested placements for both. The Council further discussed the possibility of looking into having students take the internet based TOEFL.	The Council agreed to forward this issue to the Matriculation Committee for discussion and Raul will obtain information about the internet based TOEFL and share it with the Matriculation Committee. Jim and Raul will update the Council at a future meeting.
	b) CIRP – Maria Tsai	Maria presented the CIRP Survey Results: A Five Year Comparison (2001-2005) she compiled. This survey is the largest longitudinal national survey of entering college freshman. Mt. SAC has participated 22 times out of the total 39 years of CIRP survey history. The main purpose of this summary report is to present some highlights of 2005 Mt. SAC CIRP Survey and a five year comparison (2001-2005). One of the main subgroups in the survey was the Bridge Program. The survey was administered at Mt. SAC during new student orientation sessions on campus. Maria also mentioned that institutions participating in the CIRP survey have the opportunity to add supplemental questions to the CIRP survey to meet their needs. Mt. SAC has used an additional 16 questions for the past three years. The main purpose of the summary report: A Three Year Comparison (2003-2005) is to present the results of the supplemental questions from the perspectives of all Mt. SAC CIRP respondents and of the Bridge Program. (See attached reports). The CIRP survey was not conducted for Fall 2006.	The Council recommended that the survey be done this year and that the Council reevaluate the supplemental questions and make any necessary changes.

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	c) CCSSE/CCFSSE – Barbara	This survey was completed last spring. Classrooms were randomly chosen and the Academic Senate worked with the Research and Institutional Effectiveness Department. Barbara provided a summary of suggested areas where Mt. SAC students and employees should be proud and areas that could be improved upon. (see attachment) She also provided comparisons between 2006 CCFSSSE (faculty responses) and 2006 CCSSE (student responses). (see attachments)	The Council was pleased with the report; however some of the terminology in the questions may be misinterpreted by the students taking the survey. The Council suggested providing instructions to the students before completing the survey.
3.0	<u>Current Issues:</u>		
a.	English Placement of International Students/Transcript Evaluations –(correlation study between AmLa and TOEFL)- Jim	Barbara presented the results to the Council.	This issue will be forwarded to the Matriculation Committee for further discussion. Jim will update the Council at a future meeting.
b.	Monitor the impact of the new graduation requirements in English and Mathematics will have on students.	The new graduation requirements will be implemented Fall '09. The students that will be impacted are those in the vocational programs.	Tabled
c.	Academic leave for students. – Raul	Raul distributed different examples from other community colleges of policy/procedure that is in placed at their campus.	The Council is to review the handout and be prepared for discussion at the next meeting on November 20 <sup>th</sup> .
d.	Review quantitative data to research student success on campus.	The Council agreed to include the Student Equity Committee and review data.	Carolyn will be in attendance at the November 20 <sup>th</sup> meeting.
e.	A payment plan for students to pay tuition. -Raul	The Council agreed to review this issue.	Raul will submit a proposal on November 20 <sup>th</sup> .
f.	Priority Registration – Audrey	The Registration Team has agreed to revisit this issue when the Banner system is implemented. The concerns are 1) who will get the 1 <sup>st</sup> day of registration and 2) how to determine who receives priority (i.e. by groups, negative points, units completed etc.).	This issue will be tabled and further discussion will take place at a future meeting.
g.	Review issues from the disproportionate impact study. – Jim	The Council reviewed the study and discussed ideas on how to expand the study. It was mentioned that a more critical study will be completed through the Title V grant. Jim mentioned the following: -This study was shared and reviewed by the English department. -The results of the Reading revealed some impact but can be explained. -The chemistry professors have been asked to review the chemistry results. -The disproportionate impact study for the first level of math is due in Dec.	Jim will update the Council at a future meeting.
h.	Online Counseling Proposal - Angel	The proposal was presented by Jim and Angel. They mentioned that a resolution was created by counseling and was forwarded to the Executive Board of the Academic Senate and then to the Academic Senate. The Executive	The Council agreed for Jim Smith and Angel to do the following: -Provide a demonstration at the next meeting on



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		<p>Board and Academic Senate fully supported the proposal. Through discussion, the Council identified some concerns:</p> <ul style="list-style-type: none"> <li>○ High volume of users trying to get an online counseling appointment.</li> <li>○ The negative message a student might get if unable to get an online appointment.</li> <li>○ Identify a point were a counselor must ask a student to meet in person.</li> <li>○ How much of a load a counselor will have when online counseling is implemented.</li> <li>○ Are the counselors volunteering or required to counsel students online?</li> </ul> <p>Jim and Angel assured the Council that there was collaboration with other community colleges that has Online Counseling in place and they have had very little problems with the concerns that the Council discussed. Jim has worked with IT to expedite the implementation. The predicted implementation is Winter 06 - Spring 07 semester.</p>	<p>November 20<sup>th</sup>. -Look into adding some self help features. -Talk with admission and records about answering generic questions through email.</p>
4.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo ➤ Student Equity – Carolyn Keys	<p>No report was given No report was given</p>	
5.0	<u>Next meeting : November 20, 2006</u>		