



Student Preparation and Success Council Meeting Notes- November 20, 2006

Attendance:

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|--------------------------------------|------------------|---------------|------------------|
| ▫ Audrey Yamagata-Noji (Co-Chair) | ▫ John Heneise | ▫ Jim Ocampo | ▫ Cindy Anderson |
| ▫ Michelle Grimes-Hillman (Co-Chair) | ▫ Dyrrell Foster | ▫ Angel Lujan | ▫ Olivia Kim |

Absent: 1 Student Representative, Cindy Anderson, and Socorro Navarro **Guest:** Carolyn Keys, Co-Chair Student Equity & Phil Maynard, Co-Chair Student Equity

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of November 6, 2006		Reviewed and Approved.
2.0	Student Equity Report	<p>Carolyn distributed the following handouts:</p> <ul style="list-style-type: none"> -Mt. San Antonio College: Student Equity Plan (Jan 2005) – the committee is in the progress of meeting with various departments (financial aid, instruction, admission and records, etc.) to review their progress and update the plan by the end of the year. The committee’s work with Equity for All has been completed and various reports were distributed this year. Carolyn announced that Mt. San Antonio College received the 2006 Chancellor’s Award for Best Practices in Student Equity. -Student Equity Goals and Priorities 2006 – 2007 (see attachments) -News article from Los Angeles Times-Report faults community college -Student Accountability Report for Fall 2005 Semester and Spring 2006 Semester for by ethnicity for All divisions, basic skills classes, pre-college classes, all AA-AS only classes transfer lasses, and vocational classes. -Boys and Men Today – 2005 Data and Statistics Affecting Males Today (see attachments) <p>The Council discussed the issues of basic skills level need to increase and identifying barriers that affect students to be successful and to determine the plan being envisioned to assist identifying these barriers. Also, there was discussion on encouraging faculty and staff to attend workshops that the Professional Organizational Development (POD) offers and conferences sponsored by various organizations such as NCORE: National Conference on Race and Ethnicity in American Higher Education on diversity.</p>	Michelle will place the Student Equity Plan on the Academic Senate’s agenda as an informational item.
3.0	Sharing Information – Michelle Resolution 2006-09: Role of Academic Senate Committees and Councils	Michelle mentioned that the Senate passed the resolution on October 19 th . The resolution directs the Academic President to remind all Senate Committees, “that committee and council recommendations require approval by full Academic Senate prior to implementation.” Also, through the resolution	When the task force presents their recommendations to the Senate, Michelle will update the Council.



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		a task force will be formed to developed “a reporting and approval process for the Academic Senate so that the Senate is both informed of committee and council recommendations and given the opportunity to discuss, remand, or disapprove such recommendations.” The task force will review all purpose and function statements of committees/council that report to the Academic Senate.	
4.0	<u>Current Issues:</u>		
a.	English Placement of International Students/Transcript Evaluations – (correlation study between AmLa and TOEFL)- Jim		Jim will update the Council at a future meeting.
b.	Monitor the impact of the new graduation requirements in English and Mathematics will have on students.		Tabled for further discussion.
c.	Academic leave for students. – Raul	Raul distributed a proposal to the Council.	The Council will review the proposal at the next meeting on December 4 th .
d.	Review quantitative data to research student success on campus.	Reviewed in Item 2.0	Carolyn will provide a second update at a future meeting.
e.	A payment plan for students to pay tuition. -Raul	Raul requested to table this issue until Banner is implemented.	The Council agreed and this issue will be tabled.
f.	Priority Registration – Audrey		This issue will be tabled and further discussion will take place at a future meeting.
g.	Review issues from the disproportionate impact study. – Jim	The Council reviewed the study and discussed ideas on how to expand the study. It was mentioned that a more critical study will be completed through the Title V grant. Jim mentioned the following: -This study was shared and reviewed by the English department. -The results of the Reading revealed some impact but can be explained. -The chemistry professors have been asked to review the chemistry results. -The disproportionate impact study for the first level of math is due in Dec.	The Council provided suggestions to Research and Jim will update the Council at a future meeting.
h.	Online Counseling Proposal - Angel	. The title of the proposal was changed to “The Online Strategic Plan” instead of “The Online Program Plan” Jim and Angel integrated the Council’s suggested changes and reviewed the revised Online Counseling Proposal through a live demonstration online. Students will be able to access Online Counseling through my.mtsac.edu which provides more security. The	The Council approved the revised plan and Michelle will take the plan to the Academic Senate for a vote of support t and update the Council at a future meeting.



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		predicted implementation has been changed to January 2007. The Council suggested that a tracking system be in place to monitor length of time it takes counsel a student, the type of questions being asked, and the responses given to students.	
5.0	<u>New Issues</u>		
a.	Excessive Absence Policy – Michelle		Tabled to the next meeting on December 4 th .
b.	Waiving Fees for High School Students – Michelle		Tabled to the next meeting on December 4 th .
c.	Automatic Awarding Certificates - Jim		Tabled to the next meeting on December 4 th .
6.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo ➤ Student Equity – Carolyn Keys ➤ International Student Information Board Report	See item 4.0a See Item 2.0 The Council received the report that was compiled by Jim Ocampo, Asst. Director of Admission and Records. Audrey mentioned that the report was good and the Board of Trustees participated in the presentation.	Michelle will place the report on the Academic Senate's agenda as an informational item.
7.0	<u>Next meeting : December 4, 2006</u>		