



Student Preparation and Success Council Meeting Notes- May 7, 2007

Attendance:

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|--------------------------------------|-----------------|------------------|---------------|
| ▫ Michelle Grimes-Hillman (Co-Chair) | ▫ Jim Ocampo | ▫ Angel Lujan | ▫ Doug Hughey |
| ▫ Raul Rodriguez | ▫ Dyrell Foster | ▫ Cindy Anderson | |

Absent: Audrey Yamagata-Noji (Co-Chair). 1 Student Representative, Olivia Kim, Socorro Navarro, John Heneise

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of May 7, 2007		Reviewed and Approved with changes.
2.0	<u>Sharing Information</u> – Michelle	Michelle mentioned the following: -She encouraged everyone to attend the Basic Skills Conference on May 11, 2007 at Kellogg West, Cal Poly. -On May 18, 2007, Mt. SAC will be hosting the Basic Skill Training. -Learning Assistance Center developed a user guide for test proctoring and Michelle will bring the draft to a future meeting.	Informational
3.0	<u>Current Issues:</u>		
a.	English Placement of International Students/Transcript Evaluations – (correlation study between AWE and TOEFL)- Jim	Jim mentioned that the Matriculation committee discussed this issue and is looking at various methods for international students testing. Also, the committee is discussing the possibility of an English Language Institute.	Jim will update the Council at a future meeting.
b.	Excessive Absence Policy – Michelle	Raul mentioned that there is no appropriate language in Title V, Ed Code, or Attendance and Accounting Manual. The Council recommended that a standard statement be developed for the faculty to place in their syllabi.	Michelle and Raul will work on a resolution for the Council to review and approve next 2007-2008 academic year.
c.	Administrative Procedure (AP): Waiving Fees for High School Students – Audrey		Tabled to the next meeting on May 21, 2007.
d.	Priority Registration & Waitlist Task Force – Audrey		Tabled to the next meeting on May 21, 2007
4.0	<u>New Issue(s)</u>		
a.	Review Student Preparation & Success membership& Matriculation Committee-	The Council agreed to include the following membership: The Vice President of Academic Senate will be added back to the membership. Doug Hughey agreed to remain on the Council and Cynthia Anderson is willing to give up her membership if someone on Senate wants to be a representative, otherwise will remain on the Council.	Michelle will forward the revised membership to the Academic Senate for review and approval.
b.	Review Matriculation Committee membership-Michelle	The Council agreed to include the following to the membership: One faculty member will serve as a co-chair.	Michelle will forward the revised membership to the Academic Senate for review and approval.
c.	CSU/IGETC Transfer Degrees-Raul	Raul distributed the New Title V language for the Council to review along with	The Council agreed to re-look at the AA degree list



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		a list of Mt.SAC's required courses for an Associate in Arts Degree. Based on the new Title V language, the CSU/IGETC list of required courses will longer be acceptable by CSU's and UC's and the major that will be impacted is Business. He mentioned that this policy will go into effect Fall 2009.	and make modifications necessary by Spring 2008. This issue will be discussed during the 2007-2008 academic year.
d.	Proposed Procedure Change of Admission Standards into Mt. SAC-Raul	Raul distributed a proposed change in Board Policy (BP 5010-Admissions) for the Council to review. The change is to include the following: <i>The diploma must be awarded by a high school which holds current accreditation through the Western Association of Schools and colleges (WASC) or other accrediting bodies recognized by WASC, or on recommendation of a recognized foreign transcript evaluation service. Equivalents to a high school diploma included passing the General Education Development test (GED), or other equivalency programs recognized by the authorizing state department of education.</i>	The Council agreed with the change and Michelle will forward the BP-5010 (Admissions) to the Academic Senate for review and approval. Raul is invited to attend the meeting to answer questions if need so.
5.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo ➤ Student Equity – Carolyn Keys	No minutes The Council reviewed the minutes from March 12 & 26, 2007 and April 9, 2007.	The Council would like the minutes to be posted on web.
6.0	<u>Next meeting : May 21, 2007</u>		