



## Student Preparation and Success Council Meeting Notes- May 21, 2007

**DRAFT**

**Attendance:**

- |                                   |                                      |                  |                   |
|-----------------------------------|--------------------------------------|------------------|-------------------|
| ▫ Audrey Yamagata-Noji (Co-Chair) | ▫ Michelle Grimes-Hillman (Co-Chair) | ▫ Jim Ocampo     | ▫ Angel Lujan     |
| ▫ Raul Rodriguez                  | ▫ Dyrell Foster                      | ▫ Cindy Anderson | ▫ Socorro Navarro |

**Absent:** ) . 1 Student Representative, Olivia Kim, Doug Hughey

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of May 7, 2007		Reviewed and Approved with changes.
2.0	<u>Sharing Information</u> – Michelle	Michelle mentioned the following: -She is asking the Executive Board for feedback about the Basic Skill Training -Matt Munro and Anabel Perez made a presentation about learning communities to the Senate.	Informational
3.0	<u>Current Issues:</u>		
a.	English Placement of International Students/Transcript Evaluations – (correlation study between AWE and TOEFL)- Jim	Jim mentioned that the Matriculation committee discussed this issue and is looking at various methods for international students testing. Also, the committee is discussing the possibility of an English Language Institute.	Jim mentioned that he hasn't been able to attend the last two matriculation meetings. This issue will be reviewed in 2007-2008.
b.	Administrative Procedure (AP): Waiving Fees for High School Students – Audrey	The Council reviewed a draft of a proposed AP and suggested some modifications.	Audrey will include the Title V and Ed Code language and bring it back to the Council for a final review at the next meeting on June 4, 2007.
c.	Priority Registration– Audrey	Audrey distributed a proposed Administrative Procedure 5055: Enrollment Priorities for the Council to review. The Council recommended some modifications.	Audrey will make the necessary modifications and forward to Michelle for the Academic Senate's approval. An update will be provided at the next meeting on June 4, 2007.
d.	Waitlist-Michelle	Michelle mentioned that the Academic Senate reviewed and discussed the following recommendations made by the task force 1) use the current system this year 2) suspend current system for 08-09, and 3) implement a new system, upon the implementation of banner, 2009-2010.	The Executive Board and the Academic Senate approved the recommendations.
e.	Review Student Preparation & Success membership& Matriculation Committee-	The Council agreed to include the following membership: The Vice President of Academic Senate will be added back to the membership. Doug Hughey agreed to remain on the Council and Cynthia Anderson is willing to give up her membership if someone on Senate wants to be a representative, otherwise will remain on the Council.	The Academic Senate approved the proposed changes to the Student Preparation and Success membership.



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f.	Review Matriculation Committee membership-Michelle	The Council agreed to include the following to the membership: One faculty member will serve as a co-chair.	The Academic Senate approved the proposed change to the Matriculation Committee membership.
g.	Proposed Procedure Change of Admission Standards into Mt. SAC-Raul	Michelle mentioned that the Executive Board reviewed the proposed change in Board Policy (BP 5010-Admissions) and had concerns that only WASC was mentioned. The Council's questioned is the role of the college.	The Council agreed not to move this issue forward but to re-look at BP/AP's for minor students and restrictions/procedures on enrollment, classroom management, and discipline. This will be reviewed the next academic 2007-2008.
4.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo  ➤ Student Equity – Carolyn Keys	No minutes  No minutes.	
5.0	<u>Next meeting : June 4, 2007</u>		