



## Student Preparation and Success Council

### Meeting Notes- March 3, 2008

**Attendance:**

▫Michelle Grimes-Hillman (Co-Chair)   ▫Raul Rodriguez   ▫John Vitullo   ▫Angel Lujan   ▫Dyrell Foster   ▫Jim Ocampo   ▫Matt Judd   ▫Emily Woolery  
 ▫Bijal Toprani

**Absent:** Audrey Yamagata-Noji (Co-Chair) and Doug Hughey

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of Dec 3, 2007		Reviewed and Approved.
2.0	<u>Sharing Information</u> – Michelle-	<p>Michelle mentioned the following:</p> <p>Two resolutions will be going to the Senate for a discussion on 3/6 and action on 3/20.</p> <p>-Repetition of Course Work–Withdrawal - Resolution 2008-01            -Repetition of Course Work–Substandard Grades Resolution 2008-02</p> <p>Model Associate of Arts Degree in Liberal Arts and Sciences with an Emphasis in [AREA]:            Curriculum &amp; Instruction Council is proposing one AA degree in Liberal Arts with the same requirements that exist today. Instead of four separate AA degrees, we will have one AA degree with different areas of emphasis. The faculty will be invited to workshops that focus on the areas so that the discipline experts may provide input on those areas prior to the degrees coming to the Senate for action. The Senate will be revising the AA degrees to meet Title 5 Compliance. The revisions must get through the Senate before April 25.</p>	<p>Informational Only</p> <p>Concern was expressed over two issues:            1. The exclusion of entry level courses as part of the proposed “areas of emphasis”            2. Maintaining SPCH 1A as the only course which could be used to meet the Language and Rationality requirement when Title 5 clearly allows additional courses to be used to meet this requirement. Michelle with share the Councils concerns.</p>
3.0	<u>Pending issues:</u>		
a.	AP 5100: Probation and AP 5105: Disqualification and Dismissal- Angel/Audrey	Angel and Audrey submitted proposed changes to both AP’s. Michelle mentioned that Community College League suggested changing AP 5100: Probation to AP 4250. Angel asked Michelle if the AP 5105 and recently passed BP 5100 number would have to be changed.	The Council recommended that Angel work with Diana to find out the correct number for AP 5100 and if AP 5105 and BP 5100 would need to be changed as well. The Council members will review and prepared to take action on March 17 <sup>th</sup> .



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b.	Persistence Awareness on Campus – John/Angel	John submitted a statement about student persistence at Mt. SAC. The Council recommended that retention be defined in the statement.	John will include the Council's recommendation, forward to Barbara McNiece-Stallard for her review, and then will bring back the final version for approval on March 17 <sup>th</sup> .
c.	English Placement of International Students – Raul	Raul submitted a memo written from the American Language Department to Dr. George Bradshaw, Dean of Enrollment Management and Jim Ocampo, Director of Assessment and Matriculation. The Department has agreed to: 1-Students who complete the fifth level in the CPELI curriculum will be placed into AMLA41/AMLA31 without need of assessment. 2-CPELI students who chose to seek higher placement into the AMLA/ENGL/READ curriculum may take the appropriate assessments and will be placed, with the agreement that minimum placement will always be at the AMLA 41/31 level. The AMLA department also recommends that students who complete the fifth level of the CPELI curriculum have sufficiently demonstrated their proficiency in English, and should be exempt from needing to complete the TOEFL as part of the international student admissions process. This memo was reviewed by the Matriculation Committee and is in agreement with the recommendations.	The Council agreed with the recommendations. Michelle will include this memo in her update to the Academic Senate.
4.0	<u>New Issues:</u>		
a.	AP 5530: Student Rights and Grievances-Michelle	This AP was drafted by a subcommittee comprised by faculty and administrators to clarify the College's grievance process.	The Council members agreed to review the AP and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .
b.	AP 4231: Grade Changes-Michelle	This AP is being proposed due to a recommendation from the Community College League of California. This change was recommended upon a recent incident in a community college wherein students had access to fraudulently changes students' grades.	The Council members agreed to review the AP and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .
c.	Academic Senate Minors on Campus Task Force Report-Michelle	Michelle submitted the task force's recommendations. The task force was formed to discuss the following issues: 1-Child abuse reporting 2-Access/limitations to courses 3- Policy regarding placement exams 4-Number of minors in a class 5-Governing Board Enrollment Priorities 6-Syllabi Language	The Council members agreed to review the recommendations and summary and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .



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		Raul submitted an enrollment summary of College Starter/Special Admits students from Fall 2006-Summer 2007 for the Council's review. The summary also included the courses students enrolled in, the frequency, and the participating schools.	
d.	BP 5010: Admissions-Michelle	The Council received the proposed changes to the Board Policy recommended by the Minors on Campus Task Force Committee.	The Council members agreed to review the recommended changes and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .
e.	AP 5011: Admission and Concurrent Enrollment of High School and Other Young Students – Michelle	The Council received the proposed changes to the Administrative Procedure recommended by the Minors on Campus Task Force Committee.	The Council members agreed to review the recommended changes and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .
f.	AP 5013: Student in the Military	The Council received a copy of AP 5013 for their review.	The Council members agreed to review the AP and be prepared to discuss and take action at the next meeting on March 17 <sup>th</sup> .
8.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo  ➤ Student Equity – Emily Woolery	None  None.	
9.0	<u>Next meeting : March 17, 2008</u>		