



Student Preparation and Success Council Meeting Notes-September 21, 2009

Attendance:

_Audrey Yamagata-Noji (Co-Chair), _Michelle Grimes-Hillman, _Jim Ocampo, _Tom Mauch, _George Bradshaw, _Carolyn Keys, _Silver Calzada, _Lina Soto, _Emily Woolery

Absent: Doug Hughey, Matt Judd, Eric Kaljumangi

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of June 1, 2009		Approved
2.0	Sharing of Information Michelle	Michelle mentioned that during the Executive Academic Senate retreat they decided to create a new goal to strengthen student advocacy (grading policies, textbook issues, etc) and will be forwarded to the full senate for approval.	Informational
3.0	SP&S Year End Accomplishments	The Council received the final report that was forwarded to the President's Advisory Council.	Informational
4.0	<u>Pending issues:</u>		
a.	Student Equity: 2008-2009 Committee Goals and Progress Report	The Council reviewed the Committee's Goals and Progress report. Michelle mentioned she would like the Council to mirror Curriculum and Instruction regarding representation. The Council agreed to relook at appointing a representative from the committee at the end of the year.	The Council agreed with Michelle's suggestion. It was recommended to invite Grace Hanson to share her presentation titled "Universal Design "Beyond Special Programs – Reaching All Students" with the Council at a future meeting.
b.	Textbook Task Force-Tom	The Council reviewed the email Dyrell sent stating that he is willing to oversee the Textbook Task Force. He will convene the task force within the next couple of weeks to continue and work on the recommendations that were submitted at the end of last year. The following were the recommendations: 1) Textbook adoption policy, educational program to inform and educate faculty, open source/free books, partnering with students, support the continued exploration of a rental program, and the task force continue to develop implementation plans for the recommendations. The Council was concerned whether the college can withhold ID cards from students if they haven't paid their fees. Also, Carolyn mentioned that the Associate Student Body provided funds to the library to purchase reserve textbooks but was unsure if it was implemented.	The Council agreed for Dyrell to chair the task force and Tom will inform him, Audrey will research the Council's concern, and Carolyn will follow up with Associate Student Body if the purchase of reserve textbooks were implemented.



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c.	DRP Placement Expiration – Jim	Jim reported that the READ faculty recommended stopping the expiration of the DRP. This issue stemmed from students needing reading to graduate, but they couldn't enroll in reading classes because their test scores had expired. The Council had the following concerns: 1) Students who retest to get a higher READ placement level can't use a higher test score to meet the competency requirement. 2) Silver asked for the data to support their position to not allow a placement retest for competency. The fall out has caused many students to be advised to not take the DRP early in light of the fact that their reading levels might improve and therefore taking the DRP after successful course completion could facilitate a passing score on the DRP, and 3) Does the test measure how one learns reading and about reading or one's reading ability?	Jim mentioned that the Matriculation committee will discuss the issue at their next meeting and he will update the Council.
d.	English Placement of International Students/Redoing the Study between AWE and TOEFL – Jim	Jim mentioned he shared a proposal to the Assessment and Matriculation Committee to use another instrument called the International English Language Testing System (IELTS) and that the AmLa faculty is reviewing IELTS. Audrey and Jim expressed optimism that IELTS might be able to serve both as an entrance test (like TOEFL) and a placement test (like AWE).	Jim will update the Council at the next meeting.
e.	Impact of new graduation requirements (in English and Mathematics) on students – Audrey/George/Tom	George will prepare a report looking at the total number of petitions submitted for graduation to the total number that were approved by year (as far back possible).	George will present the report at a future meeting.
f.	Adult High School Diploma Program Progress Policy	Madelyn Arballo is to return with more specifics and format proposal standards of conduct and academic expectations for Adult Diploma Program students into BP/AP language. .	Lucy will follow up with Madelyn.
g.	Academic Integrity and Cheating Task Force – Carolyn		Tabled
h.	Special Registration Consideration – Audrey	A draft was presented on criteria for priority registration for review.	The Council agreed to review other registration process like TPI and further discussion will take place at the next meeting.



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i.	Report on Assessment Results and Multiple Measures – Jim	Jim will review the success rates of placements where multiple measures were used.	Jim will update the Council at a future meeting.
6.0	New Issues:		
a.	AP 5012 – International Students - Jim	Jim distributed a draft changes and reported that they are supported by the Assessment and Matriculation Committee. The AP broadens acceptable test scores (beyond just TOEFL) and clarifies admission of students who have completed coursework at a language institute that has formalized articulation with Mt. SAC. The Council suggested the following change: to clarify the statement “through the College’s governance process”.	Jim will make the changes and bring back to the next meeting for a vote.
b.	BP 5020 - Nonresident Tuition- Jim	Audrey recommended a new policy language regarding disenrolling international students who haven’t paid their fees.	The Council recommended that George and Audrey review those who haven’t paid their fees and research as to the reasons/situations/etc and update the Council at a future meeting.
c.	Official Appointment of Veteran’s Committee	The Council discussed and agreed to make the committee a part of Student Equity Committee.	
7.0	Reports from Committees Matriculation – Jim Ocampo	The committee will meet next week.	
	Student Equity –	The committee will meet next week.	
8.0	Next meeting : Next meeting on Oct 5, 2009		