



## Student Preparation and Success Council Meeting Notes-March 15, 2010

**Attendance:**

\_ Audrey Yamagata-Noji, \_ Eric Kaljumagi, \_ Michelle Grimes-Hillman, \_ Tom Mauch, \_ George Bradshaw, \_ Jim Ocampo, \_ Carolyn Keys, \_ Emily Woolery, \_ Matt Judd, \_ Doug Hughey, \_ Rene Kouassi, \_ Crystal Huang, \_ Juan Carlos Astorga (Guest)

**Absent:** Silver Calzada, Cindy Xiao

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of March 1, 2010		Approved
2.0	Sharing of Information Eric	-Special Registration Consideration- Academic Senate approved 3/4/2010, forward to AMAC for approval -Proposal to Use Assessment Instruments for Admitting International Students – postponed to the next Academic Senate meeting for approval.	Informational
3.0	<b><u>Updates on Previously Discussed Issues:</u></b>		
a.	Multiple Measure Process	Jim reported that those involved and participated in the retreat thought it went very well. The following are updates on each department's multiple measure process: Math-standing with status quo Reading/AmLa – work in progress Writing-standing with status quo English-looking at expanding their multiple measure process  Jim shared that not all student complete the AWE questionnaire and consensus from the participants at the retreat was to look at developing a questionnaire for all subjects by mid April.	Informational
b.	Honors Program Academic Honesty Policy	The policy will be voted on at full Senate on April 1 <sup>st</sup> .	Eric will provide an update at the next meeting.
c.	Adult Diploma Progress Proposed Policy	The policy will be on the agenda as a consent item and voted on at full Senate on April 1 <sup>st</sup> .	Eric will provide an update at the next meeting.
d.	Grade Point Average Calculation Resolution	The resolution will be placed on the full Senate agenda as an action item and voted on April 1 <sup>st</sup> .	Eric will provide an update at the next meeting.
e.	BP, AP, and Catalog Language on Classroom Visitors	Eric, Doug, and Grace Hanson met to clean up the recommended BP and AP language. The following are changes the Council recommended: College Catalog: add "and Other Attendees"	The Council recommended that the governance form be attached to the BP and AP and bring back to the next meeting for approval. <i>Note: The recommended changes will not make the 2010-11 catalog deadline.</i>



## Student Preparation and Success Council

### Meeting Notes-March 15, 2010

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
		Board Policy and Administrative Procedures: take out Occupants and add "Visitors and Other Attendees"	
4.0	<b>Pending Issues:</b>		
a.	Grade Grievance Process (communication and dissemination) per Academic Senate recommendations.	The Council discussed the importance of communicating to new and current faculty about the process. Michelle suggested that an annual reminder be sent to all faculty regarding the process and timelines.	The Council agreed and Carolyn will draft a reminder to be sent out to all faculty and management staff. Once the Council approves the reminder, it will be sent out via banner and email.
b..	Discuss recommendations to increase the number of counselors and librarians (student support issues) per Academic Senate recommendation.	The Council discussed this item and agreed that they support this recommendation, however felt the timing isn't right to put forth any recommendations at this time.	This item will be reviewed and discussed next Academic Year 2010-2011.
5.0	<b>New Issues</b>		
a.	Advanced Placement Credit - Eric	The Council discussed the following: -Before Banner: AP Exam: students received units in the category of the AP exam, whereas Banner wants to assign it to a particular course. -Prior to '05: units assigned to a particular course -'05 to '-09: units assigned to a category (the prerequisite waiver was impacted) -Banner: wants to specify the equivalent, (the Council questioned if this is a subject equivalent and a G.E. prerequisite.) George mentioned, when an over-ride is done, it is only good for one term. Also, it was stated if the equivalent is to a category, the AP credit will not be used as a prerequisite.	The Council agreed to form a task force to discuss and make recommendations. The task force will consist of Eric, Lina, Tom George, and two faculty appointed by the Academic Senate President, preferable from the Math and English Departments. An update will be given at a future meeting.
b.	+/- grading - Eric	Eric mentioned that he hasn't received a proposal for the Council to review. Rene, AS President mentioned that the Associated Students is discussing this issue.	The Council recommended that Associated Students submit their proposed recommendations for review on April 19 <sup>th</sup> .
6.0	<b>Reports from Committees</b> Matriculation – Jim Ocampo	Jim shared that the Committee discussed the following: -The need to document challenges -Test validate- want to continue to validate even though the Chancellor's office isn't requiring it to be done.	Informational



## Student Preparation and Success Council Meeting Notes-March 15, 2010

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
	Student Equity –	The Council reviewed minutes from 11/23/2009.	
7.0	<b>Next meeting :</b> <b>Next meeting on April 5, 2010</b>		