



## Student Preparation and Success Council

### Meeting Notes-October 18, 2010

**Attendance:**

▫ Audrey Yamagata-Noji, ▫ Liesel Reinhart, ▫ Eric Kaljumagi, ▫ Jim Ocampo, ▫ Carolyn Keys, ▫ George Bradshaw, ▫ Matt Judd, ▫ Silver Calzada, ▫ Kristina Allende, ▫ Susan Wright  
 ▫ Doug Hughey, ▫ Jaejin Eum, ▫ Jary Tsuei

**Guest:** Juan Carlos Astorga, Student Equity, Chair

**Absent:** Tom Mauch

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of Oct 4, 2010		Approved
2.0	Sharing of Information Liesel		None
3.0	<b><u>Ongoing Issues</u></b>		
a.	Textbook Task Force Recommendations	Eric contacted the task force to reconvene and work on an implementation proposal. He contacted Xavier Padilla requesting that he appoint two student representatives.	The student representatives will follow up with Xavier and update the Council at the next meeting.
b.	Advanced Placement Credit	Jaejin reported that he presented the proposal to the associate students and they were in agreement with proposed language of more than 30 units. The Council discussed how units are awarded to students by the Tech Prep program based on function of the articulation agreement.	The Council recommended that Maria Tyra give an overview of the Tech Prep program and discuss how units are awarded.
c.	Counseling Intervention Plan	The counselors reviewed the proposed plan and were asked to give Silver any feedback by 11/10. The Council reviewed Silver's proposal and had the following questions.  1) How will the instructors know who is on their 3rd attempt? 2) How will the counselors be linked with faculty/students (will they have input on pairings? be assigned by discipline?) 3) Will students be notified that they are in a 3rd attempt situation and will be part of the program? 4) What mode of communication will be used to create the triad? Email? Meetings? If meetings, how are they scheduled? 5) Is the strengths-based survey given to everyone in the class or just 3rd repeaters? What will be done with the results? (Who will interpret/refer?)	Silver will present any feedback and clarify the Council's question at the Nov 15 <sup>th</sup> meeting.



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		6) One member also wondered if we should wait until week three to assess. Could we initiate this for all students on their 3rd attempt? 7) Is it mandatory that faculty participate/ Is it mandatory that students meet with counselors/faculty if identified? We should specify the intent.	
d.	AP 4290- Academic Honesty – Carolyn Keys	The Council reviewed the revised policy and agreed with the proposed language.	The AP was forward to Academic Senate Executive Board. An update will be provided at a future meeting.
e.	Proposal to Use High School Courses as Optional Prerequisites for Math 150 and Math 160	The Council received Mathematics Content Standards for California Public Schools. Jim reported that using High School prerequisites for Math will not require validation other than content review. However, Eric had some legality concerns.	Eric will research the legality concerns and update the Council at the next meeting.
f.	Student Success Inventory – Jim Ocampo	Jim reported that the Reading Department is still reviewing the draft.	Jim will update the Council at the next meeting.
4.0	<b><u>New Issues</u></b>		
a.	Course Rotation Plan Task Force – Liesel Reinhart	Liesel mentioned that there was interest from the counselors to publish a course rotation plan. Liesel suggested forming a task force to draft a proposal. The task force members are: Liesel Reinhart, Kristina Allende, George Bradshaw, and possibly Silver Calzada.	Liesel will contact Silver and schedule a first meeting to discuss recommendations of a standardized rotation plan. An update will be given at the next meeting.
5.0	<b><u>Updates/Discussion</u></b>		
a.	Draft Social Media Policy	Liesel mentioned that a new draft will soon be available for review.	Once the revised draft is available, it will be shared and a task force from SP&S will be appointed to work on it.
b.	Community College Survey of Student Engagement (CCSSE) Report	The Council discussed feedback and ideas on how to use the data for the Council to address. It was suggested for the Council members to send any concerns or feedback to Liesel.	Liesel will update the Council at the next meeting.
6.0	<b><u>Reports from Committees</u></b>		
	Matriculation – Jim Ocampo		Jim's report was given in item 3e and 3f.
	Student Equity – Membership	Juan Carlos mentioned that the committee is working on developing a campus wide Diversity/Equity Summit. The planning will be discussed at the next committee meeting.	Juan Carlos will update the Council at a future meeting.



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		<p>The Council reviewed the membership and the following changes were made:</p> <p>2. Four faculty appointed by the academic Senate (one must be from learning communities)</p> <p>4-Three Representatives appointed by the Vice President of Student Services in consultation with the Academic Senate (at least one must be faculty)</p>	<p>Eric will clarify with Bill Rawlings about having one classified representative on the committee. Juan Carolos will forward the corrections to Eric for the Academic Senate Executive Board to review and approve.</p>
7.0	<p><b>Next meeting :</b> <b>Next meeting on November 1 , 2010</b></p>		