



## Student Preparation and Success Council Meeting Notes-April 4, 2011

**Attendance:**

Liesel Reinhart, \_Eric Kaljumagi, \_ Doug Hughey, \_Matt Judd, \_ Kristina Allende, \_ Susan Wright, \_ Silver Calzada, \_ Elisa Marin, \_ Gustavo Sanchez, \_ Stephanie Sitacarini

**Guest:** Phil Maynard, Student Equity, Co-Chair,

**Absent:** George Bradshaw, Audrey Yamagata-Noji, Tom Mauch, Jim Ocampo, Carolyn Keys

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of March 21, 2011		Approved with changes
2.0	Sharing of Information Liesel		No report
3.0	<b><u>New Issues</u></b>		
a.	Variance Form/Policy – Liesel	The Council discussed the current process. It was reported that there is not an AP to explain the business process of the form.	The Council recommended that an AP be drafted. Liesel and Matt will work on drafting an AP for the Council to review at the next meeting.
b.	Repeat Policy Discussion	The Council discussed the current policy and what steps can be taken in preparation of the budget issues. It was suggested that the Associated Students discuss this issue with the students.	The Council recommended that an update be provided regarding Mt. SAC's current policy and current state policy and, for the student representatives bring back any input to the next meeting.
4.0	<b><u>Ongoing Issues</u></b>		
a.	AP 3720 – Use of Technology and Information Resources	The Council reviewed the changes and suggested that the student representatives share the AP with Associated Students for input.	The student representatives will report back and Carolyn will review and provide input to the section regarding clubs. The Council will review and approve the AP at the next meeting.
b.	Textbook Task Force Guidelines-Eric	The Council reviewed the clean copy Eric worked.	The Council recommended forwarding the guidelines to the Academic Senate Executive Board for review and approval. An update will provided at the next meeting.



## Student Preparation and Success Council Meeting Notes-April 4, 2011

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
c.	Mt. SAC Student Success Conference – Audrey/Liesel	Liesel reported that the draft summary was forwarded to the Basic Skills Committee for input, reported that the draft summary will be shared at the Ed Master Planning Meeting on April 8, 2011, and the possible theme for flex day is “Student Success”	Liesel will update the Council at the next meeting.
5.0	<b>Updates/Discussion</b>		
a.	Addition of Basic Skill Committee	The Council discussed that the duties of the committee are aligned with the work of the Council, therefore agreed that the committee should report to the Council.	The membership, purpose, and function will be updated and reviewed at a future meeting.
6.0	<b>Reports from Committees</b> Matriculation – Jim Ocampo  Student Equity –	No meeting was held.  Phil reported that the Diversity Summit date has been changed to April 29 <sup>th</sup> .	An update with further details will be given at the next meeting.
7.0	<b>Next meeting :</b> <b>Next meeting on April 18, 2011</b>		