



## Student Preparation and Success Council Meeting Notes-April 18, 2011

**Attendance:**

\_ Audrey Yamagata-Noji, \_ Liesel Reinhart, \_ Eric Kaljumagi, \_ George Bradshaw, \_ Tom Mauch, \_ Carolyn Keys, \_ Doug Hughey, \_ Kristina Allende, \_ Susan Wright, \_ Elisa Marin, \_ Gustavo Sanchez, \_ Stephanie Sitacarini

**Guest:** Juan Carlos Astorga, Student Equity, Co-Chair,

**Absent:** Jim Ocampo, Silver Calzada, Matt Judd

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of April 4, 2011		Approved with changes
2.0	Sharing of Information Audrey  Liesel SB 1143 Student Success	<p>Student Success Taskforce and other sources created a document with policy proposed changes on various statewide issues. The document will be presented at a scheduled Student Success Taskforce meeting in May.</p> <p>Liesel reported that she attended the Senate Plenary and shared the following:            -SB 1143 now has four work groups. No real recommendations have been made yet.            -Performance –based funding and multiple metrics are under consideration            -A session she attended explored ways that instructional faculty could help counselors achieve some low-level advising of students and how students would benefit overall from closer communication between counselors and discipline-specific faculty.</p>	Informational
3.0	<b><u>New Issues</u></b>		
a.	AP 4027 Catalog Rights – Tom/Audrey	The Council reviewed the recommended amendment from Counseling to add to the following: ‘A student entering the college in the summer would have the option of using the catalog from the previous fall semester and catalog year’ The Council discussed that no modifications were necessary but clarification regarding the implementation of AP 4027 needs to be shared with the Counseling Department.	<p>The Council recommended the following:            -Tom will share the recommendation from the Council that the implementation of this AP is for 2010-11 catalog year going forward.            -APs that are approved are to go into effect the following catalog year but not to be implemented until printed in the catalog.</p>
b.	Annual Review of membership/function	The Council discussed adding a member from Basic Skills Committee	The revisions will be forwarded to Academic Senate Executive



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	Purpose for PAC due 5/27/2011	to the membership. The following bolded changes were made: #4. To review and monitor compliance of matriculation, Student Equity, and <b>Basic Skills</b> issues. An asterisk will be placed by #5, #6, #7 in the membership: * <b>Preference should be given to ensure there is at least one representative from each of the following areas: Counseling Matriculation and Assessment, Student Equity, Basic Skills Committee.</b>	Board for review and approval and an update will be provided at the next meeting on May 2 <sup>nd</sup> .
c.	Variance Form/Policy – Liesel	A draft of an AP and revised form was distributed to the Council for their review.	The Councils members are to review and be prepared to discuss and provide input at the next meeting.
d.	Repeat Policy Discussion	The Council discussed the current policy and what steps can be taken in preparation of the budget issues. It was suggested that the Associated Students discuss this issue with the students.	The Council recommended that an update be provided regarding Mt. SAC's current policy and current state policy and, for the student representatives to bring back any input to the next meeting.
4.0	<b>Presentations</b>		
a.	Book Loan Program – Suzanne Luetjen	Suzanne Luetjen and Robin Barton distributed a handout identifying the program's history, advantages of renting from SAC Book Rac, and frequently asked questions. Suzanne reported Spring 2011 was the first semester implementing the rental program. There were 33 titles and 1700 units (books) rented to students. The rental price is 50-60% off retail price; therefore students saved approximately \$88, 000. The bookstore's goal, in Fall 2011, is to have 40 titles and have 10,000 units (books) available for students to rent. The following is the criteria the bookstore uses to determine what textbooks are chosen for the rental program: 1) general education Courses, 2) classes with large enrollment, 3) last level, 4) if departments can commit to using a textbook for four semesters. The grant pays for the books and the rental fees are diverted to a fund to continue the textbook rental program. Students have a one day grace period (Monday after finals) to return a rented textbook before they will be fined \$5.00 a day until the textbook is returned.	The following are recommendations given from the Council: -To include faculty in the process of deciding what textbooks should be available for rent. -Provide communication to the faculty regarding the textbook rental program. -Look at giving students a longer grace period to return textbooks before fines are implemented. -Provide more information to faculty and staff about the textbooks and courses available for students to rent.
5.0	<b>Ongoing Issues</b>		
a.	Supplemental Questions for CIRP-	Audrey reported that she will be meeting with Barbara Mc Niece-	The Council agreed to do the survey in 2011 and if supplemental



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	Audrey	Stallard to discuss doing the CIRP this year and if the questions need to be modified what is the deadline to submit them.	questions are needed as soon as possible to use the same questions from 2009. Audrey will provide an update and the next meeting.
b.	Variance Form/Policy – Liesel	Liesel distributed a draft of the AP and the revised form to the Council.	The Council members will review the documents and be prepared to discuss and provide input at the next meeting on May 2 <sup>nd</sup> .
c.	AP 3720 – Use of Technology and Information Resources	The Council reviewed the proposed changes. The student representatives reported that the Associated Students agreed with the changes except in the section “Clubs and Organizations. The following are recommended changes: -Use “college Clubs and Organizations” (not just student clubs) -Add “advisor or other (responsible) employee” -“2 site administrators (of which at least one is a college employee”	Eric will make the recommended changes and take it to the Academic Senate Executive Board for review and approval.
6.0	<b>Updates/Discussion</b>		
a.	Mt. SAC Student Success Conference – Liesel	Liesel reported the draft summary was presented at the Ed Master Planning meeting on April 8 <sup>th</sup> and was well received.	Informational
7.0	<b>Reports from Committees</b> Matriculation – Jim Ocampo  Student Equity –	No report available.  The Student Equity Diversity Summit will be held on April 29 <sup>th</sup> .	An update on the outcome will be provided at the next meeting on May 2 <sup>nd</sup> .
8.0	<b>Next meeting :</b> <b>Next meeting on May 2, 2011</b>		