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Student Preparation and Success Council Meeting Notes- November 7, 2011

Attendance:

▣ Audrey Yamagata-Noji, ▣ Richard McGowan, ▣ Eric Kaljumagi, ▣ Kristina Allende, ▣ Susan Wright, ▣ Matt Judd, ▣ George Bradshaw, ▣ Tom Mauch, ▣ Jim Ocampo, ▣ Alina Hernandez, ▣ Micol Christopher, ▣ LeAnn Garrett, ▣ Glenda Bro, ▣ Edgar Soto, ▣ Alex Mendoza, ▣ David Castanenda

Guest: Juan Carlos Astorga

Absent: None

| Item | Agenda Topic | Discussion | Outcome |
|------|----------------------------------|--|--|
| 1.0 | Minutes of October 17, 2011 | | Approved with modifications |
| 2.0 | Sharing of Information Audrey | The Council received the following handouts: <ul style="list-style-type: none"> • Equivalency and Variance Chart • Higher 1: Fact and Questions | Informational |
| 3.0 | Reports from Committees | | |
| | Assessment- Jim Ocampo | The Committee discussed the following: <ul style="list-style-type: none"> • The committee is continuing to discuss the Student Success Task Force recommendations. Jim is gathering their concerns together and will compile a summary to share. The central focus is on the common assessment recommendation. • The committee is also looking at the AWE rubric and the low number of students placing into English 1A. • Angel Lujan (counseling) reported that the department is looking at on-line orientation vendors. • Michelle Dougherty and Sun Ezzell are looking at a learning community combining LERN 81 and ENGL 67. | Informational |
| | Student Equity – Juan Carlos | No report | |
| | Basic Skills – Glenda | <ul style="list-style-type: none"> • The Council reviewed the minutes for 10/6/2011 The following was reviewed and discussed: <ul style="list-style-type: none"> • Glenda reported that their Oct 20th meeting was spent discussing the Student Success Task Force | Approved Richard will take the committee's summary report forward to the Academic Senate from SP&S and Basic Skills |



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| | | <p>recommendations. The committee developed summary remarks regarding the recommendations from the Task Force on Student Success.</p> <p>The committee's concerns are:</p> <ul style="list-style-type: none"> • Having adequate resources to fund some of these recommendations • Giving up local control, • The direction is unclear in solving the decimation of the Adult Education system in California • Consolidating categorical funds would not be productive. <p>The Council discussed the following:</p> <ul style="list-style-type: none"> • What is the position of the Board of Trustees in endorsing the recommendations? • How will Mt. SAC collectively weigh-in on these recommendations? <p>Roadmap Project: 2011 Institute on High Impact Practices and Student Success Mt. San Antonio College Action Plan that was revised on September 26, 2011 was distributed to the Council. Glenda reported:</p> <ul style="list-style-type: none"> • Looking to get buy-in to help students know the steps to follow and understand the various roads to success (tutoring, other support services) to include checks along the way. • In the process of defining support services and milestones. • Looking at visual representations of a "map". <p>At the recent visit by AAC&U, they queried how we were meeting our SLOs for general education outcomes – which was not included in the development of the plan. This is what they are now working on.</p> | <p>Committee.</p> <p>Informational</p> <p>Informational</p> |



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| | | Tom shared how DegreeWorks will enable students to pose “what if” questions and “where am I now” questions to assist in more meaningful educational planning. | |
| 4.0 | <u>New Issues</u> | | |
| a. | AP 2410 -- Process for Revision of Administrative Procedures or Board Policies-Audrey | The Council reviewed the proposed changes to AP 2410 which defines how particular APs or BPs are reviewed and approved/disapproved. Some issues: Unions have a time deadline to respond. President’s Cabinet is a place for discussion, not a decision-point. Concern about the time it will take to get APs/BPs approved. | The proposed AP 2410 was forwarded to the Academic Senate for review. |
| b. | AP 5055 -- Enrollment Priorities- Audrey | Audrey presented proposed changes to AP 5055 based on the passage of recent legislation – enrollment priorities for members of the military and recent veterans (SB 813) and current foster youth and emancipated foster youth (AB 194). The Council’s discussion centered on: <ul style="list-style-type: none"> • Having no limitations for the number of terms military veterans can receive priority registration. • Should there be consideration for students who were called away or went into active duty and then return with a low GPA and whether or not they will be excluded from priority registration? • Should we treat military veterans like any other student or should we “forgive” low GPAs because of their veteran status? | The Council will continue discussion at the next meeting. <ul style="list-style-type: none"> • To omit the time limit (2 or 4) years within four year of leaving active duty; change “Armed Forces” to “Military Service”; • Strike “except for members or former members of the Military Service of the United States as defined herein.” |



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| c. | AP 4235 on Credit by Exam Implementation Process - Richard <ul style="list-style-type: none"> • Letter to Department Chairs • Copy of AP 4235 - Credit by Exam • Three spread sheets on <ul style="list-style-type: none"> -Advanced Placement -College Level Examination Program -International Baccalaureate | Richard shared the AP on 4235 "Externally Administered Examinations – <i>"The College shall maintain and publish listing of acceptable externally administered examinations ... The decisions related to externally administered examinations shall be made by the faculty in the subject discipline ..."</i> | The Council approved for Richard to send out the amended letter to department chairs with attachments showing the exams, score levels, equivalent Mt. SAC courses, and applicability to G.E. to be in compliance with AP 4235 and to clarify catalog information related to this. An update will be provided at a future meeting. |
| | There is a need to send a letter to the department chairs to review the various exams being used, the required score, the course equivalency and the applicability to General Education. The only 3 external exams be considered are Advanced Placement, CLEP, and International Baccalaureate. Eric/Richard will decide on a deadline for submission in order to meet the April catalog publication deadline. | | |
| 5.0 | Ongoing Issues: | | |
| a. | Student Success Teams-Audrey | | Tabled to the next meeting. |
| b. | AP 4225 – Course Repetition (substandard grades, withdrawals, extenuating circumstances) – Audrey/George | | Tabled to the next meeting. |
| c. | Outcome from the Academic Senate: Implementation process of BP 4250 and AP 4250: Probation, Dismissal, and Reinstatement- Richard/Eric | | Tabled to the next meeting. |
| 6.0 | Next meeting : Next meeting on November 21, 2011 | | |