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Student Preparation and Success Council Meeting Notes- November 21, 2011

Attendance:

▫ Audrey Yamagata-Noji, ▫ Richard McGowan, ▫ Eric Kaljumagi, ▫ Kristina Allende, ▫ Susan Wright, ▫ George Bradshaw, ▫ Tom Mauch, ▫ Jim Ocampo, ▫ Alina Hernandez, ▫ Micol Christopher, ▫ LeAnn Garrett, ▫ Glenda Bro, ▫ Linda Diaz

Guest: Juan Carlos Astorga

Absent: Matt Judd, Alex Mendoza, Edgar Soto, David Castanenda

Item	Agenda Topic	Status	Meeting Outcome
1.0	Review Agenda & Minutes from November 7, 2011 Meeting	3.0 Correction: "Sun Easo" should be "Ezzell". Agenda Correction: LeAnn	Approved with changes
2.0	Introduction Linda Diaz – CSEA Representative		Informational
3.0	Information Sharing: Audrey: Richard: <ul style="list-style-type: none"> • Item forward to the Academic Senate: Implementation process of BP 4250 and AP 4250: Probation, Dismissal, and Reinstatement 	Audrey shared about the CCLC conference and the ASAP effort at L.A. Pierce – which was formulated on the Mt. SAC Bridge Program (Math Bridge). Richard updated the Council on the following: <ul style="list-style-type: none"> • Early warning intervention from counseling – still working through the Senate. • An email was sent to the deans regarding completing equivalencies for Degree Works, showing the outstanding disciplines. • Requested deans to work with their department chairs to clarify what is missing/needed. Explanation regarding English: English was one of the initial departments that submitted information, which may have led to confusion about completing the equivalencies of other English courses. 	Informational
4.0	Ongoing Issues:		
a.	AP 5055 -- Enrollment Priorities- Audrey	The Council continued discussion whether to hold Veterans students to the same academic standards as other students receiving priority registration and whether or not to place a timeframe limit on eligibility for category 1 priority registration. Questions	The Council recommended the following: <ul style="list-style-type: none"> • AP 5055 passed; proceeds to Academic Senate for review and



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		<p>discussed: Should we be more understanding and supportive of Veterans due to the potential for many conditions impacting their enrollment -OR- should we hold to consistency and treat Vets the same as all other students?</p> <p>Students' priority status is submitted via Banner by "forms" or by "attributes". Time Frame: concurrence Academic Progress (2.00 GPA): In support: 7 Opposed: 4</p>	<p>approval.</p> <ul style="list-style-type: none"> • Military time frame eligibility: concurrence to allow eligibility without a time restriction • Academic GPA: passes – holds Veteran students to abide by the academic standards (2.00 GPA)
b.	<p>AP 4225 – Course Repetition (substandard grades, withdrawals, extenuating circumstances) – Audrey/George</p>	<p>The Council reviewed and discussed the following proposed draft:</p> <ul style="list-style-type: none"> • Change in state Title 5 language – due effective Summer 2012. <p>The Council suggested the following changes</p> <ul style="list-style-type: none"> • red sections to read: Students who on their first and second enrollment receive a substandard symbol of "D", "F", "NP" or "NC " or "W" may only re-enroll in the same class one more time, <u>unless the class is deemed as repeatable</u>. Classes deemed as "repeatable" may be taken a total of four enrollments based on course designation." • -OR- remove the first 5 paragraphs • Also change to ... "Students may repeat courses due to a "MW" or "extraordinary conditions." 	<p>Eric, LeAnn, George, Alina and Matt will meet to review the suggested changes and clarify the language.</p>
c.	<p>Response to Task Force on Student Success – Audrey</p>	<p>The Council reviewed and discussed the following:</p> <ul style="list-style-type: none"> • Many individuals and departments have expressed their thoughts about the proposed (preliminary) recommendations. • Collectively, we have not developed an institutional response. • This Council is empowered to address issues related to Student Success. What should our collective response be? • Master Plan Meeting: campus leaders went through the report/recommendations point by point. <p>Audrey suggested to discuss the recommendations point by point or can divide our responses into general categories such as: 1. Given enough money ... we support; 2.</p>	<p>The Council recommended the following:</p> <ul style="list-style-type: none"> • Richard will ask Ginny for the follow-up notes from the master planning meeting related to the Task Force. • To postpone discussion to the next meeting on December 5th.



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		appear to have merit but need further discussion; 3. not acceptable as current written or intended.	
d.	Student Success Teams-	<p>The Basic Skills Committee will review this item at their next meeting. The Council reviewed and discussed the following:</p> <p><u>Achievement of Student's Own Goals:</u></p> <ul style="list-style-type: none"> • Multiple options for goals for students. What students may want to pursue may not be what student's goals are – because we don't have the particular major. In fact, when the student's goal is very specific, it is difficult to track. Short-term, non-certificate goals are hard to track, even though it may have met the students' goals. • How to we measure students' goal completion based on what they wanted to attain – not necessarily a certificate, degree or transfer. • External measures require that we show that students are completing certificates, degrees, and transfer programs – not that the student met their own, very specific goal. • Other goals can be: course completion; completing a series of courses – making smaller, definable goals. • Develop a way to check/track students as they move through the system to mark their progress. • DegreeWorks will allow students to track their own progress toward institutional goals. • Personalized messages to students to encourage their advancement – in and through basic skills; proximity to receiving a certificate, a degree, or transfer. • Some CTE students come only to take a specific course/training that they needed. 	<p>The Council recommended:</p> <ul style="list-style-type: none"> • To continue discussion and review at the next meeting. • A plan with recommended actions will be compiled to go to the Senate in the spring. • Look at a Student Success Conference II – to include the work from the Student Success Teams and the eventual recommendations from the Task Force on Student Success.



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5.0	Reports from Committees <ul style="list-style-type: none"> ➤ Assessment & Matriculation – Jim Ocampo ➤ Student Equity – Juan Carlos Astorga/Phil Maynard ➤ Basic Skills – Glenda Bro 		<p>Tabled</p> <p>Tabled</p> <p>Tabled</p>
6.0	Set Agenda for next meeting: December 5, 2011	AP 4225 Course Repetition and Withdrawals Task Force Student Success Recommendations Student Success Team Reports ARCC 2011 Report	