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Student Preparation and Success Council Meeting Notes- April 2, 2012

Attendance:

Richard McGowan, Eric Kaljumagi, Kristina Allende, Susan Wright, Alina Hernandez, Matt Judd, LeAnn Garrett, Glenda Bro, Linda Diaz, Edgar Soto, David Castanenda

Absent: Audrey Yamagata-Noji, George Bradshaw, Tom Mauch, Jim Ocampo, Micol Christopher, Alex Mendoza

Guest: Grace Hanson, Director, DSP&S, Don Potter, Manager, Deaf & Hard of Hearing

Item	Agenda Topic	Discussion	Recommendations
1.0	Review Agenda & Minutes from March 19, 2012 Meeting		Approved with minor changes.
2.0	Information Sharing: Audrey: Richard:	<p>The following information was distributed to the Council: AP 5055 – Enrollment Priorities Draft title 5 language for consideration on 58108: Registration and Enrollment Procedures Chapter 3 Incentivize successful Student Behaviors from Student Success Task force draft recommendations (pgs 36-40)</p> <p>Richard distributed a memo by the Academic Senate Executive Board to the Council members regarding the Student Success Plan.</p>	<p>The Council members are to review and be prepared to discuss and take action at the next meeting on April 16th.</p> <p>Assignment: The Council requested that George/Audrey submit data/report, for the past three years, on the number of student who actually registered in each Category listed in AP 5055 at the next meeting on April 16th.</p> <p>Assignment: The Council members are to review the memo, using the recent version of the Plan Overview and the Student Success Plan, and be prepared to discuss and take action at the next meeting on April 16th.</p>
3.0	Ongoing Issues:		
a.	Honors Program Proposal -Richard	The proposal will be forwarded to the full Senate as a discussion item on April 5 th and then as an Action Item on April 26 th .	Richard will provide an update at the meeting on May 7 th .



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b.	AP 4225 Course Repetition and Withdrawals	The proposal will be forwarded to the full Senate as a discussion item on April 5 th and then as an Action Item on April 26 th .	Richard will provide an update at the meeting on May 7 th .
c.	AP 5075- Course Adds and Drops - Richard	The proposal will be forwarded to the full Senate as a discussion item on April 5 th and then as an Action Item on April 26 th .	Richard will provide an update at the meeting on May 7 th .
d.	AP 5142 Students with Disabilities – Accessibility of Audiovisual Instructional Material: Captioning:	Grace Hanson and Don Potter attended the meeting to provide clarification to the Council. The Council discussed why the paragraph “Access to Captioned Materials in the Classroom” was removed from AP 3450. By consensus, the Council agreed to approve the AP.	The AP will be forwarded to the Academic Senate Executive Board and a copy be shared at President’s Cabinet. Lucy will forward Richard a clean copy of the AP.
e.	AP 3450 Student with Disabilities – General Academic Adjustments	Richard reported that the AP was pulled from the Academic Senate Executive Board’s agenda. The AP was forward to the Curriculum and Instruction (C&I) Committee to review and comment on relevant language addressing curriculum and instruction. LeAnn submitted comments from the C&I Committee. The Council discussed the responsibilities and the language pertaining to Technical Services.	By consensus, the Council agreed to the following: <ul style="list-style-type: none"> • make revisions to the AP from C&I (see attached PDF file) • omit paragraph under section "Videos in Division/Department Collections" • take section title "Videos Purchased, Owed, or Produced by College Employees" and move it above the first sentence, "College employees may also request to have the" • The captioning task force be reformed to address the prioritization process. <p>The AP will be forwarded to the Academic Senate Executive Board and a copy to be shared at President Cabinet. Lucy will forward Richard a clean copy of the AP.</p>
4.0	<u>New Issues</u>		
a.	State wide Academic Senate Adopted Resolution: - 13.05 F11 Support for Student Success Courses, Craig	This is a resolution forwarded by the State wide Academic Senate urging local academic senates to encourage all students who can	No action is needed.



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	Rutan, Santiago Canyon College, Curriculum Committee – Eric/Richard	benefit to enroll in a student success course during their first term at the College; and to collaborate with their administrations to ensure additional resources are courses for all students who can benefit. The Council reviewed the resolution to determine that the resolves are being addressed in Mt. SAC's Student Success Plan.	
d.	State wide Academic Senate Adopted Resolution: - 13.14 F11 Earned-Unit Limitations for Registration Priority Concerns Wheeler North, San Diego Miramar College, Area D – Eric/Richard	This is a resolution forwarded by the State wide Academic Senate urging colleges and policy-makers to ensure that community college students who are legitimately engaged in programs or coursework appropriate to the California community college mission are able to maintain registration priority without undue burden. The Council reviewed the resolution.	The Council agreed to forward this State wide Academic Senate Resolution to the Counseling Department for input. Alina Hernandez will take it to the Counseling Department on behalf of the Council and will include the Early Alert warning. An update will be provided at a future meeting.
5.0	<p>Reports from Committees</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assessment & Matriculation – Jim Ocampo -Common Assessment, prep for placement testing, and multiple measures <input type="checkbox"/> Student Equity – Juan Carlos Astorga/Phil Maynard <input type="checkbox"/> Basic Skills – Glenda Bro <p>Minutes: 12/8/11 and 3/8/11</p>	The Council reviewed and approved the basic skills minutes.	Informational
6.0	Set Agenda for next meeting: April 16, 2012		