MT. SAC
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1946 – 2011

Members

▫ Audrey Yamagata-Noji (Co-Chair)   ▫ Jeff Archibald (Co-Chair)   ▫Tom Mauch   ▫ George Bradshaw   ▫ Jim Ocampo   ▫ LeAnn Garrett
▫ Glenda Bro   ▫ Alina Hernandez   ▫ Linda Diaz   ▫ Barbara Gonzalez   ▫ Dennis Balmaceda
▫ Lucy De Leon, Recorder

Absent: Dan Smith, Matt Judd, May Ochoa, Kristina Allende

Item	Agenda Topic	Discussion	Recommendations
1.0	Review Agenda & Minutes from 5/5/2014	The following changes are: • Reading Task Force Recommendations (p. 4): was only approved thus far by Academic Senate Executive Board, not full Senate. Clarification about concern regarding the requirement about having an associate degree or higher from a regionally accredited institution – it was discussed. • Only 3 out of 22 proposals were not recommended for funding. • Discussion on Catalog Rights – George suggested that programs to be protected would be named in the AP (e.g., Aviation).	**Action:** Minutes approved unanimously
2.0	**Reports from Committees**		
a.	Assessment & Matriculation – Jim Ocampo	The following minutes were distributed to the Council: • March 26, 2014 • April 9, 2014. Jim reported the following:	The Council recommended that Jim and Tannia Robles attend a future meeting and report on their knowledge of ABE conducting test prep workshops in local high schools.

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		• The Committee is completing their gap analysis exercise for Accreditation. • The Committee will be studying the changes to the Committee based on SSSP. • The Committee talked about the Common Assessment Pilot and there was no consensus about moving forward. He shared with the Committee that the president has applied for this pilot.	
b.	Basic Skills – Glenda Bro	The following minutes were distributed to the Council: • April 24, 2014 Glenda reported the following: • The committee is completing their accreditation gap analysis for Accreditation.	Informational
c.	Student Equity – Alina	The following minutes were distributed to the Council: • April 28, 2014, 2014 Alina reported the following: • Student Equity Convening meeting agenda • Student Equity Writing Team Template The Council suggested that the committee to be more inclusive of groups like the LGBTQ community.	Informational
3.0	Annual Review of College Committees – 2014 – Audrey/Jeff	The Council reviewed the function, purpose, and membership, of the committee. The following are the revisions to the function of the Council:	**ACTION:** Consensus to make recommended changes to functions. Lucy will forward to the President's

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		• Change Function #4: "To review and oversee recommendations from the Assessment and Matriculation, Student Equity and Basic Skills Committees." • Change Function #3: "To review research and make recommendations for student success." • Membership: need a replacement for Micol Christopher	office.
4.0	Draft Strategic Plan Report from SPAS - Audrey/Jeff	The Council received a draft report and feedback was received.	The Council agreed to the following: • Send any corrections or additional feedback to Audrey • Review at the next meeting on June 2nd.
5.0	Student Success Support Program – Audrey/Jim/Tom	The following documents were distributed to the Council: • SSSP Draft Plan - Jim reviewed the draft Plan with the Council. The following were discussed: • Under II. (4). Assessment and Placement, change language to say "faculty have determined" instead of "decided • Under Section III (1) – the notation about not placing a hold on students and not needing an appeals process is an opinion and not in accordance with the law nor the current practice or AP 5055.	Jim and Tom will do the following: • Coordinate input and work with the department chair of counseling. • Provide an update at a future meeting.

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6.0	BP 5050 and AP 5050 – Matriculation - Jim	Jim presented the re-writes of BP 5050 and AP 5050 based on current state statutes and regulations. Prerequisites Prerequisites are no longer a part of the Student Success Act (formerly Matriculation) and therefore are not included in the proposed AP 5050. Prerequisites are in AP 4260 but should be revised to include the validation language as included in the Plan— "Provide a description of the college's procedures for establishing and periodically reviewing prerequisites in accordance with title 5 section 55003 and procedures for considering student challenges." Exemptions: concern that the Senate may not favor having any exemption policies, especially based on having previously earned an Associate degree or higher. Jim and Tom reported very few exemptions for Assessment or for Orientation. (Maximum of 75 exemptions from Counseling for Orientation). • Suggestion: Add (1) has completed an associate degree or higher *from a regionally accredited institution.* • Exempt students receive a later priority registration date, which therefore doesn't behoove a student to be exempted. • Students who are to be exempted from English due to a CCC degree received within the past X years, will have completed the equivalent of English 1A and Intermediate Algebra and therefore would not need to take the AWE for	The Council recommended that Jim work on the following: • Add "from a regionally accredited institution" to BP 5050 (1). • Amend AP 4260 to include the periodic review of prerequisites. • Clarify AP 5050 "each students attending Mt. SAC will do all of the following…" • Re-look at referral to services language and add it back into the AP. • Consider placing exemption language in the AP and taking it out of BP.

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		English and would only need to take the Math Placement Test if they wanted to enroll in a course higher than the course sequence following Intermediate Algebra. The following were suggestion from the Council: • AP5050 - Need to clarify the language bullet points about what students must do based on Title 5. • Referral for Services - Re-look at this language that was stricken and put it back in.	
7.0	Accreditation – ACCJC "New" Standards GAP Analysis – Audrey/Jeff	The Council received the written draft.	The Council members were reminded to bring the draft to the next meeting and be prepared to review and provide feedback at the next meeting on June 2nd.
8.0	AP 5520: Student Discipline Procedures – Carolyn Keys	Audrey explained how the draft of AP 5520 was sent to legal counsel for review but was returned as a 23-page revised AP. Therefore, Carolyn and Audrey will work with the subcommittee to revise the AP and bring it back in the Fall semester.	
9.0	Liaison Proposal - Jeff	No discussion due to time.	
10.0	*Agenda for next meeting: June 2, 2014 – Last Meeting*	The following agenda items for the next meeting on June 2nd: • Committee Goal and Progress Report – due 6/27/2014 • Student Equity Convening Meeting Report out • Year End Accomplishments • AP 4027 – Catalog Rights – Linda & Alina	

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		• 2014-15 Council Agenda -Continuing Items • SSSP Plan • Student Equity Plan • AP 5520 Student Discipline Procedures	